

Attachment H: Confirmation of VFC Telephone Interview E-mail

Dear [Participant],

Our telephone interview is scheduled for <Day>, <Date> at <time> <pm or am> (EST).

To participate in the telephone interview at the designated time, please use the following information:

Dial (toll-free): x-xxx-xxxx

Participant Code: xxxxxxxx

This information also has been sent to you via an Outlook invite, so you may import it directly into an electronic calendar if you use one.

If you have any questions, please contact me at xxx-xxx-xxxx or via email at <insert e-mail address>.

Sincerely,

<Insert name, title of Cole Communications interviewer>

cc: CDC/NCIRD Project Officer
Immunization Program Manager