

ATTACHMENT 4
SITE COORDINATOR'S CHECKLIST TO OBTAIN SITE OF CARE
CHARACTERISTICS

Site Coordinator's Checklist to Obtain Site of Care Characteristics

- 1.) Does the facility have clinicians providing evidence based psychotherapy to adults with PTSD?
 - a. If so, how many?
 - b. How many adult clients with PTSD does an average clinician see per week?
 - c. What is your facility's attrition rate for clients with PTSD?
 - d. How long (in weeks) are your treatment programs?
 - e. On average, how many sessions do clients with PTSD complete?
 - f. How many licensed vs. non-licensed clinicians do you have on staff?
- 2.) Does the facility have licensed clinicians providing routine supervision to other clinicians via audio, videotape or direct observation?
 - a. If so, what is the mode of observation?
 - b. How often is supervision provided?
- 3.) Does the facility have a staff person available to coordinate data collection activities with clinicians, supervisors, and clients?
- 4.) Does the facility have concerns with the data collection timeline?
- 5.) Does the facility give the clinicians access to computers?
 - a. Will filling the survey out after each session be an issue due to computer access?
 - b. Does the facility have electronic records?
- 6.) Can the facility provide a list of clinicians and clients for Mathematica to sample from?
- 7.) Will the facility need to get approval from the facility's institutional review board?
 - a. If so, what is the timeline for submission and approval?