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United States
Department of
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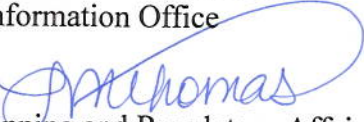
Food and
Nutrition
Service

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TO: Julie Wise, OMB Desk Officer
Office of Information and Regulatory Affairs
Office of Management and Budget

THROUGH: Ruth Brown, Desk Officer
United States Department of Agriculture
Office of Chief Information Office

FROM: Lynnette Thomas 
Branch Chief, Planning and Regulatory Affairs Office
Food and Nutrition Service

SUBJECT: Justification for Increase in Burden Hours to OMB Control No: 0584-0474, National Hunger Clearinghouse Database Form

Through this memorandum, we are requesting a non-substantive change to the National Hunger Clearinghouse Database Form, OMB Control No. 0584-0474; expiration date September 30, 2015.

As mandated by Section 26 of the National School Lunch Act, FNS maintains a contract with a non-governmental organization to establish and maintain a clearinghouse to provide information to non-governmental groups located throughout the United States that assist low-income individuals or communities regarding food assistance, self-help activities to aid individuals in becoming self-reliant, and other activities that empower low-income individuals or communities to improve the lives of low-income individuals and reduce reliance on Federal, State, or local government agencies for food or other assistance.

Through this non-substantive revision, FNS is seeking to add data elements that will be collected specific to the Summer Feeding programs managed by FNS. The data will allow the clearinghouse to assist those looking for assistance via a summer feeding program.

Data collected for summer feeding programs is similar to the data collected now (such as Organization Name, address, website, hours, etc). Three new fields are also collected:

1. Site Status: i.e. Open, Closed, Camps, Migrant
2. Sponsoring Organization
3. List all meal types served: Lunch, Breakfast, Afterschool Program

The respondent group remains private industry (for profit and non-profit organizations). We estimate that 40,000 entries will be made annually, with most respondents listing one site. The data will be collected primarily online via an excel spreadsheet. The clearinghouse proposes an excel sheet to make entry easier for those organizations that need to list multiple sites.

The spreadsheet form has been uploaded as a new IC, form FNS-543A. The estimated time to complete each entry is 90 seconds. The collection has no recordkeeping burden.

The burden summary appears in the table below.

ICR #0584-0474, National Hunger Clearinghouse Database Form

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. Dx E)
Reporting Burden (Currently Approved)	1,750	1	1,750	.167	292
Reporting Burden (Summer Food addition)	35,000	1.14	40,000	.025	1,000
TOTAL BURDEN FOR #0584-0474	36,750	1.14	41,750	.031	1,292

If you have any questions regarding this request, please contact Lynnette Thomas, Branch Chief for the Food and Nutrition Service, Planning & Regulatory Affairs Office at (703) 605-4782.