

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration for Community Living

ACL Funding Opportunity Announcement

1. Statutory Requirements

The Administration for Community Living (ACL) funds discretionary grants under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act), which is administered by the Administration on Intellectual and Developmental Disabilities (AIDD) as well as the Older Americans Act, which is administered by the Administration on Aging (AoA). In addition, ACL is also responsible for administering other authorizing statutes relevant to older Americans and individuals with disabilities, which includes, but is not limited to, the following authorizing statutes:

- Section 398 of the Public Health Service Act, through which AoA administers the Alzheimer's Disease Disease Supportive Services Program (ADSSP);
- Health Insurance Portability and Accountability Act (HIPAA), through which AoA receives Health Care Fraud and Abuse Control (HCFAC) funding as authorized by the Health Insurance Portability and Accountability Act (HIPAA) of 1996;
- Title XXIX of the Public Health Service Act (42 U.S.C 201), through which AoA administers the Lifespan Respite Care Program; and
- Help America Vote Act (HAVA), through which AIDD has been delegated the responsibility for the administration of the law's disability provisions (sections 261 and 291) by the Secretary of the U.S. Department of Health and Human Services.

Based on guidance from the Department of Health and Human Services, and using the previously approved AoA Funding Opportunity Announcement (FOA) template, ACL has developed a template for FOAs to solicit applications for funding ACL discretionary programs.

2. Purpose and Use of Information

ACL Program Officers use the Funding Opportunity Announcement template, which also contains Grant Application Instructions and other informational resources and templates as a guide for the development of solicitations for new discretionary funding opportunities. Prospective applicants prepare their applications based on this announcement, which is posted on www.grants.gov and http://www.acl.gov/Funding_Opportunities/Announcements/Index.aspx.

3. Electronic Submission

The information must be submitted in electronic form via www.grants.gov.

4. Duplication

No other data source collects this or similar information.

5. Methods to Minimize Burden on Small Entities

There is minimal burden in applying for ACL discretionary funding where applications are typically limited to a maximum of 20 pages, sometimes less.

6. Consequences of Less Frequent Collection

Applicants submit only one application for each funding opportunity.

7. Special Circumstances

There are no special circumstances related to this request.

8. Comment to Federal Register

A notice of the intention of the Administration on Community Living (ACL) to use the updated Funding Opportunity Announcement template was published in the Federal Register on September 6, 2013. In response to this Federal Register Notice, ACL received a letter from the Association of University Centers on Disabilities (AUCD). In their letter, AUCD provided three specific comments with corresponding recommendations. ACL responded to AUCD's comments and recommendations on December 16, 2013. Due to the length of the recommendations provided, with AUCD's comments, ACL responses were added directly into the letter sent by AUCD. ACL's response, which includes AUCD's original letter with comments and recommendations, is attached.

9. Payment to Respondents

No payment is provided.

10. Confidentiality

Information provided in a Funding Opportunity Announcement is confidential and only becomes public if an application is funded.

11. Sensitive Questions

This request does not involve questions of a sensitive nature.

12. Estimate of Information Collection Burden Hours

- a) Estimated Number of Respondents-----350
- b) Frequency of Response-----1 time
- c) Estimated Annual Hour Burden-----16,800 hours (Annual hour burden derived from the following estimates: 350 respondents prepare 1 application; each application takes an average of 48 hours to complete; 350x48=16,800 hours).
- d) Estimated Annual Costs for Respondents: N/A

13. Other Respondent Costs, Capital and Operational

Our estimate is that any costs incurred by the respondent are negligible.

14. Estimated Annualized Federal Government Cost

- a) Program Officer preparation of Funding Opportunity Announcement----150 hours (assuming 15 separate announcements)
- b) Posting of Application of announcements on www.grants.gov-----3 hours
- c) Project Officer review of applications/arranging independent review--1,350 hours
- d) Program and Grants Officer follow-up with applicants-----1,035 hours
- TOTAL GOVERNMENT HOURS----- 2,538 hours

GOVERNMENT SALARIES

- a. GS-13-1, annual salary of \$89,033 and an hourly rate of \$42.66, which equates to 150 hours x \$42.66-----\$6,399
- b. GS-7-1, annual salary of \$42,209 and an hourly rate of \$20.22, which equates to 3 hours x \$20.22 -----\$61
- c. GS-13-1, annual salary of \$89,033 and an hourly rate of \$42.66, which equates to 1,350 hours x \$42.66 -----\$57,591
- d. GS-13-1, annual salary of \$89,033 and an hourly rate of \$42.66, which equates to 1,035 hours x \$42.66 -----\$44,153

TOTAL COST TO THE FEDERAL GOVERNMENT-----\$108,204

15. Changes in Burden Hours

There is an increase of 2,400 burden hours for the collection.

16. Publication of Results

ACL normally issues a press release on newly funded projects.

17. Display of Expiration Date

The Administration for Community Living has no reason not to display the expiration date of OMB approval for this collection of information.

18. Exceptions to Certification Statement

There are no exceptions to the certification statement

Certification by Authorized Official Submitting Request

I certify that the form submitted for approval is necessary for the proper performance of the agency's functions; that the proposed data collection represents the minimum burden on respondents consistent with the need for information; that the information collected is not available from any other source; that the request complies with the requirements of the Freedom of Information Act and the Privacy Act of 1974, and is consistent with applicable OMB and agency policy directives.

Dan Berger
Deputy Administrator for Management and Budget

Date