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Appendix G1 SITES SURVEY INSTRUMENT

INTRODUCTION:

The U.S. Department of Agriculture's (USDA's) Food and Nutrition Service (FNS) partnered with Optimal Solutions Group, LLC, to conduct an evaluation of the **Summer Meals Programs** that includes both the Summer Food Service Program (SFSP) and the Seamless Summer Option (SSO). The main objectives of the evaluation are to describe the characteristics of service providers, to examine program operations, and to identify factors affecting sponsors, sites, and children's participation in the program. Your responses will be kept private, will be combined with those from other program sites, and will not be reported separately. Your participation in this survey is very important and will help evaluate and improve the Summer Meals Programs.

ADMINISTRATIVE PROCEDURES

1) Does your site have more than one location?

- 1) YES
- 2) NO—SKIP TO 6
- 3) DON'T KNOW—SKIP TO 6
- 4) N/A—SKIP TO 6
- 5) REFUSED—SKIP TO 6

2) Is this the address of your site? [THE ADDRESS FROM SAMPLING FILE]

- 1) YES—SKIP TO 5
- 2) NO—GO TO 3 AND 4, THEN SKIP TO 6
- 3) DON'T KNOW—GO TO 3 AND 4, THEN SKIP TO 6
- 4) N/A—GO TO 3 AND 4, THEN SKIP TO 6
- 5) REFUSED—GO TO 3 AND 4, THEN SKIP TO 6

3) Please enter the address of your site: _____

4) Please answer the survey questions with respect to the site located at the address entered above.

5) Please answer the survey questions with respect to the site located at: [THE ADDRESS FROM SAMPLING FILE].

6) What is the type of your site? (Check one)

- 1) Open site (open to all children in an area)
- 2) Restricted open site (open to all children, but sponsor limits attendance for security, safety, or control reasons)
- 3) Closed enrolled site (open to a group of children who enroll in an organized activity/program)
- 4) Migrant site

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- 5) Camp
- 6) National Youth Sports Program (NYSP)
- 7) Other: _____
- 8) DON'T KNOW
- 9) N/A
- 10) REFUSED

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7) What is your site's setting during the summer? (Check all that apply.)

- a) School
- b) Church
- c) Young Men's Christian Association (YMCA)
- d) Other religious organization
- e) Library
- f) Playground/park
- g) Recreation center
- h) Community center
- i) Housing project
- j) Mobile feeding site
- k) Homeless shelter
- l) Other: _____
- m) DON'T KNOW
- n) N/A
- o) REFUSED

8) Is your site in an urban, suburban, or rural area? (Check one.)

- 1) Urban
- 2) Suburban
- 3) Rural
- 4) DON'T KNOW
- 5) N/A
- 6) REFUSED

9) Is your site indoors or outdoors? Outdoor sites usually serve meals outdoors, except in bad weather. (Check one.)

- 1) INDOORS
- 2) OUTDOORS
- 3) BOTH INDOORS AND OUTDOORS
- 4) DON'T KNOW
- 5) N/A
- 6) REFUSED

10) Does your site provide transportation for children to it?

- 1) YES
- 2) NO—SKIP TO 13
- 3) DON'T KNOW—SKIP TO 13
- 4) N/A—SKIP TO 13
- 5) REFUSED—SKIP TO 13

11) On a typical day, approximately which percentage of children use transportation provided by the site, not including field trips? An estimate is fine.

_____%

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DON'T KNOW (-999)

N/A (-888)

REFUSED (-777)

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12) Do participants pay extra for the transportation, or is it included in the cost of the program?

(Check one.)

- 1) PAY EXTRA
- 2) INCLUDED IN COST
- 3) FREE/VOLUNTEERED
- 4) DON'T KNOW
- 5) N/A
- 6) REFUSED

13) Does your site have a security guard?

- 1) YES
- 2) NO
- 3) DON'T KNOW
- 4) N/A
- 5) REFUSED

14) For how many summers, including this summer, have the Summer Meals Programs operated at your site?

