

Date:

From: Acting Associate Deputy Assistant Secretary, Office of Policy, Systems and Oversight (003A2)

Subj: Department of Veterans Affairs (VA) 2016-2017 Acquisition 360 Survey

To: Office of Privacy and Records Management, Enterprise Records Service (005R1B)

1. **Purpose.** The purpose of this memorandum is to request Paperwork Reduction Act (PRA) FastTrack clearance to conduct the VA 2016-2017 Acquisition 360 Survey.
2. **References.**
 - a. Office of Management and Budget (OMB), Office of Federal Procurement Policy (OFPP) memorandum, dated March 15, 2015, Subject: Acquisition 360 – Improving the Acquisition Process through Timely Feedback from External and Internal Stakeholders.
 - b. Email from the Chief Acquisition Officers Council on Behalf of Lesley Field, Deputy Administrator for Federal Procurement Policy (OFPP), dated June 1, 2016, Subject: Acquisition 360 – Next Phase.
3. **Background.** Per reference 2.a and 2.b, the VA is required to conduct a 360 degree survey of its acquisition process to improve how the VA receives and uses industry and internal feedback to strengthen the acquisition function from pre-award activities up to, and including, contract award and debriefings. (OFPP issued the directive memorandum as a means to address feedback from vendors across the Federal buying spectrum which noted that the lack of communication between government and industry during the pre-award phase creates a significant disadvantage for both sides.)
4. **Discussion:** Per the OFPP direction noted above, the attached VA request is submitted to obtain PRA FastTrack clearance for VA to conduct its 2016-2017 Acquisition 360 Survey. The following additional information is provided in support of this request:
 - a. The OMB Control Number for the request is: OMB 2900-0770.
 - b. The Burden Hour is: 120
 - c. The expiration Date is 08/31/2018
 - d. The detailed VA FastTrack Clearance request is provided as attachment 1.
 - e. VA will use the OMB provided survey tool, to conduct the survey and a copy of the OMB Acquisition 360 survey questions are provided as attachments.
 - f. The OFPP point of contact for the Acquisition 360 Survey is, Porter Glock, Porter_O_Glock@omb.eop.gov.

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5. Please direct questions regarding this Memorandum to the Office of Acquisition and Logistics, Procurement Policy and Warrant Management Service, at (202) 632-5288 or email VA.Procurement.Policy@va.gov.

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