



DEPARTMENT OF HEALTH AND HUMAN SERVICES

National Institutes of Health
Center for Scientific Review
Office of the Director
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To: Office of Management and Budget (OMB)
Through: Reports Clearance Officer, DHHS
Project Clearance Chief, NIH

From: Dr. Mary Ann Noecker Guadagno, Health Scientist Administrator
Office of Planning, Analysis and Evaluation
Center for Scientific Review (CSR)

Subject: Center for Scientific Review (CSR),
Request for Additional Burden Hours (OMB Control Number: 0925-0474)

Request for Additional Burden Hours: This is to request 1000 additional burden hours under OMB Control Number 0925-0474 for coverage of mission critical stakeholder surveys being conducted at the Center for Scientific Review (CSR) at NIH this year.

Circumstances Requiring Request for Additional Burden Hours: The Center for Scientific Review (CSR) is the portal of the NIH peer-review system. Its mission is to ensure that NIH grant applications receive a fair, independent, expert and timely scientific review. CSR currently has 1,438 Burden Hours available before our OMB Clearance expires on October 31, 2014. A mission critical survey of new investigators is in progress. Using an estimated response time of 30 minutes per online survey and 90 minutes for each in-person extended survey, the estimated annual hour burden is 1,536 hours with a total of 2,924 respondents. These estimates are based on the assumption of 100% participation.

Estimates of Hour Burden Including Annualized Hourly Costs

We anticipate the recruitment of a census of all New Investigators from under-represented minority groups who submitted applications in the past year and a matched non-minority comparison group. This results in 2,850 participants who will be invited to complete an online survey. An additional 74 participants will be recruited for an extended survey conducted in the form of focus groups. **Using an estimated response time of 30 minutes per online survey and 90 minutes for each in-person extended survey, the annual burden for applicants is 1,536 hours.**

ESTIMATES OF HOUR BURDEN				
Type of Respondents	Number of Respondents	Frequency of Response	Average Time per Response	Annual Hour Burden
Online Survey	2,850	1	30/60	1,425
In-Person Extended Survey	74	1	90/60	111
Totals	2,924			1,536

There are no additional costs to the respondent other than their time.