

**Request for Approval under the “Generic Clearance
for the Collection of Routine Customer Feedback”
(OMB Control Number 0690-**

0030)

TITLE OF INFORMATION COLLECTION: NOAA Environmental Science Training Center Science Workshop Program Implementation Surveys:

1. Weather-Ready Chesapeake Workshop Series
2. Restoration Science Workshop Series
3. 2012 Keystone Species Workshop Series
4. 2013 Keystone Species Workshop Series
5. Climate Science Workshop Series

PURPOSE:

The NOAA Environmental Science Training Center (ESTC) provides training and in-depth experiences for environmental education professionals to advance their abilities to effectively convey the latest information on science, technology, engineering, and math to teachers and students. Trainings focus on integrating science into the classroom and field-based programming, drawing on NOAA and partner expertise and capabilities.

It is critical to NOAA Education Program goals to determine the efficacy of these workshops, and to what extent instructional materials, activities, and resources are being used by educators in their planning, programming, and implementation. This information will allow us to make adaptations to future workshops based on target audience needs.

DESCRIPTION OF RESPONDENTS:

All respondents to this survey are past ESTC program participants. (environmental education professionals)

TYPE OF COLLECTION: (Check one)

- | | |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.

5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Bart Merrick

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? Yes No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS

Survey	Category of Respondent	No. of Respondents	Participation Time	Burden
1	Individuals	63	15 min.	16 hours
2	Individuals	43	15 min.	11 hours
3	Individuals	100	15 min.	25 hours
4	Individuals	58	15 min.	15 hours
5	Individuals	128	15 min.	32 hours
Totals		392		99

FEDERAL COST: The estimated total annual cost to the Federal government is \$500.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The ESTC maintains a list of all program participants. All participants from applicable workshops from 2011 through 2013 will be asked to complete this survey.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

2. Will interviewers or facilitators be used? Yes No

Please submit all instruments, instructions, correspondences (emails, letters, etc.) to respondents, and scripts as separate documents along with this request document.