- ____ # OF SUMMERS
 DON'T KNOW (-99)
 N/A (-88)
 REFUSED (-77)

15) How many paid and volunteer staff members worked on the Summer Meals Programs at your site this summer? Please include all on-site paid and volunteer staff members, both those who dealt with administrative functions and those involved with the daily operation of the program.

- a) _____ # OF PAID STAFF MEMBERS
 - b) _____ # OF VOLUNTEER STAFF MEMBERS
- DON'T KNOW (-999)
 N/A (-888)
 REFUSED (-777)

16) Which of the following major tasks do the site staff perform when administering and implementing the Summer Meals Programs? (Check all that apply.)

- a) Hiring staff
- b) Serving food
- c) Promoting, advertising, publicizing, and expanding the program
- d) Transporting children
- e) Purchasing and/or transporting food
- f) Preparing/cooking food
- g) Managing vendors
- h) Monitoring food safety and quality
- i) Monitoring health and safety
- j) Assisting with site activities other than serving meals

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- k) Keeping records or documentation (meal count sheets, menus, production records)
- l) Monitoring administrative, operating, and other costs
- m) Conducting fund-raising
- n) Other: _____
- o) DON'T KNOW
- p) N/A
- q) REFUSED

17) In addition to the Summer Meals Programs, does your site currently participate in any other government nutrition programs, such as the Child and Adult Care Food Program (CACFP)?

- 1) YES
- 2) NO—SKIP TO 19
- 3) DON'T KNOW—SKIP TO 19
- 4) N/A—SKIP TO 19
- 5) REFUSED—SKIP TO 19

18) In which of the following government nutrition programs does your site participate? (Check all that apply.)

- a) National School Breakfast Program (NSBP)
- b) National School Lunch Program (NSLP)
- c) After School Meals component of NSLP
- d) Child and Adult Care Food Program (CACFP)
- e) At-Risk Afterschool Meals component of CACFP
- f) Commodity Supplemental Food Program (CSFP)
- g) The Emergency Food Assistance Program (TEFAP)
- h) Women, Infants, and Children Program (WIC)
- i) Supplemental Nutrition Assistance Program (SNAP)
- j) Other _____
- k) DON'T KNOW
- l) N/A
- m) REFUSED

19) Does your site currently participate in any other government programs or receive grants that assist with administering, funding, or improving the Summer Meals Programs? (for example, Housing and Urban Development [HUD] programs)

- 1) YES
- 2) NO—SKIP TO 21
- 3) DON'T KNOW—SKIP TO 21
- 4) N/A—SKIP TO 21
- 5) REFUSED—SKIP TO 21

20) Please specify these government programs or grants: _____

21) Does your site offer adult feeding programs?

- 1) YES

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- 2) NO
- 3) DON'T KNOW
- 4) N/A
- 5) REFUSED

22) Does your site offer a paid meals option?

- 1) YES
- 2) NO
- 3) DON'T KNOW
- 4) N/A
- 5) REFUSED

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23) On which date did your site first begin meal service for Summer Meals Programs this summer?

|_|_|_| / |_|_|_| MONTH / DAY

DON'T KNOW (-99)

N/A (-88)

REFUSED (-77)

24) On which date did your site stop meal service for Summer Meals Programs this summer? If meal service is still ongoing, on which date do you expect to stop meal service this summer?

|_|_|_| / |_|_|_| MONTH/DAY

DON'T KNOW (-99)

N/A (-88)

REFUSED (-77)

25) On which days of the week is your site in operation? (Check one.)

