1. **Time Burden Calculation**
* Number of Hospices to Participate in Evaluation Process Each Cycle: **30**
* Data Collection Method to be Used: In Person or Telephone Interview)
* Number of Staff at Each Hospice to be Interviewed: **2**
* Job Titles of Staff to be Interviewed:
	1. Nursing Administrator (Director of Nursing / Nurse Manager)
	2. Infection Control / Quality Assurance Registered Nurse

**Estimated Time Required per Each Interview = 63 minutes or 1.05 hours**

* Number of Questions Used in Interview = **9**
* Estimated Average Time Required to Complete Each Question = **7 minutes**
* 9 questions x 7 minutes = **63 minutes**
* 63 minutes / 60 minutes per hour = **1.05 hours**

**Estimated Time per 2 Staff Interviews = 126 minutes or 2.1 hours**

9 questions per interview x 7 minutes per question = **63 minutes**

63 minutes per interview x 2 staff members = **126 minutes**

126 minutes / 60 minutes per hour = **2.1 hours**

**Estimated time required for onsite preparation for Interviews = 15 minutes**

(i.e. – prepare for CMS arrival at facility, Introductions to staff, explanations of interview, preparations, time between interviews, etc.)

**Time Burden to Each Hospice for Participation in Monitoring Program:**

126 minutes 2 staff interviews

 15 minutes Time spent by Hospice staff to prepare for interview

**141 minutes** – Total estimated time required to prepare for and perform interviews

**Time Burden to All Hospices Participating in Monitoring Program:**

141 minutes / 60 minutes per hour = **2.35 hours**

2.35 hours per each Hospice x 30 Hospices **= 70.5 hours**

**2. Wage Calculation**

**Nurse Administrator:**

Interview by CMS representative 63 minutes

**Infection Control/ Quality Assurance Nurse:**

Time required for onsite preparation 15 minutes

Interview by CMS representative 63 minutes

**Total estimated time: 78 minutes**

According to Salary.com and the U.S. Bureau of Labor Statistic, the average hourly wages for the nurses that CMS plans to interview are as follows:

 **Average Hourly Estimated Yearly**

**Job Title Wage Wage\_\_\_\_\_\_\_\_\_\_**

Nurse Administrator $40.52 $84,281 per year[[1]](#footnote-1)

Infection Control Nurse $34.78 $72,351 per year [[2]](#footnote-2)

**Nurse Administrator Wages:**

1. **Wages Per Each Hospice:**

63 minutes / 60 minutes per hour = **1.05 hours**

1.05 hours x $40.52 per hour = **$42.55**

1. **Across all 30 Hospices**

1.05 hours x 30 Hospice = **31.5 hours**

31.5 hours x $40.52 per hour = **$1,276.38**

**Infection Control / Quality Assurance Nurse Wages:**

1. **Wages Per Each Hospice:**

78 minutes / 60 minutes per hour = **1.3 hours**

1.3 hours x $34.78 per hour = **$45.21**

1. **Across all 30 Hospices:**

1.3 hours x 30 Hospice = **39 hours**

39 hours x $34.78 per hour = **$1,356.42**

**Total Estimated Wages to be Incurred by Each Hospice:**

$42.55 Nurse Administrator Wages

$45.21 Infection Control /Quality Assurance Nurse Wages

**$87.76 TOTAL**

**Total Estimated Wages to be incurred across 30 Hospices:**

$1,276.38 Nurse Administrator Wages

$1,356.42 Infection Control Nurse Wages

**$2,632.80 TOTAL**

1. See <http://www.bls.gov/ooh/Management/Medical-and-health-services-managers.htm> [↑](#footnote-ref-1)
2. See <http://www1.salary.com/Quality-Assurance-Coordinator-Healthcare-salary.html> [↑](#footnote-ref-2)