

Workplace Charging Challenge Information Collection Request *Annual Survey Cover Letter*

Dear Workplace Charging Challenge Partner,

The Workplace Charging Challenge is an initiative through which the Department of Energy (DOE) provides employers with specialized resources, expertise, and support to incorporate workplace charging programs successfully into their operations. The Challenge aims to increase the number of U.S. employers offering workplace charging for plug-in electric vehicles (PEVs) to their employees.

As a Challenge Partner, your organization has voluntarily agreed to share progress on and plans for workplace charging on an annual basis. DOE's principal objectives for collecting information through the Challenge annual survey are:

1. To develop an objective assessment and estimate of the number of U.S. employers that have established a workplace charging program or otherwise installed EVSE, and
2. To document specific information associated with the offering of workplace charging programs to employees.

Your voluntary participation in the Challenge annual survey will help DOE to measure the impact and progress of the Challenge. The information you provide will be used to establish basic information for Partner employers, and to inform future comparisons and analysis of instituted programs and policies. The data that are collected from the Challenge annual survey will be compiled and published by DOE in an annual report in a way that does not correlate specific data points to specific Partners. DOE may contact specific Partners if DOE is interested in developing a case study based on the Partners' workplace charging initiatives. In the event that DOE chooses to contact any Partner for such purposes or otherwise seeks to identify the responses of a specific Partner, DOE will obtain unique permission to do so in each case.

The survey can be accessed at <insert link>. Please see the survey for additional instruction on obtaining log-in information and how to complete the survey. All final submissions are requested by <one month from today>. Thank you for your continued support of the DOE Workplace Charging Challenge. Please contact me at sarah.olexsak@doe.gov with any questions.

Best regards,
Sarah

Coordinator
Workplace Charging Challenge
Office of Energy Efficiency and Renewable Energy
U.S. Department of Energy

NOTE: Public reporting burden for this collection of information is estimated to average (1.5 hours) per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Records Management Division, IM-23, Paperwork Reduction Project (1910-XXXX),

U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (1910-XXXX), Washington, DC 20503.

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