

**Hospital Value-Based Purchasing Program (HVBP)  
Appeal Request Form**

Hospitals may appeal the calculation of their performance assessment with respect to the performance standards, as well as their Total Performance Score (TPS). Hospitals may submit an appeal within **30 calendar days** of the date of the CMS review and corrections decision letter.

**Fields marked with an asterisk (\*) are required.**

**Note: Hospitals must receive an adverse determination from CMS of their review and corrections request prior to requesting an appeal for the applicable fiscal year.**

**Dates:**

\*Date of Appeal Request (MM/DD/YYYY): \_\_\_\_\_

\*Date of Review and Corrections Request (MM/DD/YYYY): \_\_\_\_\_

\*Date of Review and Corrections Decision from CMS (MM/DD/YYYY): \_\_\_\_\_

**Hospital Contact Information:**

\*CMS Certification Number (CCN): \_\_\_\_\_

\*Hospital Name:

**Hospital CEO Contact Information:**

\* Last Name: \_\_\_\_\_

\* First Name: \_\_\_\_\_

\* E-Mail Address: \_\_\_\_\_

\* Address Line 1:  
(Must include physical street address):

Address Line 2:

\* City: \_\_\_\_\_

\* State: \_\_\_\_\_

\* Zip Code: \_\_\_\_\_

\* Telephone Number: \_\_\_\_\_ ext: \_\_\_\_\_

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**Hospital QualityNet (QNET) System Administrator (SA) Contact Information:**

\* Last Name: \_\_\_\_\_

\* First Name: \_\_\_\_\_

\* E-Mail Address: \_\_\_\_\_

\* Address Line 1:  
(Must include physical  
street address):

Address Line 2:

\* City: \_\_\_\_\_

\* State: \_\_\_\_\_

\* Zip Code: \_\_\_\_\_

\* Telephone Number: \_\_\_\_\_ ext: \_\_\_\_\_

**Basis for Requesting Appeal - Select all that apply (Minimum of one reason is required):**

- Denial of hospital's correction request submitted under the review and corrections process
  
- Calculation of Achievement/Improvement points
  
- Calculation of Measure/Dimension score - the higher of the achievement/improvement points was not used in the calculation
  
- Calculation of Domain scores, including normalization calculation
  
- Calculation of HCAHPS Consistency Points – the lowest dimension score was not used in the calculation
  
- Calculation of HCAHPS Consistency Points
  
- Incorrect domain scores used in TPS calculation
  
- Incorrect weight applied to the domain
  
- Incorrect weighted domain scores summed to calculate TPS
  
- Hospital's open/closed status, including mergers and acquisitions, not correctly specified in CMS systems

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Describe the specific reason for each of the appeal items selected above for the hospital's request to appeal.

\_\_\_\_\_ **\*Supporting documents attached (indicate yes/no)**