

August 26, 2014

Supporting Statement for Paperwork Reduction Act Submissions

OMB Control Number: 1660 - 0015

**Title: Revisions to National Flood Insurance Program Maps:
Application Forms and Instructions for (C)LOMAs and (C)LOMR-Fs**

Form Number(s): FEMA Form 086-0-26, 086-0-26A, 086-0-26B, 086-0-22, and 086-0-22A

General Instructions

A Supporting Statement, including the text of the notice to the public required by 5 CFR 1320.5(a)(i)(iv) and its actual or estimated date of publication in the Federal Register, must accompany each request for approval of a collection of information. The Supporting Statement must be prepared in the format described below, and must contain the information specified in Section A below. If an item is not applicable, provide a brief explanation. When Item 17 or the OMB Form 83-I is checked “Yes”, Section B of the Supporting Statement must be completed. OMB reserves the right to require the submission of additional information with respect to any request for approval.

Specific Instructions

A. Justification

1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information. Provide a detailed description of the nature and source of the information to be collected.

The National Flood Insurance Program (NFIP) is authorized by 42 U.S.C. 4001 et seq. (Public Law 90-448 (1968) and expanded by Public Law 93-234 (1973)). The Department of Homeland Security’s Federal Emergency Management Agency (FEMA) administers the National Flood Insurance Program (NFIP) and maintains the maps that depict flood hazard information. The land area covered by the floodwaters of the base flood is the Special Flood Hazard Area (SFHA) on NFIP maps. The SFHA is the area where the NFIP’s floodplain management regulations must be enforced and the area where the mandatory purchase of flood insurance applies. If a SFHA has been determined to exist for property and the owner or lessee of the property believes his/her property has been

incorrectly included in a SFHA, information can be provided to support removal of the SFHA designation. NFIP regulations 44 CFR 65 and 44 CFR 70 outline the data that must be submitted by an owner or lessee of property who believes his/her property has been incorrectly included in a Special Flood Hazard Area (SFHA). In order to remove an area from a SFHA, the owner or lessee of the property must submit scientific or technical data demonstrating that the area is “reasonably safe from flooding” and not in the SFHA.

2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection. Provide a detailed description of: how the information will be shared, if applicable, and for what programmatic purpose.

FEMA collects scientific and technical data submissions to determine whether a specific, single-lot property is located within or outside of a SFHA. If the property is determined not to be within a SFHA, FEMA provides a written determination and the appropriate map is modified by a Letter of Map Amendment (LOMA) or a Letter of Map Revision – Based on Fill (LOMR-F). The owner or lessee of a property uses a LOMA or LOMR-F to show that a property is not flood prone, making it possible for the lending institution to waive the flood insurance requirement. If insurance is carried for the property, the new determination should result in significantly lower rates.

Below is a detailed explanation of how each form will be utilized:

- a. **FEMA Form 086-0-26, Property Information** – This form describes the location of the property, what is being requested, whether or not fill has been placed on the property, and what data are required to support the request. The form also includes the contact information of the requestor.
- b. **FEMA Form 086-0-26A, Elevation** – This form indicates what the Base (1-percent annual chance) Flood Elevation (BFE) for the property is, how the BFE was determined, the lowest ground elevation on the property, and/or the elevation of the lowest adjacent grade to any structures on the property. This information is required in order for FEMA to determine if the property that the requestor would like removed from the SFHA is at or above the BFE.
- c. **FEMA Form 086-0-26B, Community Acknowledgment** – NFIP regulations 44 CFR §65.5(a)(4) require that a community official certify that the request complies with minimum floodplain management criteria specified in 44 CFR §60.3. For LOMR-F and CLOMR-F requests only Section A needs to be certified. A LOMR-F is a request for properties on which fill has been placed to elevate the land or structure to or above the BFE. A CLOMR-F is a request for FEMA’s comment on whether a proposed project involving the placement of fill would be excluded from the SFHA. For LOMA requests in which the property has been inadvertently included within the regulatory floodway, only Section B needs to be certified. This form ensures that this requirement is fulfilled prior to the submittal of the request to FEMA.

