

USDA - RUS		Title of Information Document					OMB No.			
<b>SUMMARY OF INFORMATION COLLECTION</b>		<b>Telecommunication Engineering &amp; Construction Contracts</b>					<b>0572-0059</b>			
INSTRUCTIONS:		>	(f) TOTAL	(h) TOTAL	(k) TOTAL					
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<b>Construction Certification Program</b>										
1753 Subpart J	Construction Work Plan and Cost Distribution	157	32	1	32	12.00	384.00			
1753 Subpart J	Certification of Contractor or Force Account Proposal Approval	158	32	4	128	3.00	384.00			
1753 Subpart J	Summary of Completed Construction	159	32	4	128	6.00	768.00			
1753 Subpart J	Certification Borrower Contract Addendum	N/A	32	4	128	1.00	128.00			
	Architects and Engineers Qualifications	179	4	1	4	2.00	8.00			
1753.48(g)	Construction Change Order ● When changes or correction are necessary the borrower's engineer will prepare a construction change order. A copy of each is attached to the construction inventory required to close out the contract	216	22	1	22	1.00	22.00			

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1753 Subpart B	<b>Engineering and Architectural Services</b> Postloan Engineering Service Contract • Approval of Postloan Engineering Service Contract • <a href="#">Approval of Postloan Engineering... - Broadband Program</a> The Postloan Engr. Serv. Contract inclds. using the following forms: RUS Form 217a-Project Design, Assistance and Coordination; RUS Form 217b-Central Office Equipment Engineering Services; RUS Form 217c-Transmission Facilities Engineering Services; RUS Form 217d-Building Engineering Services; RUS Form 217e-Outside Plant Staking Services; RUS Form 217f-Outside Plant Contract Doc. Phase Engr. Servs. RUS Form 217g-Outside Plant Construction Phase Engr. Servs.	217	45 50	1 1	45 50	7.00 7.00	315.00 350.00			
1753.15, 81	<b>Miscellaneous Engineering Services Forms</b> Assignment of Engineering Service Contract Engineering Service Contract - Special Services - Telephone • Engineering services for minor construction may be contracted using Form 245 (This contract form does not require RUS approval).	242 245	3 4	1 1	3 4	0.50 0.75	1.50 3.00			
RE Act NAFTA	Equal Opportunity Addendum • Form 773 issued for minor construction by contract. • <a href="#">Form 773, small scale constuction - Broadband Program</a>	270	135 150	1 1	135 150	0.25 0.25	33.75 37.50			

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1753.49	Bidder's Qualifications ● Submission of bidders' qualifications to the borrower and its engineer.	274	9	1	9	1.00	9.00			
1753.49	Bidder's Qualifications for Buried Plant Construction ● Submission of bidders' qualifications to the borrower and its engineer.	276	9	1	9	1.00	9.00			
175349	Tabulation of Materials Furnished by Borrower ● Closeout of major outside plans construction by contract.	281								
1753.8(b)	Subcontracts (Under Construction or Equipment) ● Approval of subcontracts (per 1753.8(b))	282	32	1	32	0.75	24.00			
1753.16	Certificate of Architect ● Approval of final statement of cost-architectural services ● Approval of final statement... - Broadband Program	284	5	1	5	0.50	2.50			
		284	6	1	6	0.50	3.00			
1737 Subpart E	Interim Financing Construction Telecommunications Program Broadband Program	375	69	1	69	0.25	17.25			
			37	1	37	0.25	9.25			
1753.38	Software License Agreement Telecommunications Program Broadband Program	390	9	1	9	1.00	9.00			
			10	1	10	1.00	10.00			

