

**SUPPORTING STATEMENT
FOR PAPERWORK REDUCTION ACT SUBMISSION
9000-0014, STATEMENT AND ACKNOWLEDGMENT, SF 1413**

A. Justification.

1. Administrative requirements. All executive agencies including the Department of Defense, use Standard Form 1413, Statement and Acknowledgment, in construction contracts that exceed \$2000 to obtain a statement from contractors and acknowledgement of subcontractors, that the proper labor clauses have been included in subcontracts. Department of Labor regulations at 29 CFR Subpart 5.6 require Federal agencies to ascertain compliance with statutes such as the Davis-Bacon Act (40 U.S.C. 276a-276a-7), the Copeland Act (18 U.S.C. 874 and 40 U.S.C. 276c), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*).

2. Uses of information. Contracting officers use this information to ascertain whether or not the contractors have included the proper clauses in subcontracts.

3. Consideration of information technology. Information technology is used to the maximum extent practicable. Where both the Government agency and contractors are capable of electronic interchange, the contractors may submit this information collection requirement electronically.

4. Efforts to identify duplication. This requirement is issued under the Federal Acquisition Regulation (FAR) which has been developed to standardize Federal procurement practices and eliminate unnecessary duplication. Similar information is not already available to the Government.

5. If the collection of information impacts small businesses or other entities, describe methods used to minimize burden. The burden applied to small businesses is the minimum consistent with applicable laws, executive orders, regulations, and prudent business practices.

6. Describe consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently. The proposed collections of information will be conducted on an occasional basis within 14 days after contract award and within 14 days after the award of any subsequently awarded subcontract. Less frequent collection or no collection of information would impede contracting officers from performing

their administrative functions in an effective and efficient manner and would not comply with Department of Labor regulations.

7. Special circumstances for collection. Collection is consistent with guidelines in 5 CFR 1320.6.

8. Efforts to consult with persons outside the agency. Under the procedures established for development of the FAR, agency and public comments were solicited and each comment addressed before finalization of the text. A 60 day notice was published in *Federal Register* at 79 FR 24429 on April 30, 2014. No comments were received. A 30 day notice was published in the *Federal Register* at 79 FR 43049 on July 24, 2014. No comments were received.

9. Explanation of any decision to provide any payment or gift to respondents, other than reenumeration of contractors or guarantees. Not applicable.

10. Describe assurance of confidentiality provided to respondents. This information is disclosed only to the extent consistent with prudent business practices, current regulations, and in accordance with the requirements of the Freedom of Information Act.

11. Additional justification for questions of a sensitive nature. No sensitive questions are involved.

12 & 13. Estimated total annual public hour burden. Time required to read and prepare information is estimated at .05 hours per response.

Annual Reporting Burden

Estimated respondents/yr.....	30,500
Responses per respondent.....	<u>x 2</u>
Total annual responses.....	61,000
Estimated hrs/response.....	<u>x .05</u>
Estimated total burden/hrs.....	3,050
Average wages and overhead.....	x. \$54 **
Total cost to the public	\$164,700

The public burden hours for the collection requirements of SF 1413 were previously cleared under OMB control number 9000-0014. The information collection requirement in the FAR remains unchanged. There is no additional burden beyond that contemplated by DoL's requirement.

**Based on the OPM GS-13/step 5 salary (\$39.31 an hour) plus 36.25 percent burden, rounded to the nearest dollar, or \$54 an hour. The burden rate used is that mandated by OMB memorandum M-08-13 for use in public-private competition, as updated by OMB for the current year. Reference Salary Table 2014-GS, Effective January 2014, found at www.opm.gov).

14. Estimated cost to the Government. Time required for Government review is estimated at .05 hours per response.

Annual Reviewing Burden and Cost

Responses/yr.....	61,000
Review time per response	x .05
Total burden hours.....	3,050
Average wages + overhead (\$20/hr + 100% OH).....	x \$54
Total Government cost.....	\$164,700

15. Explain reasons for program changes or adjustments reported in Items 13 and 14. This submission requests an extension of OMB approval of an information collection requirement in the FAR. The information collection requirement in the FAR remains unchanged, however, the number of respondents has been slightly reduced based on Federal procurement data from Government Fiscal Year 2013.

16. Outline plans for published results of information collections. Results will not be tabulated or published.

17. Approval not to display expiration date. Not applicable.

18. Explanation of exception to certification statement. Not applicable.

B. Collections of Information Employing Statistical Methods.

Statistical methods are not used in this information collection.