- d. **FEMA Form 086-0-22 and FEMA Form 086-0-22A (Spanish version), Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps**. This form allows the owner or lessee of a single lot or structure to understand and prepare the data required to determine if the single lot or structure is located in the SFHA. The form describes the location of the property, what is being requested, and what data are required to support the request. The form also includes the contact information of the requestor.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.

FEMA forms 086-0-22 and 086-0-22A are available on the Internet and can be downloaded from the website. The forms can be found at the following website address: http://www.fema.gov/plan/prevent/fhm/dl_mt-ez.shtm. The forms are provided in Adobe® Acrobat® PDF format and as Microsoft Word WinZip archives. Users are able to download the files and print completed forms manually and mail them to FEMA.

FEMA Forms 086-0-26, 086-0-26A and 086-0-26B are available on the Internet and can be downloaded from the website. The forms can be found at the following website address: http://www.fema.gov/plan/prevent/fhm/dl_mt-1.shtm. The forms are provided in Adobe® Acrobat® PDF format and as Microsoft Word WinZip archives. Users are able to download the files and print completed forms manually and mail them to FEMA. Due to the various documents required to support the request, the completed forms, along with the supporting documentation are mailed back to FEMA.

Additionally, respondents may use FEMA's Online LOMC tool to submit and track responses electronically as an alternative to filling out forms 086-0-22 (Page 1) and 086-0-26 and submitting to FEMA by mail. Additional forms and required supporting data must be uploaded via the Online LOMC tool. Respondents may access the Online LOMC tool at the following website address: <https://hazards.fema.gov>.

Effective Flood Insurance Rate Maps (FIRM), Flood Boundary and Floodway Maps (FBFM), and Flood Insurance Study (FIS) reports that cover the area in which a particular property is located can be obtained from the Map Service Center (MSC) on the FEMA website at <http://store.msc.fema.gov>. Those that do not have internet access can contact the Map Service Center at 800-358-9616.

Requestors can check on the status of their Letter of Map Amendment (LOMA) request by visiting FEMA's Mapping Information Platform website at <https://hazards.fema.gov>.

4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.

There are no duplicative efforts. Detailed information on specific property locations within communities, nationwide, is not collected or maintained by FEMA. Each request is unique and requires information that is specific to that property.

5. If the collection of information impacts small businesses or other small entities (Item 5 of OMB Form 83-I), describe any methods used to minimize.

The impact to small entities (small communities) has been minimized as much as possible. The recent minor edits serve to make the forms as easy to understand as possible.

6. Describe the consequence to Federal/FEMA program or policy activities if the collection of information is not conducted, or is conducted less frequently as well as any technical or legal obstacles to reducing burden.

If the collection of information were not conducted, it would deprive individuals of the right to provide scientific or technical data to correct flood insurance maps that may be in error. If this information were not collected, the majority of respondents to this collection would continue to pay higher flood insurance premiums than would be necessary if they were to get a determination showing that their property was no longer in a Special Flood Hazard Area. If this were the case, local pressures would likely mount and cause a significant number of communities to reevaluate their decisions to continue their participation in the NFIP. Without this collection of information there would also be increased costs for mapping, since these requests would require physical revisions to the Flood Insurance Rate Maps.

7. Explain any special circumstances that would cause an information collection to be conducted in a manner:

(a) Requiring respondents to report information to the agency more often than quarterly.

There are no special circumstances for this collection that would require respondents to report information to the agency more often than quarterly.

(b) Requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it.

Under no circumstances are respondents required to prepare a written response to the collection of information in fewer than 30 days after receipt of it.

(c) Requiring respondents to submit more than an original and two

copies of any document.

Respondents are only required to submit one copy of all documents.

(d) Requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years.

Respondents are not required to retain any records pertaining to this collection.

(e) In connection with a statistical survey, that is not designed to produce valid and reliable results that can be generalized to the universe of study.

This collection is not used in statistical surveys not designed to produce valid and reliable results that can be generalized to the universe of study.

(f) Requiring the use of a statistical data classification that has not been reviewed and approved by OMB.

This collection does not require the use of a statistical data classification that has not been reviewed and approved by OMB.

(g) That includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use.

This collection does not include any pledges of confidentiality.

(h) Requiring respondents to submit proprietary trade secret, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.

This collection does not require respondents to submit confidential information.

8. Federal Register Notice:

a. Provide a copy and identify the date and page number of publication in the Federal Register of the agency's notice soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.