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<b>Special Equipment Purchases</b>										
1753.68	Certificate of Completion, Special Equipment Contract (Including Installation) • Closeout of the equipment contract 397.	396	0	1	0	1.50	0.00			
1753.68	Certificate of Completion, Special Equipment Contract (Including Installation)	396a	0	1	0	1.50	0.00			
1753.67	Special Equipment Contract (Including Installation) • Approval of plans & specification	397	68	1	68	5.00	340.00			
1753.68	• Approval of the contract for purchase of initial equipment		45	1	45	1.50	67.50			
1753.68	• Approval of the contract for purchase of equipment additions.		9	1	9	1.50	13.50			
1753.68	• Approval of contract for the purchase of new system additions of equipment.		14	1	14	1.50	21.00			
The burden hours for the following forms are already accounted for under RUS Form 397. The Forms are as follows:										
RUS Form 397b – Design Specifications for Trunk Carrier Systems										
RUS Form 397c – Design Specifications for Subscriber Carrier Systems										
RUS Form 397d - Design Specifications for Point-to-Point Microwave Systems										
RUS Form 397g - Specifications for Line Concentrators										
RUS Form 397h – Design Specifications for Digital Lightwave Transmission Systems										
<b>Broad band</b>										
• Approval of plans & specification										
• Approval of the contract for purchase of initial equipment										
• Approval of contract for the purchase of new system additions of equipment.										
			118	1	118	6.00	708.00			
			104	1	104	3.00	312.00			
			14	1	14	3.00	42.00			
1753.67	Special Equipment Contract (Not Including Installation) • Approval of plans & specification	398	26	1	26	1.00	26.00			
1753.68	• Approval of the contract for purchase of initial equipment		18	1	18	1.00	18.00			
1753.68	• Approval of the contract for purchase of equipment additions.		4	1	4	1.00	4.00			
1753.68	• Approval of the contract for the purchase of new system additions of equipment.		4	1	4	1.00	4.00			
1753.17	Statement of Engineering Fees - Telecommunications • Estimates	506	45	1	45	6.00	270.00			
1753.17	• Estimates - Broadband Program		50	1	50	6.00	300.00			
1753.17	• Final		45	1	45	6.00	270.00			
1753.17	• Final - Broadband Program		50	1	50	6.00	300.00			

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	<b>Major Outside Plant Construction</b>									
1753.47	Telephone System Construction Contract (Labor and Materials) ● Approval of plans and specifications for major outside plant construction by contract	<b>515</b>	91	1	91	4.00	364.00			
1753.48	● Approval of the outside plant contract ● Approval of plans and specifications for major outside plant construction by contract - Broadband Program ● Approval of the outside plant contract - Broadband		68	1	68	6.00	408.00			
1753.48	● Owner-Furnished Materials		100	1	100	8.00	800.00			
1753.48	● Approval of negotiated contracts ● Approval of negotiated contracts - Broadband ● Owner-Furnished Materials - Broadband		75	1	75	4.00	300.00			
			23	1	23	2.00	46.00			
			25	1	25	4.00	100.00			
			Information included under RUS Form 787 below.							
			Information included under RUS Form 787 below.							
1753.39	Results of Acceptance Test	<b>517</b>	0	1	0	1.00	0			
1753.57	Biweekly Progress Report of Telephone Construction and Engineering Service	<b>521</b>	0	1	0	1.00	0			
	<b>Central Office Equipment Purchases (Including Installation)</b>									
1753 Subpart E	Central Office Equipment Contract (Including Installation) ● Approval of plans & specs for purchase of COE by bid ● Approval of COE contract ● Approval of Plans & specs for single source procurement ● Approval of negotiated proposal ● Approval of the negotiated contract ● Approval of supplier's proposal for additions to COE ● Approval of COE contract for additions	<b>525</b>	14	1	14	12.00	168.00			
1753.37			14	1	14	2.00	28.00			
1753.38			23	1	23	6.00	138.00			
1753.37			23	1	23	2.00	46.00			
1753.38			23	1	23	1.00	23.00			
1753.38			18	1	18	4.00	72.00			
1753.38			18	1	18	5.00	90.00			
1753 Subpart E	Statement of Construction Telephone System - Outside Plant ● Closeout of major outside plant construction by contract	<b>527</b>	0	1	0	1.25	0.00			

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<b>Central Office Equipment Purchases (Not Including Installation)</b>									
1753 Subpart E	Central Office Equipment Contract (Not Including Installation)								
1753.37	• Approval of plans & specs for purchase of COE by bid	545	2	1	2	7.00	14.00		
1753.38	• Approval of COE contract		2	1	2	3.00	6.00		
1753.38	• Approval of plans & specs for single source procurement		5	1	5	7.00	35.00		
1753.38	• Approval of COE contract -single source		5	1	5	3.00	15.00		
1753.38	• Approval of negotiated proposal		5	1	5	4.00	20.00		
1753.37	• Approval of plans & specs - -negotiated proposals		5	1	5	7.00	35.00		
1753.38	• Approval of the negotiated contract		5	1	5	3.00	15.00		
1753.38	• Approval of supplier's proposal for additions to COE		5	1	5	4.00	20.00		
1753.38	• Approval of COE contract for additions		5	1	5	1.00	5.00		
<b>Miscellaneous Outside Plant Construction Forms</b>									
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) • Closeout of major outside plant construction by contract	724	143	1	143	0.75	107.25		
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) - Detailed • Tabulation of Assembly Units	724a	143	1	143	3.00	429.00		
1753.49	Final Inventory, Telephone Construction Contract (Labor and Materials) - Detailed • Removals	724b	0	1	0	0.75	0.00		
1753.78	Certificate of Contractor and Indemnity Agreement (Line Extensions) • Upon completion and inspection the borrower obtains from the contractor a final invoice and Form 743 • Upon completion and inspection the borrower obtains from the contractor a final invoice and Form 743 - Broadband	743	0	1	0	0.50	0.00		
			0	1	0	0.50	0.00		
1753.68	Certificate of Contractor and Indemnity Agreement • Closeout of the equipment contract 397	744	0	1	0	0.50	0.00		
1753.39	Certificate of Completion Central Office Equipment (Not Including Installation)	752a	0	1	0	0.50	0.00		

