

## Attachment F—Feedback Tool (Web Version)

**CDC Water Toolkit: Use and Feedback**

**Introduction**

Form approved  
OMB No. 0920-0879  
Expiration date: 04/30/2017

Welcome!

We are seeking feedback about your experience using the Increasing Access to Drinking Water in Schools toolkit ("Water Toolkit") that was developed by the Center for Disease Control and Prevention's School Health Branch (CDC/SHB).

Your feedback will help us improve the resources we make available to help support students' access to clean and safe drinking water as part of a healthy school nutrition environment.

Completing this online assessment is voluntary and takes approximately 11 minutes.

As you go through the questionnaire, please respond to the questions from your individual perspective and not that of your department as a whole, unless otherwise indicated.

It is recommended that you finish the data collection in one session, but you have the option to save responses and resume later. Partially completed responses can be saved by closing your browser, and restarted by clicking on the link to the questionnaire for up to 3 weeks after you initially begin.

Please complete the questionnaire by [May date], 2015.

Your privacy is very important to us. The CDC will not publish or share any identifying information about individual respondents with CDC or any partner organizations etc. There are no known risks or direct benefits to you from participating or choosing not to participate in this assessment, but your answers will help the CDC tailor the resources they develop to improve their relevance to you and your efforts to make drinking water more accessible in schools.

If you have questions or feedback about this assessment, please contact Sarah Sliwa at [ssliwa@cdc.gov](mailto:ssliwa@cdc.gov).

To begin, please click next.

Public reporting burden of this collection of information is estimated to average 11 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer: 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-0879).

## CDC Water Toolkit: Use and Feedback

### About Your Work for 1305/State Public Health Actions

**\*1. Do you work in a state, tribal, or territorial health department or the department of education/department of public instruction?**

No

Yes

## CDC Water Toolkit: Use and Feedback

### \*2. At which department do you work?

- Department of Health
- Department of Education/Department of Public Instruction

### 3. For your state's work to implement the school-based strategies for State Public Health Actions/1305, which agency works directly with the local education agencies (LEAs)?

- Department of Health
- Department of Education/Department of Public Instruction

### 4. Which of the following best describes how you work with LEAs as part of State Public Health Actions/1305?

- Through a contract or MOU between the Department of Public Health and Department of Education/Department of Public Instruction, the DOE/DPI does 100% of the school health related work plan activities.
- Through a contract or MOU between the Department of Public Health and Department of Education/Department of Public Instruction, the two departments partner to complete the school health related work plan activities.
- The State Dept. of Health has a designated School Health contact who does 100% of the school health related workplan activities directly with our targeted LEAs.
- The State Dept. of Health has a designated School Health contact who primarily works Indirectly with LEAs through partnerships and subcontracts.

Other (please specify)

### 5. As part of the Healthy Hunger-Free Kids Act (HHFKA), schools participating in the National School Lunch and School Breakfast programs are required to make plain drinking water available in the cafeteria at no cost during school meal times.

**Beyond this requirement, some LEAs are taking actions to make plain drinking water more accessible to students throughout this the school day (e.g., allowing water bottles in classrooms, updating water fountains).**

### Which of the following best describes efforts around water access in the LEAs you work with as part of 1305?

- Our efforts are focused on meeting the HHFKA requirements around drinking water.
- We are working with some LEAs on efforts to increase access to drinking water throughout the school day.
- I am not sure how we are working with LEAs around promoting students' access to drinking water.

**6. You indicated you are working with LEAs to increase access to water \*throughout the school day\*, please specify how many LEAs are working on this.**

- 1-5
- 6-10
- 11-15
- 16-30
- 31-45
- 46-60
- 61-75
- 76-100
- >100

## CDC Water Toolkit: Use and Feedback

### The CDC Water Toolkit

**\*7. Since the end of September 2014, have you received any communications about the "Water Toolkit" from any of the following sources?**

- a) CDC Project Officer
- b) Colleague at the state health department in my state
- c) Colleague within another state or territorial health department
- d) Colleague within a local or tribal health department in my state or territory
- e) Colleague at my state's department of education
- f) Colleague at another state department of education
- g) Colleague within a local or tribal department of education
- h) Colleague at a partner organization that contributes to school based activities for 1305
- i) School Administrators (Principals, Superintendents)
- j) School Staff (teachers, coaches)
- k) Parent Organizations (PTA)
- l) Social Media
- m) CDC website
- n) Website, Other
- o) Email-blast, listserv, or e-newsletter
- p) Webinar

q) Other (please specify)

Follow up question: website

**8. If you mentioned that you have heard about the toolkit from a website, please specify which website/s.**

Did not see on website

Please specify website

**Follow Up Question: list-serv**

**9. If you mentioned that you have heard about the toolkit through an email-blast, list-serv, or e-newsletter, please specify which one/s.**

Did not receive email-blast/list-serv/e-newsletter

Please specify which list-serv etc.

