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# PTO/AIPLA Legal Secretaries and Administrator's Conference Dec 1-2, 2014

2.

1. Shade in the appropriate number to rate the following items.

|   | Excellent                       | Very Good                       | Adequate                       | Unacceptable                       |
|---|---------------------------------|---------------------------------|--------------------------------|------------------------------------|
| Office of Patent Application Processing   | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| Patents Initiative for Innovation (Patents Ombudsman Program, & Inventor, Outreach & Recognition) | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| Office of International Patent Cooperation (OIPC)   | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| Technology Center Operations  | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| Patent Cooperation Treaty (PCT)   | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| Office of Patent Legal Administration   | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| Office of Petitions   | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| Trademark Commissioners Office  | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| Office of Finance   | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |

|  | <b>Excellent</b>                | <b>Very Good</b>                | <b>Adequate</b>                | <b>Unacceptable</b>                |
|--|---------------------------------|---------------------------------|--------------------------------|------------------------------------|
| <b>Office of Data Management</b>   | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>Office of Patent Information Management (OPIM)/e-Commerce</b>                 | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>The level of difficulty of this course was appropriate to its objectives.</b> | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>There was sufficient time allowed to present the course content.</b>          | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>Materials (handouts, workbooks, PowerPoint, etc.) were useful.</b>            | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>The course presentation and materials were well organized.</b>                | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>The presenter display a thorough knowledge of the course content.</b>         | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>Key topics were clearly presented.</b>  | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>The instructor encouraged participation and questions.</b>                    | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |
| <b>My knowledge and skills of this</b>   | <input type="radio"/> Excellent | <input type="radio"/> Very Good | <input type="radio"/> Adequate | <input type="radio"/> Unacceptable |

**Excellent**

**Very Good**

**Adequate**

**Unacceptable**

**topic increased  
as a result of this  
course.**

**2. What was your objective in attending this LSAC?**

**3. Was your Objective met?**

- Yes  
 No

**4. What topics were relevant and valuable to the job?**

**5. What topics would you like more on?**

**6. What topics were too long?**

**7. What topics would you like added to the conference?**

**8. Additional comments:**



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