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1753.18	Contract Closeout Certification ● Non-form certification ● Broadband Program	N/A 756	275 238	1 1	275 238	0.50 0.50	137.50 119.00			
1753.81-82	Summary of Work Order Inspection by GFR Inspection by licensed Engineer or Borrower's Staff Engineer Broadband Program	771 771a 771a	10 170 200	5 5 5	50 850 1000	0.50 0.50 0.50	25.00 425.00 500.00			
1753	Miscellaneous Construction Work and Maintenance Service Contract ● Issued for minor construction by contract ● Issued for small-scale construction -Broadband Program	773	135 150	1 1	135 150	2.00 3.00	270.00 450.00			
1753.48 (f)	Supplement A to Construction Contract RUS Form 515 ● Approval for the borrower to furnished materials for outside plant construction by contract ● Approval for the borrower to furnished materials for outside plant construction by contract - Broadband	787	18 10	1 1	18 10	0.25 0.25	4.50 2.50			
1753.58	Telephone Force Account Construction - Final Inventory Closeout of major outside plant construction by force account	817 817a 817b	0 0 0	1 1 1	0 0 0	2.00 2.00 2.00	0.00 0.00 0.00			
1753.15 (a)(2)	Preloan Engineering Service Contract, Telephone System Design	835	0	1	0	0.75	0.00			
1753.80 (g)	Minor construction - request to establish a work order fund for specific construction project Minor construction - request to establish a work order fund for specific construction project - Broadband	n/a n/a	3 4	1 1	3 4	2.00 2.00	6.00 8.00			
1753.27	Construction of building - award of contract	n/a	18	1	18	2.00	36.00			
1753.48 (a)	Outside plant major construction - award of construction in accordance with procedures	n/a	7	1	7	1.50	10.50			
1753.48 (b)	Outside plant major construction - RUS approval of negotiated proposals	n/a	23	1	23	1.50	34.50			
1753.68 (b)	Special equipment - approval of the proposal for initial purchase of equipment Core network and access equipment - approval of the proposal for initial purchase of equipment - Broadband	n/a n/a	18 20	1 1	18 20	1.50 1.50	27.00 30.00			

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<i>(a)</i>	<i>(b)</i>	<i>(c)</i>	<i>(d)</i>	<i>(e)</i>	<i>(f)</i>	<i>(g)</i>	<i>(h)</i>	<i>(i)</i>	<i>(j)</i>	<i>(k)</i>