## CDC Water Toolkit: Use and Feedback

### Follow Up Question: webinar

**10. If you mentioned that you have heard about the toolkit through a webinar, please specify which webinar/s.**

Did not attend webinar

Please specify webinar:



## CDC Water Toolkit Use and Feedback

### 11. Since the end of September 2014, with which of the following people have you sent/shared, recommended or mentioned the "Water Toolkit":

- a) Colleague at the state health department where I work
- b) Colleague within another state or territorial health department
- c) Colleague within a local or tribal health department in my state
- d) Colleague at the state department of education
- e) Colleague at another state department of education
- f) Colleague within a local department of education
- g) Colleague in a partner organization that contributes to school based activities for 1305
- h) School Administrators (Principals, Superintendents)
- i) School Staff (teachers, coaches)
- j) Parent Organizations (PTA)
- k) A list-serv
- l) I have not sent the product to anyone

m) Other (please specify)

### 12. Have you read the "Water Toolkit"?

- Yes
- No

## CDC Water Toolkit: Use and Feedback

### \* 13. Which of the following steps did you take since the end of September, 2014?

I have taken this step

- |   |                                  |
|---|----------------------------------|
| a) Disseminate the toolkit to colleagues and potential users  | <input checked="" type="radio"/> |
| b) Coordinate/offer trainings to LEAs and/or partner organizations on the "Water Toolkit"   | <input checked="" type="radio"/> |
| c) Work with LEAs/schools in LEAs to assemble teams interested in promoting access to water   | <input checked="" type="radio"/> |
| d) Work with LEAs/schools in LEAs to review state, district, and school policies and practices around water access  | <input checked="" type="radio"/> |
| e) Work with LEAs/schools in LEAs to review federal, state and local water testing requirements and recommendations   | <input checked="" type="radio"/> |
| f) Work with LEAs/schools in LEAs to conduct a needs assessment to learn more about current school water environment  | <input checked="" type="radio"/> |
| g) Work with LEAs/schools in LEAs to assess students' and other stakeholders' (e.g., school administrators, staff, health agency representatives, and families) perceptions about current drinking water and about providing drinking water in the school | <input checked="" type="radio"/> |
| h) Work with LEAs/schools in LEAs to identify key water champions   | <input checked="" type="radio"/> |
| i) Work with LEAs/schools in LEAs to develop a school water access plan   | <input checked="" type="radio"/> |
| j) Work with LEAs/schools in LEAs to implementing a school water access plan  | <input checked="" type="radio"/> |
| k) Work with LEAs/schools in LEAs to develop water promotion strategies   | <input checked="" type="radio"/> |
| l) Work with LEAs/schools in LEAs to Evaluate progress in access to drinking water  | <input checked="" type="radio"/> |
| m) Other (please specify)   | <input type="radio"/>            |

## CDC Water Toolkit: Use and Feedback

### Using the Water Toolkit

The "Water Toolkit" outlines a step-by-step process for addressing water access in schools. It also includes appendixes/checklists/and planning questions to help identifying areas to prioritize.

#### 14. To what extent do you agree with this statement?

**"This framework helped advance our efforts to increase access to water in schools."**

- 1. Disagree strongly
- 2. Disagree somewhat
- 3. Agree somewhat
- 4. Agree strongly

## CDC Water Toolkit: Use and Feedback

### Follow Up: Suggested Improvements

**15. You indicated that the step-by-step process was not a very useful framework. Do you have any suggestions for how this could be improved? How would you suggest we could improve this process?**

**16. To what extent do you agree with this statement?**

**"The appendices, including the checklists and planning questions, helped us to plan and prioritize."**

- 1. Disagree strongly
- 2. Disagree somewhat
- 3. Agree somewhat
- 4. Agree strongly

**Follow Up: Suggested Improvements**

**17. You indicated that the appendixes/checklists/planning questions were not useful in prioritizing actions. How would you suggest we could improve this section?**

## CDC Water Toolkit: Use and Feedback

### Utility of the Water Toolkit

**18. What do you like the most about the "Water Toolkit"? (Select up to 3)**

- Overview of policies related to water
- Needs assessment checklist
- Planning questions
- Evaluation questions
- Stakeholder interview guide
- Strategies to overcome challenges
- Water testing diagram

Other (please specify)

**19. Please describe any changes that you've noticed or heard about in your targeted LEAs after working through the steps outlined in the "Water Toolkit."**

**20. If you have suggestions for making the "Water Toolkit" more useful for you, including any content or resources you'd like to see addressed, please enter them here.**

## CDC Water Toolkit: Use and Feedback

### Resources and Support

**21. With whom are you partnering/working on efforts to increase students' access to water in schools?**

**22. What other tools or resources have you accessed to help you in your work to increase students' access to water in schools?**

- None
- Drink Up
- Rethink Your Drink
- Take Back the Tap
- Water Works: A Guide to Improving Water Access and Consumption in Schools to Improve Health and Support Learning
- Keep It Flowing: A Practical Guide to School Drinking Water Planning, Maintenance & Repair
- Prevention Research Center/Harvard School of Public Health Water Access Audit Tool

Other (please specify)

**23. What other resources, training/professional development, and/or technical assistance would help you in your work to increase access to water in schools?**



## CDC Water Toolkit Use and Feedback

### Thank you!

Thank you for taking time to complete this questionnaire!

Your responses will help CDC to improve the usefulness of its products to increase access to water in schools.

To learn more about the CDC Water Access in Schools Toolkit, please visit

[http://www.cdc.gov/healthyyouth/npao/pdf/Water\\_Access\\_in\\_Schools.pdf](http://www.cdc.gov/healthyyouth/npao/pdf/Water_Access_in_Schools.pdf)