



Banyan Tree Project Event Summary

Hosting/Planning Organization		
Host Agency Name:		Website:
Address:		
Contact Person:	Phone Number:	E-mail:
List Collaborating Agencies/Health Departments:		
Event Information		
Name of Event:		Date:
Location/Address:		
Type of Event: (Check all that apply)	<input type="checkbox"/> Blog Postings/Web-based <input type="checkbox"/> Community/Panel Discussion <input type="checkbox"/> Film Screening <input type="checkbox"/> Fundraising <input type="checkbox"/> Health or Street Fair/Festival <input type="checkbox"/> HIV Testing <input type="checkbox"/> Performing/Visual Arts	<input type="checkbox"/> Presentation/Training/ /Workshop <input type="checkbox"/> Press Conference/Briefing <input type="checkbox"/> Proclamation <input type="checkbox"/> Athletics/Sports <input type="checkbox"/> Other(specify):
Detailed Description of Event:		
Participant Information		
Approximate # in attendance:		Age Groups:
Race/Ethnicity: (Check all that apply)	<input type="checkbox"/> All <input type="checkbox"/> Asian <input type="checkbox"/> African-American <input type="checkbox"/> Latino <input type="checkbox"/> Middle Eastern/Arab <input type="checkbox"/> Native American/Alaskan Native <input type="checkbox"/> Native Hawaiian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> White	
Behavioral Risk Group: (Check all that apply)	<input type="checkbox"/> All <input type="checkbox"/> HIV+ <input type="checkbox"/> MSM <input type="checkbox"/> IDU <input type="checkbox"/> Women <input type="checkbox"/> Transgender <input type="checkbox"/> Unspecified <input type="checkbox"/> Other, specify:	
Other		
If HIV Testing provided, # of HIV Tests:		or # of Referrals:
Did you send out a press release for your event?: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Media Coverage (check all that apply): <input type="checkbox"/> N/A <input type="checkbox"/> Television <input type="checkbox"/> Radio <input type="checkbox"/> Newspapers <input type="checkbox"/> Online/Blogs List Stations, Newspapers, Websites, etc.:		
Calculate circulation/readership/no. of viewers (if possible):		
Materials:(Check all that apply)	<input type="checkbox"/> Chapbooks <input type="checkbox"/> Educational Materials <input type="checkbox"/> Pens <input type="checkbox"/> Pledges <input type="checkbox"/> Posters <input type="checkbox"/> PSA <input type="checkbox"/> T-shirts <input type="checkbox"/> Other:	
Successes/Challenges: Describe with regard to both planning and implementation. Please use complete sentences.		
Successes:		
Challenges:		
Attachments: (Please attach to this Form)	<input type="checkbox"/> Blogs/Articles/Etc... <input type="checkbox"/> Outreach Materials (Flyers, etc...) <input type="checkbox"/> Photos <input type="checkbox"/> Presentation/Training Guides <input type="checkbox"/> Press Releases <input type="checkbox"/> Other:	

Public reporting burden of this collection of information is estimated to average 60 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer, 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; Attn: OMB-PRA (0920-0890)