

ATTACHMENT I—Assessment Instrument Reminder Email (Week 3)

Subject: Assessment ends *tomorrow*--Provide feedback about the CDC Water Toolkit for schools

Body:

Dear Colleague,

This is a reminder that you have **until the end of the day tomorrow, [September/October 2014]**, to provide your input regarding the dissemination of the *Increasing Access to Drinking Water in Schools* toolkit, a new product that the CDC has developed.

We have developed a brief assessment that should **take less than 12 minutes to complete** to assess the extent to which our dissemination efforts are reaching you and to learn how we can better support your work in this area. ***Even if you have never heard of this toolkit, we are still looking for your input.***

Your feedback is invaluable and will be used to refine our school health products and dissemination approach so as to better meet your needs.

The assessment link will be open until [END DATE/TIME]

Assessment link: [LINK]

We look forward to hearing from you. If you have any questions or concerns, please email Sarah Sliwa at ssliwa@cdc.gov

Thank you again for your input!

[SIGNATURE]