

Dear EIA-3 Respondent,

Your company has not filed its report with the U.S. Energy Information Administration (EIA) for Form EIA-3, "Quarterly Survey of Non-Electric Sector Coal Data" for 2nd quarter 2014. Your report was due to EIA by July 31, 2014 and is now considered late.

To log-in for the survey, visit: <https://signon.eia.doe.gov/ssoserver/login>.

If you are a new user, please take note of your Mail ID: [PRIMARYCONTACTID]. You may have received or will receive another e-mail from EIA's Office of Information Technology providing you with a Code and the instructions to complete the validation process in the Internet Data Collections system.

If you are **no longer** the person submitting the EIA-3 form, then please provide the following information in a reply email to EIA-3@eia.gov:

Name of New Preparer:
New Preparer's Address:
New Preparer's telephone #:
New Preparer's email address:

The data collected from the EIA-3 will appear in the Annual Coal Report, Quarterly Coal Report, Monthly Energy Review, and State Energy Profiles. In addition, the EIA uses the data for coal demand analyses and in short-term modeling efforts, which produce forecasts of coal demand that may be presented to Congress. The forecast data appear in the Short-Term Energy Outlook and Annual Energy Outlook as well.

EIA has a legal mandate to carry out a central, comprehensive, and unified energy data and information program. All persons owning or operating facilities or business premises who are engaged in any phase of energy supply shall make available to the Administrator such information and periodic reports. By law the EIA Administrator has the authority to conduct mandatory information collections and obtain the information by issuing subpoenas, conducting physical inspections or by other means identified in 15 U.S.C. 779.

EIA needs you to report the requested information on Form EIA-3. If you continue to refuse to file your report EIA will request further action to compel the production of all information, documents, reports, records, and accounts needed to complete the reporting requirements for your company. If you have any questions, or need assistance in responding to this survey, ***please send an email to EIA-3@eia.gov***.

Sincerely,

Tejasvi Raghuvver
Industry Economist and Survey Manager
Coal Statistics Team
U.S. Energy Information Administration