

## Paperwork Reduction Act 2900-0770 Generic Fast-track Qualification Criteria

Please address the following 5 questions to determine if your data collection request meets the criteria for the Generic Fast-track clearance process. Once completed, please return the Paperwork Reduction Act Compliance Specialist, [Gordon.Ohlsson@va.gov](mailto:Gordon.Ohlsson@va.gov)

1. Is this data collection voluntary?

Data collection is voluntary.

2. Is the collection low-burden for respondents (under 35,000 annually) based on considerations of total burden hours, total number of respondents, or burden-hours per respondent) and is low-cost for both the respondents and the Federal Government?

It is a low burden collection for respondents and for the government.

3. Is the collection noncontroversial and will not raise issues of concern to other Federal agencies?

The collection is noncontroversial and will not raise issues of concern to other Federal agencies. Information gathered will not be used for the purpose of substantially informing influential policy decisions.

4. Is personally identifiable information (PII) collected only to the extent necessary and will not be retained?

If any PII is collected, it will be to the extent necessary and will not be retained.

5. Is the information gathered intended to be used only internally for general service improvement and program management purposes and not intended for release outside of the agency? *(if released, the agency must indicate the qualitative nature of the information);*

Information gathered is intended to be used only internally for general service improvement and program management purposes and is not intended for release outside of the agency (if released, the agency must indicate the qualitative nature of the information).

Information gathered will yield qualitative information; the collections will not be designed or expected to yield statistically reliable results or used as though the results are generalizable to the population of study. Feedback collected under this generic clearance provides useful information, but it does not yield data that can be generalized to the overall population.

**Please Note:** *Information gathered should not be used for the purpose of substantially informing influential policy decisions; and information gathered will yield qualitative information; the collections will not be designed or expected to yield statistically reliable results or used as though the results are generalizable to the population of study. Feedback collected under this generic clearance provides useful information, but it does not yield data that can be generalized to the overall population.*