1) MONDAY THROUGH FRIDAY

2) MONDAY THROUGH SUNDAY/EVERY DAY OF THE WEEK

25.1) OR (Check all that apply.)

a) MONDAY

b) TUESDAY

c) WEDNESDAY

d) THURSDAY

e) FRIDAY

f) SATURDAY

g) SUNDAY

h) DON'T KNOW

i) N/A

j) REFUSED

26) What is your site's normal daily starting time (when children first begin arriving)? Please provide the earliest start time for any activity provided, not just for meals.

|_|_|_| : |_|_|_| AM/PM

DON'T KNOW (-99)

N/A (-88)

REFUSED (-77)

27) What is your site's normal daily closing time? (the time for all activities, not just for meals)

|_|_|_| : |_|_|_| AM/PM

DON'T KNOW (-99)

N/A (-88)

REFUSED (-77)

28) At which time is the first meal served at your site, including snacks?

|_|_|_| : |_|_|_| AM/PM

DON'T KNOW (-99)

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N/A (-88)

REFUSED (-77)

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29) At which time is the last meal served at your site, including snacks?

|_|_| : |_|_| AM/PM

DON'T KNOW (-99)

N/A (-88)

REFUSED (-77)

PROMOTION AND PUBLICITY ACTIVITIES

30) Does your site's staff promote, publicize, or advertise the site by conducting marketing and informational activities?

- 1) YES
- 2) NO
- 3) DON'T KNOW
- 4) N/A
- 5) REFUSED

31) Does your site work/partner with other organizations to publicize, improve, or implement the Summer Meals Programs or to increase children's attendance?

- 1) YES
- 2) NO—SKIP TO 34
- 3) DON'T KNOW—SKIP TO 34
- 4) N/A—SKIP TO 34
- 5) REFUSED—SKIP TO 34

32) Which of the following organizations does your site work with? (Check all that apply.)

- a) U.S. Department of Education
- b) U.S. Department of Agriculture
- c) WIC, SNAP, or other nutrition programs
- d) State Department of Education
- e) State Department of Agriculture
- f) Local government agencies or departments
- g) Schools or school districts
- h) Nutrition or anti-hunger advocacy groups or food banks
- i) Religious organizations
- j) Community-based organizations or groups
- k) Business organizations
- l) Media (radio, TV, print, Internet)
- m) Other: _____
- n) DON'T KNOW
- o) N/A
- p) REFUSED

33) Overall, which kinds of assistance do these organizations provide? (Check all that apply.)

- a) Publicize and advertise the program
- b) Increase funding

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- c) Implement or improve the program
- d) Provide training
- e) Increase children’s attendance
- f) Other:_____
- g) DON’T KNOW
- h) N/A
- i) REFUSED

34) Do your site or your partner organizations conduct activities to increase the number of children participating in the Summer Meals Programs?

- 1) YES
- 2) NO—SKIP TO 40
- 3) DON’T KNOW—SKIP TO 40
- 4) N/A—SKIP TO 40
- 5) REFUSED—SKIP TO 40

35) How helpful are the following tasks in increasing the number of children participating in the Summer Meals Programs? (Click the response button for each conducted activity.)

[web survey pre-populates with do not use]

a) Securing additional funds	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
b) Adding volunteers or staff	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
c) Adding food service vendors	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
d) Increasing the number of days the site is open during the summer	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
e) Extending the hours of operation during the day	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
f) Increasing the number of days per week the site is open	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
g) Providing earlier, later, or additional meals (breakfast, snacks, supper)	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
h) Improving the quality or selection of meals	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
i) Providing or improving activities besides meals	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know
j) Providing or improving	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don’t know

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transportation	<u>not use</u>	helpful	l	t helpful	helpfu l	helpful	kno w
k) Other: _____	<u>N/A do not use</u>	very helpful	helpfu l	somewha t helpful	a little helpfu l	not at all helpful	don't kno w
l) Other: _____	<u>N/A do not use</u>	very helpful	helpfu l	somewha t helpful	a little helpfu l	not at all helpful	don't kno w
m) Other: _____	<u>N/A do not use</u>	very helpful	helpfu l	somewha t helpful	a little helpfu l	not at all helpful	don't kno w

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36) How helpful are the following marketing, promotion, and publicity activities in increasing the number of children participating in the program? (Click the response button for each conducted activity.)

