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APPENDIX E:

FPRQ Cognitive Interview Instruments for Ineligible ECE Providers

3/16/12

**Cognitive Interview Screener
Family-Provider Relationship Quality Measurement Project**

PROVIDERS

A) IF POTENTIAL PARTICIPANT CALLS IN:

Thank you for calling us. Child Trends is conducting a research study on the relationships between parents and those who care for or teach their children, as well as Family Service Workers in Head Start programs. We are in the process of developing a survey about what is important in these relationships, and we will be conducting interviews with providers, teachers, and staff who work with families to help us improve the questions we are working on. We are currently recruiting individuals who provide care for or teach young children, and those who work directly with families.

The interview will last approximately 2 hours. As a token of our appreciation, we will give you \$50 at the end of the interview.

In order to make sure that you are eligible to participate in the study, I need to ask you a few questions. This will take about 5 minutes. Do you have any questions before I begin?

Just in case we get disconnected, can I get the phone number that you are calling from?

(cell/landline) _____

B) IF RETURNING A CALL:

Hello. My name is [SCREENER'S NAME]. I'm calling from Child Trends. May I speak with [POTENTIAL PARTICIPANT]?

ONCE YOU VERIFY THAT YOU ARE SPEAKING TO THE CORRECT PERSON, PROCEED.

I'm calling about the research study Child Trends is conducting on the relationships between parents and those who care for or teach their children, as well as Family Service Workers in Head Start programs. We are in the process of developing a survey about what is important in these relationships; and we will be conducting interviews with providers and teachers to help us improve the questions we are working on. We are currently recruiting individuals who provide care for or teach young children, and those who work directly with families.

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In order to make sure that you are eligible to participate in the study, I need to ask you a few questions. This will take about 5 minutes. Do you have any questions before I begin?

Before we start, I want to assure you that your participation is completely voluntary and that your responses, which will be combined with those of others, will remain private to the extent permitted by law. If we come to a question you do not wish to answer, please let me know and we will move on to the next question.

1. What is your job title or role at the place where you provide care/work with families?

-
- **(IF NANNY/BABYSITTER: GO TO STOP SCREENER)**
 - **(IF DIRECTOR: PROCEED TO QUESTION 2)**
 - **(IF TEACHER, CARE PROVIDER, AIDE, OR FAMILY SERVICE WORKER: SKIP TO QUESTION 3)**

2. Is your program a:

- Preschool **(GO TO DIRECTOR QUESTIONNAIRE ON PG. 6)**
- (Early) Head Start **(GO TO DIRECTOR QUESTIONNAIRE ON PG. 6)**
- Child care center **(GO TO DIRECTOR QUESTIONNAIRE ON PG. 6)**
- Home-based/Family-based care center **(PROCEED WITH PROVIDER QUESTIONNAIRE)**

3. Can you tell me how you learned about the study?

- Local newspaper/weekly, specify which one _____
- Flyer, specify where _____
- Craigslist _____
- Program/clinic/center, specify _____
- Child Trends staff announcement
- Other, specify _____

4. Are you 18 years or older

- Yes
- No **(GO TO STOP SCREENER)**

5. Do you teach, provide care or work directly with families at a:

- Preschool
- (Early) Head Start
 - Are you a Family Service Worker or do you work directly with families at a Head Start?
 - Yes
 - No
- Child care center

Do you:

- Care for one or more children out of your own home or the home of someone else ?
- Help care for the child(ren) of a:
 - Relative, **(GO TO STOP SCREENER)**
 - Friend, or
 - Did you have a relationship with this person before you began caring for their child(ren)?
 - Yes **(GO TO STOP SCREENER)**
 - No
 - Neighbor
 - Did you have a relationship with this person before you began caring for their child(ren)?
 - Yes **(GO TO STOP SCREENER)**
 - No
- None of the above **(GO TO STOP SCREENER)**

6. How old is (are) the child(ren) (in your center/you care for/you teach /of the families you work with)?

Specify _____

(NOTE: IF PROVIDER ONLY CARES FOR CHILDREN 6 OR OLDER GO TO STOP SCREENER)

7. How many hours a week do you provide care for this (these) child(ren)/work with families?

- 1-9 **(GO TO STOP SCREENER)**
- 10-20
- 21-40
- More than 40

8. How long have you been (providing care for children/teaching children/working directly with families of children)?

- Less than a year
- 1-3 years
- More than 3 years

9. What would you say the income is for most of the families you serve? Your best guess is fine.
- Low-income
 - Middle-income
 - High-income
 - Don't know (**PROBE**)

Okay, now I have some questions about you.

10. Are you of Hispanic or Latino origin?

- Yes
- No

11.

- What is your racial background? (**NOTE: Mark one or more.**) White
- Black or African American
- American Indian or Alaska Native
- Asian
- Native Hawaiian or Other Pacific Islander
- Other, specify _____

12. In what country were you born?

- Born in the U.S.
- Born elsewhere (specify _____)

13. What town/city and state do you currently live in?

Specify _____

14. What language do you use in the care setting?

- English only
- English and Spanish
- English and other: _____
- Spanish only
- Other: _____

15. What is *your* language preference?

- English (**PROCEED TO MATRIX**)
- Spanish**
(**NOTE: DURING ROUND 1, PROCEED TO Q 16**)
(**NOTE: DURING ROUNDS 2 OR 3, PROCEED TO MATRIX**)
- Other

16. Are you able and interested in doing an interview in English?

- Yes
- No (**GO TO STOP SCREENER**)

PROCEED TO INTERVIEW SCREENER MATRIX

- Compare respondent's characteristics with recruitment matrix.
- If prospective participant is eligible and target numbers for characteristics have not been met, proceed and schedule for the interview.
- If target numbers for characteristics have been met, respondent is not eligible. **GO TO STOP SCREENER.**

IF POTENTIAL PARTICIPANT IS ELIGIBLE, SCHEDULE FOR INTERVIEW.

Based on what you have told me, you are eligible for the study.

INTERVIEWER: CHECK INTERVIEWER AVAILABILITY

Which time/day would work best for you?

The interview is going to be held at **[INTERVIEW LOCATION]**. At the end of the interview, you will receive \$50.

Within the next day, we will be mailing/emailing you a reminder letter with the time, date, and location of your interview. The letter/email will also include a copy of the project consent form describing the study, what we will be doing, your rights as a study participant, and other important information. We request that you read the consent form before you attend the interview. We will also review the consent form before we begin the interview and you will have an opportunity to ask any questions or raise any concerns you may have. Can I get your mailing address/email so that I can you send you this?

Street Address:

City:

State:

Zip Code:

Email:

You will also receive a reminder call the day before your interview.

Is the number you provided us the best number to reach you? If not, can I have a phone number where I can reach you?

___ Phone number confirmed

___ New number provided (cell/landline) _____

Thank you for agreeing to participate in this important study. We look forward to meeting you on **[DATE]** at **[TIME]**. Again, the interview will take place at **[INTERVIEW LOCATION]**. The day before the interview you will also receive a reminder call from us. If you have any questions before then, please feel free to call us at (202)553-2900 or toll-free at 1-888-418-4585.

IF NOT SURE WHETHER TO SCHEDULE POTENTIAL PARTICIPANT FOR INTERVIEW:

I need to talk with my supervisor to confirm whether you are eligible to participate in the study.

STOP SCREENER: Thank you. Unfortunately, you are not currently eligible to participate in our study. I'd like to thank you for your interest and time. **[IF PARTICIPANT IS ELIGIBLE, BUT GROUP IS FULL]** If you are interested, we can keep your information and contact you if one of the cognitive interview participants cancels.