


Date: February 19, 2014  
To: Brian Evans  
From: Juesta Caddell  
IRB Director   
Subject: Human Subjects Research Determination  
Re: Initial Assessment and Evaluation of Public Health Training Center  
Programs  
RTI Project Number: 0210225

Thank you for providing the RTI IRB information about RTI's role in conducting a survey of those who complete training courses at Public Health Training Centers (PHTCs). The survey will be part of a larger program evaluation collecting data on PHTCs to improve processes and effectiveness of their programs.

Per your communication, RTI staff will be limited to participating in program evaluation activities. Any information and data obtained from these activities are not intended to contribute to generalizable knowledge.

I have determined that RTI is not engaged in research involving human subjects as defined by the US Code of Federal Regulations (45 CFR 46.102)—specifically these activities would not be considered “research” as defined by that code. Therefore, approval/exemption of your activities by the RTI IRB is not necessary.

Should the parameters of these activities change such that the data could be used for scientific purposes to contribute to generalizable knowledge, then RTI IRB review and approval or exemption may be required. Please inform the IRB office of any changes in the planned work.

Please note that RTI requirements related to privacy, data security, and document management still apply even though this activity is not considered human subjects research.

Please feel free to contact me with any questions.

Thank you.