[web survey pre-populates with do not use]

a) Sending public mailings (letters, newsletters, brochures)	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
b) Using public service announcements (television, radio, newspapers)	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
c) Conducting public promotional activities (flyers, posters, billboards, gifts)	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
d) Holding special events	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
e) Using a toll-free number/hotline	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
f) Using websites	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
g) Sending e-mails	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
h) Conducting door-to-door/home visits	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
i) Contacting families at camps or other programs	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
j) Working with other organizations	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
k) Other: _____	<u><i>N/A do not use</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know

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							w
l) Other: _____	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
m) Other: _____	<u>N/A do not use</u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know

37) Did your organization or your partner organizations conduct activities that failed to increase the number of children participating in the program?

- 1) YES
- 2) NO—SKIP 39
- 3) DON'T KNOW—SKIP 39
- 4) N/A—SKIP 39
- 5) REFUSED—SKIP 39

38) Please briefly explain which activities failed to increase program participation and why.

- a) _____
- b) _____
- c) _____
- d) _____
- e) _____

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39) Which of the following problems or barriers does your site experience in increasing children's attendance? (Check all that apply.)

- a) Insufficient understanding of the programs
- b) Insufficient promotion or publicity
- c) Limited capacity or enrollment limits
- d) Insufficient funding
- e) Insufficient reimbursement
- f) Insufficient staff or volunteers
- g) Site not being open long enough
- h) Transportation problems or distance of children from the site
- i) Security/safety concerns
- j) Inadequate facilities (lack of space, no air-conditioning)
- k) Some families cannot afford to pay program fees (for enrolled sites and camps)
- l) Insufficient activities besides meals
- m) Poor variety or quality of food
- n) Children want or need to stay home
- o) Embarrassment/stigma among children and/or parents/caregivers
- p) Lack of motivation among children and/or parents/caregivers
- q) Children attending alternate programs
- r) Other: _____
- s) DON'T KNOW
- t) N/A
- u) REFUSED

40) Does your site offer any activities other than serving meals to children?

- 1) YES
- 2) NO—SKIP TO 45
- 3) DON'T KNOW—SKIP TO 45
- 4) REFUSED—SKIP TO 45
- 5) N/A—SKIP TO 45
- 6) REFUSED—SKIP TO 45

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[if conducts activities to increase the number of children participating in the program, item 34 = 1]

41) Overall, over the past several years, how much did the following activities increase children's attendance? (Click the response button for each offered activity.)

[web survey pre-populates with do not offer]

a) Arts and crafts	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
b) Performing arts	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
c) Educational/instructional activities	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
d) Organized games or sports	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
e) Supervised free play	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
f) Supervised child care	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
g) Swimming	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
h) Off-site field trips	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
i) Religious activities	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
j) Cooking	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
k) Counseling, therapy, social skills development	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
l) Multicultural activities	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
m) Other: _____	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
n) Other: _____	<u><i>N/A do not offer</i></u>	very much	much	somewhat	a little	not at all	don't know
o) Other: _____	<u><i>N/A do</i></u>	very	much	somewhat	a	not at	don't

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	<u>not offer</u>	muc h	h	t	little	all	know
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[If do not conduct activities to increase the number of children participating in the program, item 34 > 1]

42) Which of the following activities does your site offer? (Check all that apply.)

- a) Arts and crafts
- b) Performing arts
- c) Educational/instructional activities
- d) Organized games or sports
- e) Supervised free play
- f) Supervised child care
- g) Swimming
- h) Off-site field trips
- i) Religious activities
- j) Cooking
- k) Counseling, therapy, social skills development
- l) Multicultural activities
- m) Other: _____
- n) DON'T KNOW
- o) N/A
- p) REFUSED

43) Does your site use additional funding sources to pay for these activities?

- 1) YES
- 2) NO—SKIP TO 45
- 3) DON'T KNOW—SKIP TO 45
- 4) N/A—SKIP TO 45
- 5) REFUSED—SKIP TO 45

44) Which additional funding sources does your organization use? (Check all that apply.)

