|  |  |  |
| --- | --- | --- |
| Department of Veterans Affairs | | Memorandum |
| Date: |  | | |
| From: | Acting Associate Deputy Assistant Secretary, Office of Policy, Systems and Oversight (003A2) | | |
| Subj: | Department of Veterans Affairs (VA) 2016-2017 Acquisition 360 Survey | | |
| To: | Office of Privacy and Records Management, Enterprise Records Service (005R1B)   1. **Purpose.** The purpose of this memorandum is to request Paperwork Reduction Act (PRA) FastTrack clearance to conduct the VA 2016-2017 Acquisition 360 Survey. 2. **References.**    1. Office of Management and Budget (OMB), Office of Federal Procurement Policy (OFPP) memorandum, dated March 15, 2015, Subject: Acquisition 360 – Improving the Acquisition Process through Timely Feedback from External and Internal Stakeholders.    2. Email from the Chief Acquisition Officers Council on Behalf of Lesley Field, Deputy Administrator for Federal Procurement Policy (OFPP), dated June 1, 2016, Subject: Acquisition 360 – Next Phase. 3. **Background.** Per reference 2.a and 2.b, the VA is required to conduct a 360 degree survey of its acquisition process to improve how the VA receives and uses industry and internal feedback to strengthen the acquisition function from pre-award activities up to, and including, contract award and debriefings. (OFPP issued the directive memorandum as a means to address feedback from vendors across the Federal buying spectrum which noted that the lack of communication between government and industry during the pre-award phase creates a significant disadvantage for both sides.) 4. **Discussion:** Per the OFPP direction noted above, the attached VA request is submitted to obtain PRA FastTrack clearance for VA to conduct its 2016-2017 Acquisition 360 Survey. The following additional information is provided in support of this request: 5. The OMB Control Number for the request is: OMB 2900-0770. 6. The Burden Hour is: 120 7. The expiration Date is 08/31/2018 8. The detailed VA FastTrack Clearance request is provided as attachment 1. 9. VA will use the OMB provided survey tool, to conduct the survey and a copy of the OMB Acquisition 360 survey questions are provided as attachments. 10. The OFPP point of contact for the Acquisition 360 Survey is, Porter Glock, [Porter\_O\_Glock@omb.eop.gov](mailto:Porter_O_Glock@omb.eop.gov). 11. Please direct questions regarding this Memorandum to the Office of Acquisition and Logistics, Procurement Policy and Warrant Management Service, at (202) 632-5288 or email [VA.Procurement.Policy@va.gov](mailto:VA.Procurement.Policy@va.gov).     Sheila P. Darrell | | |
|  |  | | |