

ACA 3004 Hospice Quality Reporting Program
Program Evaluation
Burden Estimate Worksheet

1. Time Burden Calculation

- Number of Hospices to Participate in Evaluation Process Each Cycle: **30**
- Data Collection Method to be Used: In Person or Telephone Interview)
- Number of Staff at Each Hospice to be Interviewed: **2**
- Job Titles of Staff to be Interviewed:
 - a. Nursing Administrator (Director of Nursing / Nurse Manager)
 - b. Infection Control / Quality Assurance Registered Nurse

Estimated Time Required per Each Interview = 63 minutes or 1.05 hours

- Number of Questions Used in Interview = **9**
- Estimated Average Time Required to Complete Each Question = **7 minutes**
- 9 questions x 7 minutes = **63 minutes**
- 63 minutes / 60 minutes per hour = **1.05 hours**

Estimated Time per 2 Staff Interviews = 126 minutes or 2.1 hours

9 questions per interview x 7 minutes per question = **63 minutes**

63 minutes per interview x 2 staff members = **126 minutes**

126 minutes / 60 minutes per hour = **2.1 hours**

Estimated time required for onsite preparation for Interviews = 15 minutes

(i.e. – prepare for CMS arrival at facility, Introductions to staff, explanations of interview, preparations, time between interviews, etc.)

Time Burden to Each Hospice for Participation in Monitoring Program:

126 minutes 2 staff interviews

15 minutes Time spent by Hospice staff to prepare for interview

141 minutes – Total estimated time required to prepare for and perform interviews

Time Burden to All Hospices Participating in Monitoring Program:

141 minutes / 60 minutes per hour = **2.35 hours**

2.35 hours per each Hospice x 30 Hospices = **70.5 hours**

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2. Wage Calculation

Nurse Administrator:

Interview by CMS representative 63 minutes

Infection Control/ Quality Assurance Nurse:

Time required for onsite preparation 15 minutes

Interview by CMS representative 63 minutes

Total estimated time: **78 minutes**

According to Salary.com and the U.S. Bureau of Labor Statistic, the average hourly wages for the nurses that CMS plans to interview are as follows:

<u>Job Title</u>	<u>Average Hourly Wage</u>	<u>Estimated Yearly Wage</u>
Nurse Administrator	\$40.52	\$84,281 per year ¹
Infection Control Nurse	\$34.78	\$72,351 per year ²

Nurse Administrator Wages:

a. Wages Per Each Hospice:

63 minutes / 60 minutes per hour = **1.05 hours**

1.05 hours x \$40.52 per hour = **\$42.55**

b. Across all 30 Hospices

1.05 hours x 30 Hospice = **31.5 hours**

31.5 hours x \$40.52 per hour = **\$1,276.38**

¹ See <http://www.bls.gov/ooh/Management/Medical-and-health-services-managers.htm>

² See <http://www1.salary.com/Quality-Assurance-Coordinator-Healthcare-salary.html>

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Infection Control / Quality Assurance Nurse Wages:

a. Wages Per Each Hospice:

78 minutes / 60 minutes per hour = **1.3 hours**

1.3 hours x \$34.78 per hour = **\$45.21**

b. Across all 30 Hospices:

1.3 hours x 30 Hospice = **39 hours**

39 hours x \$34.78 per hour = **\$1,356.42**

Total Estimated Wages to be Incurred by Each Hospice:

\$42.55 Nurse Administrator Wages

\$45.21 Infection Control /Quality Assurance Nurse Wages

\$87.76 TOTAL

Total Estimated Wages to be incurred across 30 Hospices:

\$1,276.38 Nurse Administrator Wages

\$1,356.42 Infection Control Nurse Wages

\$2,632.80 TOTAL