- a) Internal funds
- b) Sponsor's funds/grants
- c) Federal government funds/grants
- d) State government funds/grants
- e) Local government funds/grants
- f) Private funds/grants
- g) Program fees
- h) Donations/volunteers
- i) Other: _____
- j) DON'T KNOW
- k) N/A
- l) REFUSED

45) Has your site attempted to participate in the Summer Meals Programs beyond summer months?

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- 1) YES
- 2) NO—SKIP TO 47
- 3) DON'T KNOW—SKIP TO 47
- 4) N/A—SKIP TO 47
- 5) REFUSED—SKIP TO 47

46) Which of the following problems or barriers has your site experienced in participating in the program beyond summer months? (Check all that apply.)

- a) Insufficient understanding of the program
- b) Insufficient promotion or publicity
- c) Insufficient funding
- d) Insufficient reimbursement
- e) Insufficient staff or volunteers
- f) Competing programs and/or other local alternatives
- g) Insufficient assistance from state office
- h) Insufficient assistance from sponsor
- i) Insufficient assistance from schools or school districts
- j) Insufficient assistance from other organizations
- k) Problems with vendors
- l) Other: _____
- m) DON'T KNOW
- n) N/A
- o) REFUSED

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MEALS PROVIDED

The next questions ask about the meals provided through the Summer Meals Programs.

47) How many meals are served to children on a typical day?

- a) Breakfast: |__|__|__| # OF MEALS SERVED
 - b) Morning snack: |__|__|__| # OF MEALS SERVED
 - c) Lunch: |__|__|__| # OF MEALS SERVED
 - d) Afternoon snack: |__|__|__| # OF MEALS SERVED
 - e) Supper: |__|__|__| # OF MEALS SERVED
 - f) Evening snack: |__|__|__| # OF MEALS SERVED
 - g) Other: _____ |__|__|__| # OF MEALS SERVED
- DON'T KNOW (-999)
N/A (-888)
REFUSED (-777)

48) Is the food prepared on-site?

- 1) YES—SKIP TO 51
- 2) NO
- 3) DON'T KNOW—SKIP TO 51
- 4) N/A—SKIP TO 51
- 5) REFUSED—SKIP TO 51

49) Who delivers the food? (Check one.)

- 1) Sponsor
- 2) School food authority
- 3) Private vendor
- 4) Government vendor
- 5) Site's staff, from off-site
- 6) Other, specify: _____
- 7) DON'T KNOW
- 8) N/A
- 9) REFUSED

[IF DELIVERED BY THE SITE'S STAFF OR OTHER, ITEM 49 = 5 OR = 6]

50) Who prepares the food? (Check one.)

- 1) Sponsor
- 2) School food authority
- 3) Private vendor
- 4) Government vendor
- 5) Other, specify: _____
- 6) DON'T KNOW
- 7) N/A
- 8) REFUSED

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51) Which types of foods do the meals usually contain? (Check all that apply.)

- a) Meat or meat alternatives
- b) Eggs
- c) Bread or bread alternatives (cookies, crackers, rolls)
- d) Cereal
- e) Milk
- f) Yogurt
- g) Cheese
- h) Vegetables
- i) Fruits
- j) Mixed dish (pizza, sandwich, corn dog, hamburger, soup)
- k) Other: _____
- l) DON'T KNOW
- m) N/A
- n) REFUSED

52) Which of the following food-safety measures are taken at your site? (Check all that apply.)

- a) On-site facilities for hand washing and/or hand-sanitizing
- b) Gloves are available for staff who handle food
- c) Gloves are required for staff who handle food
- d) On-site refrigerator
- e) On-site cooler/thermos
- f) On-site freezer
- g) On-site stove or kitchen
- h) Cold food is transported in a refrigerated vehicle
- i) Cold food is transported in a cooler in a non-refrigerated vehicle
- j) Meals are served within the safety required time
- k) Meals are checked for quality
- l) Other: _____
- m) DON'T KNOW
- n) N/A
- o) REFUSED

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TRAINING RECEIVED

53) Which kind of organization is your sponsor? (Check one.)

