



**Ryan Rieger, ECoE National Administrative Director**

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

- 1. Is personally identifiable information (PII) collected?  Yes  No
- 2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?  Yes  No
- 3. If Yes, has an up-to-date System of Records Notice (SORN) been published?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

**BURDEN HOURS**

Category of Respondent	No. of Respondents	Participation Time	Burden
Individuals or Households			
VA Form 10-0558	1,740	10 minutes	290 hrs
<b>Totals</b>	<b>1,740</b>	<b>10 minutes</b>	<b>290 hrs</b>

**FEDERAL COST:** The estimated annual cost to the Federal government is \$0

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

- 1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes  No

**If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?**

Each of the 16 ECoE sites is responsible for managing their patient list of Veterans patients with epilepsy and seizure, who are seen in the neuro-epilepsy new and follow up outpatient clinics. All patients seen in neuro-epilepsy new and follow up outpatient clinics at the 16 ECoE sites will be asked to complete survey, no sampling will be done. In FY11, the total volume of patients seen in neuro-epilepsy new clinics was 2,168 encounters and in neuro-epilepsy follow up 6,532 encounters across all 16 ECoE sites. Of the total 8,700 encounters, we estimate a patient satisfaction survey response rate of 20%, totaling 1,740 respondents.

**Administration of the Instrument**

- 1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

- Telephone
- In-person
- Mail
- Other, Explain

2. Will interviewers or facilitators be used?  Yes  No