A 60-day Federal Register Notice inviting public comments was published on December 23, 2013, volume 78, number 246, Page 77480. There were no comments received for this collection of information.

A 30-day Federal Register Notice inviting public comments was published on March 6, 2014, volume 79, number 44, Page 12701. There were no comments received for this collection.

b. Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

In preparation of the forms and instructions, FEMA's Production and Technical Services Contractors and Customer and Data Services Contractor were consulted regarding changes to the forms and instructions. No major changes to the forms and instructions are being implemented.

c. Describe consultations with representatives of those from whom information is to be obtained or those who must compile records. Consultation should occur at least once every three years, even if the collection of information activities is the same as in prior periods. There may be circumstances that may preclude consultation in a specific situation. These circumstances should be explained.

By the nature of the information collection activity, itself, consultation with those from whom information is to be obtained is continuous. These consultations are conducted on a daily basis by FEMA's Production and Technical Services Contractors. When requests are received from respondents (homeowners, surveyors, and engineers), comments are often included regarding the forms and instructions. The majority of the comments involve the clarity of instructions. In addition, FEMA's website (http://www.fema.gov/plan/prevent/fhm/tsd_emap.shtm) includes an email address, in which respondents can provide comments regarding the forms and clarity of instructions.

9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.

There are no payments or gifts provided to respondents.

10. Describe any assurance of confidentiality provided to respondents. Present the basis for the assurance in statute, regulation, or agency policy.

A Privacy Impact Assessment (PIA) was completed on this collection on January 26, 2006. The PIA is currently being reviewed by DHS for updated information. A System of Records Notice (SORN), titled "Letter of Map Amendment system,

DHS/FEMA/NFIP/LOMA-1” was approved on February 16, 2006. The SORN is also currently undergoing review by DHS for updates.

11. Provide additional justification for any question of a sensitive nature (such as sexual behavior and attitudes, religious beliefs and other matters that are commonly considered private). This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.

There are no questions of a sensitive nature required for this collection of information.

12. Provide estimates of the hour burden of the collection of information. The statement should:

a. Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated for each collection instrument (separately list each instrument and describe information as requested). Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desired. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices.

It is anticipated that 29,941 homeowners will complete FEMA Form 086-0-26. Each respondent will only complete the form once and each response will require 1.63 hours to complete the form. The total annual hour burden is $29,941 \times 1.63 \text{ hours} = 48,804$ annual hours.

It is anticipated that 20,959 engineers will complete FEMA Form 086-0-26A. Each respondent will only complete the form once and each response will require 1.25 hours to complete the form. The total annual hour burden is $20,959 \times 1.25 \text{ hours} = 26,199$ annual hours.

It is anticipated that 8,982 surveyors will complete FEMA Form 086-0-26A. Each respondent will only complete the form once and each response will require 1.25 hours to complete the form. The total annual hour burden is $8,982 \times 1.25 \text{ hours} = 11,228$ annual hours.

It is anticipated that 3,736 community officials will complete FEMA Form 086-0-26B. Each respondent will only complete the form once and each response will require 1.38 hours to complete the form. The total annual hour burden is $3,736 \times 1.38 \text{ hours} = 5156$ annual hours.

It is anticipated that 2,785 homeowners will undergo the tutorial. Each respondent will only complete the tutorial once and each action will require .5 hours to complete the tutorial. The total annual hour burden is $2,785 \times .5 \text{ hours} = 1,393$ annual hours.

It is anticipated that FEMA Forms 086-0-22 and 086-0-22A will result in approximately 23,614 responses to this collection each year. The responses consist of one form that will require both the homeowner to complete a part and a surveyor or engineer to complete the remainder. Each form requires a total average of 2.4 hours to complete; 1.2 hours for the homeowner and 1.2 hours for the surveyor or engineer. The total annual hour burden is calculated to be $23,614 \times 2.4 \text{ hours} = 56,674$ annual hours.

It is anticipated that 7,485 homeowners will use the Online LOMC tool. Each respondent will use the tool once which will require .17 hours to complete the user registration. The total annual hour burden is $7,485 \times .17 \text{ hours} = 1,272$ annual hours.

b. If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens in Item 13 of OMB Form 83-I.

c. Provide an estimate of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. NOTE: The wage-rate category for each respondent must be multiplied by 1.4 and this total should be entered in the cell for “Avg. Hourly Wage Rate”. The cost to the respondents of contracting out or paying outside parties for information collection activities should not be included here. Instead this cost should be included in Item 13.

Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Responses per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
Homeowners	Property Information Form / FEMA Form 086-0-26	29,941	1	29,941	1.63	48,804	\$30.81	\$1,503,651
Surveyors	Elevation Form / FEMA Form 086-0-26A	20,959	1	20,959	1.25	26,199	\$39.83	\$1,043,506
Engineers	Elevation Form / FEMA Form 086-0-26A	8,982	1	8,982	1.25	11,228	\$56.63	\$635,842
Community Officials	Community Acknowledgment Form / FEMA Form 086-0-26B	3,736	1	3,736	1.38	5,156	\$77.31	\$398,610

Homeowners	On-line LOMA/LOMR-F Tutorial	2,785	1	2,785	0.5	1,393	\$30.81	\$42,918
Homeowners	Online LOMC	7,485	1	7,485	0.17	1,272	\$30.81	\$39,190
Subtotal		73,888		73,888		94,052		\$3,663,717
Homeowners	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22	20,662	1	20,662	1.2	24,794	\$30.81	\$763,903
Homeowners	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps (Spanish) / FEMA Form 086-0-22A	2,952	1	2,952	1.2	3,542	\$30.81	\$109,129
Subtotal		23,614		23,614		28,336		\$873,032
Surveyors	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22	14,464	1	14,464	1.2	17,357	\$39.83	\$691,329
Surveyors	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps (Spanish) / FEMA Form 086-0-22A	2,066	1	2,066	1.2	2,479	\$39.83	\$98,739
Subtotal		16,530		16,530		19,836		\$790,068
Engineers	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22	6,198	1	6,198	1.2	7,438	\$56.63	\$421,214

Engineers	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps (Spanish) / FEMA Form 086-0-22A	886	1	886	1.2	1,063	\$56.63	\$60,198
Subtotal		7,084		7,084		8,501		\$481,412
Total		121,116		121,116		150,725		\$5,808,229

Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

According to the U.S. Department of Labor, Bureau of Labor Statistics website (www.bls.gov) the wage rate category for All Occupations (representing all homeowners) is estimated to be (\$22.01 x 1.4=) \$30.81 per hour including the wage rate multiplier, therefore, the estimated burden hour cost to respondents All Occupations is estimated to be (48,804 + 1,393 + 1,272 + 24,794 + 3,542 =) 79,805 hours x \$30.81 = \$2,458,792 annually.

According to the U.S. Department of Labor, Bureau of Labor Statistics website (www.bls.gov) the wage rate category for Surveyors is estimated to be (\$28.45 x 1.4 =) \$39.83 per hour including the wage rate multiplier, therefore, the estimated burden hour cost to respondents Surveyors is estimated to be (26,199 + 17,357 + 2,479 =) 46,035 hours x \$39.83 = \$1,833,574 annually.

According to the U.S. Department of Labor, Bureau of Labor Statistics website (www.bls.gov) the wage rate category for Civil Engineers (non-government) is estimated to be (\$40.45 x 1.4 =) \$56.63 per hour including the wage rate multiplier, therefore, the estimated burden hour cost to respondents Civil Engineers is estimated to be (11,228 + 7,438 + 1,063 =) 19,729 hours x \$56.63 = \$1,117,253 annually.

According to the U.S. Department of Labor, Bureau of Labor Statistics website (www.bls.gov) the wage rate category for the Community Official is estimated to be (\$55.22 x 1.4 =) \$77.31 per hour including the wage rate multiplier, therefore, the estimated burden hour cost to respondents Community Officials is estimated to be 5,156 hours x \$77.31 = \$398,610 annually.

13. Provide an estimate of the total annual cost burden to respondents or recordkeepers resulting from the collection of information. The cost of purchasing or contracting out information collection services should be a part of this cost burden estimate. (Do not include the cost of any hour burden shown in Items 12 and 14.)