USDA - RUS		Title of Information Document <b>Telecommunication Engineering &amp; Construction Contracts</b>					OMB No. <b>0572-0059</b>			
<b>SUMMARY OF INFORMATION COLLECTION</b>							Date Prepared <b>2014</b>			
INSTRUCTIONS: <i>Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.</i>		>	(f) TOTAL	(h) TOTAL	(k) TOTAL					
		>	-----	= (e) Averag	-----	= (g) Averag	-----	= (j) Averag		
		>	(d) TOTAL	(f) TOTAL	(i) TOTAL					
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		ANNUAL BURDEN								
SECTION OF REGULATIONS <i>(a)</i>	DESCRIPTION <i>(b)</i>	FORM NO(s) <i>(If "none" so state)</i> <i>(c)</i>	REPORTS					RECORDS		
			NO. OF RESPON-DENTS <i>(d)</i>	NO. OF RESPONSES PER RESPON-DENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(Col. d &amp; e)</i> <i>(f)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f &amp; g)</i> <i>(h)</i>	NO. OF RECORD-KEEPERS <i>(i)</i>	ANNUAL HOURS PER RECORD-KEEPER <i>(j)</i>	TOTAL RECORD-KEEPING HOURS <i>(Col. i &amp; j)</i> <i>(k)</i>
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		ANNUAL BURDEN								
SECTION OF REGULATIONS <i>(a)</i>	DESCRIPTION <i>(b)</i>	FORM NO(s) <i>(If "none" so state)</i> <i>(c)</i>	REPORTS							
			NO. OF RESPON-DENTS <i>(d)</i>	NO. OF RESPONSES PER RESPON-DENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(Col. d &amp; e)</i> <i>(f)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f &amp; g)</i> <i>(h)</i>			
1753.36	Core network and access equipment - request for approval to negotiate for the purpose of standardization on a system basis <a href="#">Core network and access equipment - request for approval to negotiate for the purpose of standardization on a system basis - Broadband</a>	n/a	18	1	18	1.25	22.50			
1753.3	During the preconstruction review, obtain approval for any construction that does not conform to RUS standards and specifications or the approved Loan Design	n/a	20	1	20	1.50	30.00			
1753.6	Approval to use other than new or nonstandard materials and equipment <a href="#">Approval to use other than new or nonstandard materials and equipment - Broadband</a>	n/a	18	1	18	1.50	27.00			
1753.6	Approval to use other than new or nonstandard materials and equipment <a href="#">Approval to use other than new or nonstandard materials and equipment - Broadband</a>	n/a	20	1	20	1.00	20.00			
<b>Total burden hours for forms approved under OMB Docket 0572-0059</b>			<b>513</b>	<b>10</b>	<b>5,382</b>	<b>1.99</b>	<b>###</b>			

USDA - RUS		Title of Information Document					OMB No.				
SUMMARY OF INFORMATION COLLECTION		Telecommunication Engineering & Construction Contracts					0572-0059				
							Date Prepared				
							2014				
INSTRUCTIONS:		>					(f) TOTAL		(h) TOTAL		(k) TOTAL
Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.		>					= (e) Averag		= (g) Averag		= (j) Average
		>					(d) TOTAL		(f) TOTAL		(i) TOTAL
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			ANNUAL BURDEN								
SECTION OF REGULATIONS  (a)	DESCRIPTION  (b)	FORM NO(s) (If "none" so state)  (c)	REPORTS				RECORDS				
			NO. OF RESPON- DENTS  (d)	NO. OF RESPONSES PER RESPON- DENT  (e)	TOTAL ANNUAL RESPONSES  (Col. d & e)  (f)	HOURS PER RESPONSE  (g)	TOTAL HOURS  (Col. f & g)  (h)	NO. OF RECORD- KEEPERS  (i)	ANNUAL HOURS PER RECORD- KEEPER  (j)	TOTAL RECORD- KEEPING HOURS  (Col. i & j)  (k)	
<b>FORMS APPROVED UNDER OTHER OMB DOCKETS</b>											
1753, 1788	Contractor's Bond	168b	191	1	191	0.02	3.06	<b>Forms approved under OMB Docket No. 0572-0107</b>			
1753, 1788	Contractor's Bond (less than \$1 million)	168c	0	1	0	0.02	0.00				
1753.30	Certificate of Completion - Contract Construction for Building Closeout of Contract Form 257 for Building Construction.	181	11	1	11	0.10	1.10				
1753	Certificate ("Buy American")	213	199	1	199	0.02	3.18				
1753.30, 39, 49	Waiver and Release of Lien • Closeout of Contract Form 257 for building construction • Closeout of major outside plant contraction by contract	224	202	1	202	0.02	3.23				
1753.30, 39, 49	Certificate of Contractor	231	202	1	202	0.02	3.23				
1753.11, 28, 38, 68	Construction or Equipment Contract Amendment	238	59	1	59	0.02	0.94				
1753 Subpart D	Contract to Construct Building	257	11	1	11	0.08	0.91				
	Bid Bond	307	143	1	143	0.02	2.29				
1744.66	Financial Requirements Statement	481	199	1	199	2.00	398.00	<b>Form approved under OMB Docket No. 0572-0023</b>			
1744.66	Certification of Authority	675	32	1	32	0.10	3.20	<b>Form approved under OMB Docket No. 0572-0074</b>			
Subpart B	Architectural Services Contract	220	11	1	11	1.00	11.00	<b>Form approved under OMB Docket No. 0572-0118</b>			
<b>Total burden hours for forms approved under other OMB Dockets</b>			<b>513.00</b>	<b>2</b>	<b>1,260.00</b>	<b>0.34</b>	<b>430.15</b>				