

**Supporting Statement
Documents Required Aboard Private Aircraft
1651-0058**

A. Justification:

- 1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information.**

In accordance with 19 CFR 122.27, a commander of a private aircraft arriving in the U.S. must present several documents to CBP officers for inspection. These documents include: 1) a pilot certificate/license; 2) a medical certificate; and 3) a certificate of registration. The information on these documents is used by CBP officers as part of the inspection process for private aircraft arriving from a foreign country. This presentation of information is authorized by 19 U.S.C. 1433, as amended by PL. 99-570.

- 2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection.**

This information enables CBP to provide more enforcement capability in processing private aircraft from abroad. If this information was not presented, the CBP inspection process would be hindered, as well as the ability to determine compliance with FAA regulations.

- 3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g. permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden .**

Electronic submission of this information is not possible because no information is submitted or collected. Pilot licenses, medical certificates, etc. are presented for inspection upon arrival of the conveyance by CBP, but not submitted.

- 4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

This information is not duplicated in any other place or any other form.

- 5. If the collection of information impacts small businesses or other small entities, describe any methods used to minimize burden.**

This information collection does not have an impact on small businesses or other small entities.

- 6. Describe consequences to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.**

Since the information is collected only once for each flight, the information cannot be collected less frequently.

- 7. Explain any special circumstances.**

This information is collected in a manner consistent with the guidelines of 5 CFR 1320.6.

- 8. If applicable, provide a copy and identify the date and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.**

Public comments were solicited through two Federal Register notices including a 60-day notice published on December 23, 2013 (Volume 78, Page 77484) on which one comment was received, and a 30-day notice published on March 18, 2014 (Volume 79, Page 77484) on which no comments have been received.

A letter was received from Brian Conway from Van Nuys, California. He asked why CBP officers inspect aircraft and pilot's documents when this information is submitted in advance, electronically, through APIS. He suggests that requests for these documents should be subject to the officer's discretion.

CBP agrees that requests for these documents should be subject to officer's discretion and the regulatory text supports this practice by stating that these documents must only be presented for inspection "...when presentation for inspection is requested..." Although some information is submitted electronically through APIS, presentation of documents is part of CBP's inspection process at ports of entry. As part of our mission to ensure national security, CBP officers routinely request and review physical documents as part of a check-and-balance procedure to validate and ensure the data quality of advance data submissions.

- 9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.**

There is no offer of a monetary or material value for this information collection.

- 10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.**

There is no PII collected because CBP simply checks to make sure pilots have these documents. CBP does not collect the documents/information or make copies of the documents to store. There are no assurances of confidentiality.

- 11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.**

There are no questions of a sensitive nature.

- 12. Provide estimates of the hour burden of the collection of information.**

INFORMATION COLLECTION	TOTAL BURDEN HOURS	NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES	TIME PER RESPONSE
Documents Aboard Private Aircraft	1,992	120,000	1	120,000	1 minute (.0166) hours

Public Cost

The estimated cost to the respondents is \$141,232. This is based on the total burden hours (1,992) multiplied by an average hourly rate of \$70.90.

- 13. Provide an estimate of the total annual cost burden to respondents or record keepers resulting from the collection of information.**

There are no record keeping, capital, start-up or maintenance costs associated with this information collection.

- 14. Provide estimates of annualized cost to the Federal Government. Also**

provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information.

The estimated cost to the Federal Government associated with collecting the information is \$580,767. This is based on the number of responses (120,000) multiplied (x) by the time to process each response (.083 hours or 5 minutes) = 9,960 hours multiplied by the average hourly rate (\$58.31) = \$580,767.

- 15. Explain the reasons for any program changes or adjustments reported in Items 12 or 13 of this Statement.**

There has been no increase or decrease in the estimated annual burden hours previously reported for this information collection

- 16. For collection of information whose results will be published, outline plans for tabulation, and publication.**

This information collection will not be published for statistical purposes.

- 17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.**

There is no form or website associated with this information so CBP cannot display the expiration date.

- 18. Explain each exception to the certification statement identified in the “Certification for Paperwork Reduction Act Submissions”.**

CBP does not request an exception to the certification of this information collection.

B. Collection of Information Employing Statistical Methods

No statistical methods were employed.