Annual Cost Burden to Respondents or Record-keepers

Data Collection Activity/Instrument	*Annual Capital Start-Up Cost	*Annual Operations and	Annual Non-Labor Cost	Total Annual Cost to
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	(investments in overhead, equipment and other one-time expenditures)	Maintenance Cost (such as recordkeeping, technical/professional services, etc.)	(expenditures on training, travel and other resources)	Respondents
Property Information Form / FEMA Form 086-0-26		\$13,473,450		\$13,473,450
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22		\$18,595,800		\$18,595,800
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps (Spanish) / FEMA Form 086-0-22A		\$2,656,800		\$2,656,800
Total		\$34,726,050		\$34,726,050

The property owner is required to hire a surveyor or engineer at an average cost of \$450 to provide certified elevation data. The total cost for this is: FEMA Form 086-0-26 (29,941 * \$450 = \$13,473,450); FEMA Form 086-0-22 (41,324 * \$450 = \$18,595,800); FEMA Form 086-0-22A (5,904* \$450 = \$2,656,800) added together equals \$34,726,050.

14. Provide estimates of annualized cost to the federal government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing and support staff), and any other expense that would have been incurred without this collection of information. You may also aggregate cost estimates for Items 12, 13, and 14 in a single table.

Annual Cost to the Federal Government

Item	Cost (\$)
Contract Costs [Describe] Contractor cost to handle incoming calls related to application process: 39,840 calls (14,010 FF 086-0-26; 25,830 FF 086-0-22 and 22A) x 6 minutes average per call x \$57.50 per hour = 3,984 hours x \$57.50 = \$229,080.	\$229,080
Staff Salaries* [1 GS 12 step 6 employee spending approximately 15% of time annually to review, coordinate, and assure quality control. \$87,350 x 15% = \$13,103 x 1.4 = \$36,687	\$18,344
Facilities [cost for renting, overhead, ect. for data collection activity]	\$0
Computer Hardware and Software [cost of equipment annual lifecycle]	\$0

Equipment Maintenance [cost of annual maintenance/service agreements for equipment]	\$0
Travel	\$0
Printing	\$0
Postage [39,840 MT-EZ and MT-1 Forms annually x .46 per page = \$18,326]	\$18,326
Other	\$0
Total	\$265,750

* Note: The "Salary Rate" includes a 1.4 multiplier to reflect a fully-loaded wage rate.

15. Explain the reasons for any program changes or adjustments reported in Items 13 or 14 of the OMB Form 83-I in a narrative form. Present the itemized changes in hour burden and cost burden according to program changes or adjustments in Table 5. Denote a program increase as a positive number, and a program decrease as a negative number.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
Property Information Form / FEMA Form 086-0-26 (Homeowners)	43,798	48,804	+5,006			
Elevation Form / FEMA Form 086-0-26A (Surveyors)	23,551	26,199	+2,648			
Elevation Form / FEMA Form 086-0-26A (Engineers)	10,076	11,228	+1,152			
Community Acknowledgement Form / FEMA Form 086-0-26B (Community Officials)				5,625	5,156	-469
On-line LOMA/LOMR-F Tutorial (Homeowners)	1,250	1,393	+143			
Online LOMC (Homeowners)	0	1,272	+1,272			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22 (Homeowners)	19,714	24,794	+5,080			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Homeowners)	2,816	3,542	+726			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22 (Surveyors)	13,800	17,357	+3,557			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Surveyors)	1,972	2,479	+507			

Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22 (Engineers)	5,913	7,438	+1,525			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Engineers)	845	1,063	+218			
Total(s)	129,695	150,725	+21,874	5,625	5,156	-469

For FEMA Form 086-0-26 (Homeowners), the previously approved burden hours were 43,978, the current estimated annual hour burden is 48,804, resulting in an increase of 5,006 hours. The increase in burden hours is a result of a program change since FEMA issued new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many homeowners in these communities and therefore, increased the number of responses received for this collection.

For FEMA Form 086-0-26A (Surveyors), the previously approved burden hours were 23,511, the current estimated annual hour burden is 26,199, resulting in an increase of 2,648 hours. The increase in burden hours is a result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many homeowners in these communities, which requires the involvement of a surveyor to complete this form, and therefore, increased the number of responses received for this collection.

For FEMA Form 086-0-26A (Engineers), the previously approved burden hours were 10,076, the current estimated annual hour burden is 11,228, resulting in an increase of 1,152 hours. The increase in burden hours is a result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many homeowners in these communities, which require the involvement of an engineer to complete this form, and therefore, increased the number of responses received for this collection.