- 1) Public school
- 2) Private school
- 3) School food authority (SFA)
- 4) State government agency
- 5) County government agency
- 6) City, local, or municipal government agency
- 7) Residential camp
- 8) National Youth Sports Program (NYSP)
- 9) Nonprofit organization
- 10) Other: _____
- 11) DON'T KNOW
- 12) N/A
- 13) REFUSED

54) Who provided Summer Meals Programs training to site staff? (Check all that apply.)

- a) State agency
- b) Sponsor
- c) Site's program director
- d) Other staff at your site
- e) Someone from a food or nutrition advocacy group
- f) Other: _____
- g) DON'T KNOW
- h) N/A
- i) REFUSED

55) How many staff members have been through training for the Summer Meals Programs this year?

|_|_|_|_| # OF STAFF MEMBERS
 DON'T KNOW (-999)
 N/A (-888)
 REFUSED (-777)

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56) How helpful were the following training topics that you or your staff received?

(Click the response button for each training topic received.)

[web survey pre-populates with *didn't receive*]

a) USDA and state monitoring of sites	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
b) Sponsor monitoring of sites	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
c) Sponsor administrative reviews of sites	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
d) Sponsor training of site staff	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
e) Site violations and deficiencies	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
f) Health regulations and inspections	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
g) Meal count and food expenditure records	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
h) Assessment of food quality	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
i) Menu planning	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
j) Vendor management and contracts	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
k) Reimbursements and claims submissions process	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
l) Sponsor monitoring of operational budgets	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
m) Sponsor monitoring of administrative budgets	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
n) Budget certification	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
o) Application process, eligibility issues, and documentation	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
p) Advertising, promoting, and publicizing the program	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
q) Use of computer mapping for eligibility	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
r) Other topics: _____	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
s) Other topics: _____	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know
t) Other topics: _____	<u><i>N/A did not receive</i></u>	very helpful	helpful	somewhat helpful	a little helpful	not at all helpful	don't know

PROGRAM PARTICIPATION

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57) Approximately how many children are served meals on a typical day at the site? An estimate is fine.

- |_|_|_|_| # OF CHILDREN
- DON'T KNOW (-999)
- N/A (-888)
- REFUSED (-777)

58) Approximately how many children are served meals on a day with the lowest attendance? An estimate is fine.

- |_|_|_|_| # OF CHILDREN
- DON'T KNOW (-999)
- N/A (-888)
- REFUSED (-777)

59) On a typical day, what percent of children attending the site are . . . Estimates are fine.

- a) Preschoolers |_|_|_|_|%
- b) Elementary age (Grades K–5) |_|_|_|_|%
- c) Middle school or junior high age (Grades 6–8) |_|_|_|_|%
- d) High school age (Grades 9–12) |_|_|_|_|%
- DON'T KNOW (-999)
- N/A (-888)
- REFUSED (-777)

60) On a typical day, what percent of children attending the site are . . . Estimates are fine.

- a) Female |_|_|_|_|%
- b) Male |_|_|_|_|%
- DON'T KNOW (-999)
- N/A (-888)
- REFUSED (-777)

61) On a typical day, what percent of children attending the site are . . . Estimates are fine.

- a) Hispanic |_|_|_|_|%
- b) African-American or Black, not Hispanic . |_|_|_|_|%
- c) White, not Hispanic |_|_|_|_|%
- d) American Indian or Alaskan Native |_|_|_|_|%
- e) Asian or Pacific Islander |_|_|_|_|%
- f) Multiracial. |_|_|_|_|%
- g) Other: _____ |_|_|_|_|%
- DON'T KNOW (-999)
- N/A (-888)
- REFUSED (-777)

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THANK YOU FOR COMPLETING THE SURVEY