

Attachment L – Reminder Email

Subject: Reminder to Complete CDC Online Data Collection

Dear IIS Program Manager,

You were recently contacted via email requesting your participation in an online assessment for a CDC-led Initiative: *Examination of Immunization Information Systems Services and Value in a Changing Landscape (IIS-ESV)*. Your response is very important to this project, but our records indicate that you have not yet completed the assessment. Please complete the online assessment by [Date TBD pending OMB approval].

To complete the online assessment, please click on the following link:

[Insert Link]

Thank you in advance for taking time out of your busy schedule to participate in this data collection.

If you have any questions or need additional information on the follow-up interview, please contact Anne Cordon at acordon@offspringsolutions.com or by phone at (470) 246-4218.

<Insert Email Signature>