For FEMA Form 086-0-26B (Community Officials), the previously approved burden hours were 5,625, the current estimated annual hour burden is 5,156, resulting in a decrease of 469 hours. The decrease in burden hours is the result of agency estimates, which reduced the amount of community official involvement.

For the On-line LOMA/LOMR-F Tutorial, the previously approved burden hours were 1,250, the current estimated annual hour burden is 1,393, resulting in an increase of 143 hours. The increase in burden hours is a result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses and utilization of the tutorial. The new or revised flood hazard areas had an

impact on many homeowners in these communities, and therefore, increased the number of responses received to the tutorial.

For the Online LOMC, the current estimated annual hour burden is 1,272 hours. This is a program change since there was no previously approved burden hours as this is a new tool that was implemented by FEMA.

For FEMA Form 086-0-22 (Homeowners), the previously approved burden hours were 19,714, the current estimated annual hour burden is 24,794, resulting in an increase of 5,080 hours. The increase in burden hours is the result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many homeowners in these communities and therefore, increased the number of responses received for this collection.

For FEMA Form 086-0-22A (Homeowners), the previously approved burden hours were 2,816, the current estimated annual hour burden is 3,542, resulting in an increase of 726 hours. The increase in burden hours is the result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many homeowners in these communities and therefore, increased the number of responses received for this collection.

For FEMA Form 086-0-22 (Surveyors), the previously approved burden hours were 13,800, the current estimated annual hour burden is 17,357, resulting in an increase of 3,557 hours. The increase in burden hours is the result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many homeowners in these communities, since it now requires the the involvement of a surveyor to complete part of this form, and therefore, increased the number of responses received for this collection.

For FEMA Form 086-0-22A (Surveyors), the previously approved burden hours were 1,972, the current estimated annual hour burden is 2,479, resulting in an increase of 507 hours. The increase in burden hours is the result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many homeowners in these communities, since it now requires the involvement of a surveyor to complete part of this form, and therefore, increased the number of responses received for this collection.

For FEMA Form 086-0-22 (Engineers), the previously approved burden hours were 5,913, the current estimated annual hour burden is 7,438, resulting in an increase of 1,525 hours. The increase in burden hours is the result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many

homeowners in these communities, since it now requires the involvement of an engineer to complete part of this form, and therefore, increased the number of responses received for this collection.

For FEMA Form 086-0-22A (Engineers), the previously approved burden hours were 845, the current estimated annual hour burden is 1,063, resulting in an increase of 218 hours. The increase in burden hours is the result of a program change since FEMA issued new FIRMs for numerous communities in FY 12, which increased the number of annual responses. The new or revised flood hazard areas had an impact on many homeowners in these communities, since it now requires the involvement of an engineer to complete part of this form, and therefore, increased the number of responses received to this collection.

Itemized Changes in Annual Cost Burden						
Data collection Activity/Instrument	Program Change (cost currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (cost currently on OMB Inventory)	Adjustment (New)	Difference
Property Information Form / FEMA Form 086-0-26 (Homeowners)				\$1,281,529	\$1,503,651	+\$222,122
Elevation Form / FEMA Form 086-0-26A (Surveyors)				\$838,402	\$1,043,506	+\$205,104
Elevation Form / FEMA Form 086-0-26A (Engineers)				\$506,017	\$635,842	+\$129,825
Community Acknowledgement Form / FEMA Form 086-0-26B (Community Officials)				\$314,831	\$398,610	+\$83,779
On-line LOMA/LOMR-F Tutorial (Homeowners)				\$36,575	\$42,918	+\$6,343
Online LOMC (Homeowners)	0	\$39,190	\$39,190			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22 (Homeowners)				\$429,765	\$763,903	+\$334,138

Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Homeowners)				\$61,389	\$109,129	+\$47,740
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / and FEMA Form 086-0-22 (Surveyors)				\$492,108	\$691,329	+\$199,221
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Surveyors)				\$70,322	\$98,739	+\$28,417
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / and FEMA Form 086-0-22 (Engineers)				\$297,001	\$421,214	+\$124,213
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Engineers)				\$42,436	\$60,198	+\$17,762
Total(s)	0	\$39,190	+\$39,190	\$3,531,973	\$5,769,039	+\$1,398,664

For FEMA Form 086-0-26 (Homeowners), the previously approved cost burden was \$1,281,529; the current estimated annual cost burden is \$1,503,651, resulting in an increase of \$222,122. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new

or revised flood hazard areas had an impact on many homeowners in these communities and therefore an increased number of responses to this collection were received.

For FEMA Form 086-0-26A (Surveyors), the previously approved burden hours were \$838,402, the current estimated annual cost burden is \$1,043,506, resulting in an increase of \$205,104. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities, which requires the involvement of a surveyor to complete this form, and therefore an increased number of responses to this collection were received.

For FEMA Form 086-0-26A (Engineers), the previously approved cost burden was \$506,017; the current estimated annual cost burden is \$635,842, resulting in an increase of \$129,825. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities, which requires the involvement of an engineer to complete this form, and therefore an increased number of responses to this collection were received.

For FEMA Form 086-0-26B (Community Officials), the previously approved cost burden was \$314,831; the current estimated annual cost hour is \$398,610, resulting in an increase of \$83,779. The adjustment in cost burden results from an increase in the average hourly wage rate for community officials.

For the On-line LOMA/LOMR-F Tutorial, the previously approved cost burden was \$36,575 the current estimated annual cost burden is \$42,918, resulting in an increase of \$6,343. The increase in cost burden results from an increase in annual responses and utilization of the tutorial. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities and therefore an increased number of responses to the tutorial were received.

For the Online LOMC, the current estimated annual cost burden is \$39,190. This is a program change since there was no previously approved cost burden as this is a new tool that was implemented by FEMA.

For FEMA Form 086-0-22 (Homeowners), the previously approved cost burden was \$429,765; the current estimated annual cost burden is \$763,903, resulting in an increase of \$334,138. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities and therefore an increased number of responses to this collection were received.

For FEMA Form 086-0-22A (Homeowners), the previously approved cost burden was \$61,389; the current estimated annual cost burden is \$109,129, resulting in an increase of \$47,740. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities and therefore an increased number of responses to this collection were received.

For FEMA Form 086-0-22 (Surveyors), the previously approved cost burden was \$492,108; the current estimated annual cost burden is \$691,329, resulting in an increase of \$199,221. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities, which requires the involvement of a surveyor to complete part of this form, and therefore an increased number of responses to this collection were received.

For FEMA Form 086-0-22A (Surveyors), the previously approved cost burden was \$70,322; the current estimated annual cost burden is \$98,739, resulting in an increase of \$28,417. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities, which requires the involvement of a surveyor to complete part of this form, and therefore an increased number of responses to this collection were received.

For FEMA Form 086-0-22 (Engineers), the previously approved cost burden was \$297,001; the current estimated annual cost burden is \$421,214, resulting in an increase of \$124,213. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities, which requires the involvement of an engineer to complete part of this form, and therefore an increased number of responses to this collection were received.

For FEMA Form 086-0-22A (Engineers), the previously approved cost burden was \$42,436; the current estimated annual cost burden is \$60,198, resulting in an increase of \$17,762. The increase in cost burden results from an increase in annual responses. The adjustment in the number of responses can be attributed to the issuance of new Flood Insurance Rate Maps (FIRMs) for numerous communities in FY12. The new or revised flood hazard areas had an impact on many homeowners in these communities, which requires the involvement of an engineer to complete part of this form, and therefore an increased number of responses to this collection were received.

16. For collections of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.

There are no outline plans for tabulation and publication of data for this information collection.

17. If seeking approval not to display the expiration date for OMB approval of the information collection, explain reasons that display would be inappropriate.

This collection does not seek approval to not display the expiration date for OMB approval.

18. Explain each exception to the certification statement identified in Item 19 “Certification for Paperwork Reduction Act Submissions,” of OMB Form 83-I.

This collection does not seek exception to “Certification for Paperwork Reduction Act Submissions”.

B. Collections of Information Employing Statistical Methods.

When Item 17 on the Form OMB 83-I is checked “Yes”, the following documentation should be included in the Supporting Statement to the extent it applies to the methods proposed:

There is no statistical methodology involved in this collection.