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### **Appendix E3 , [STATE SURVEY E-MAIL INVITE TEXT]**

<Date>

RE: Summer Food Service Program (SFSP) Participant Characteristics Survey

Dear <State Agency Contact>:

On <date>, you received a letter and a brochure describing the *Summer Food Service Program (SFSP) Participant Characteristics Study* and how important your participation is in this study.

As a participant, you are invited to take a survey that collects information regarding participation in the summer foods program in your state, such as attributes about your sponsors and outreach efforts to increase participation. To complete the survey, please follow the link below:

**<SURVEY LINK>**

If you would like to complete the survey by phone or would like the survey mailed to you please call 877-776-8501 or email your request to [SFSP@optimalsolutionsgroup.com](mailto:SFSP@optimalsolutionsgroup.com). For those who would prefer to complete the survey by phone please inform Optimal of the best time to contact your organization and the appropriate person to talk to in your organization. We would appreciate your response by <date>.

The survey should take approximately 45 minutes to complete and will be integral in learning what the U.S. Department of Agriculture (USDA) can do to improve state, sponsor, and site needs to administer this important program to our nation's youth.

If you have any general questions or technical challenges with your participation in this study, please contact Optimal at 877-776-8501 or [SFSP@optimalsolutionsgroup.com](mailto:SFSP@optimalsolutionsgroup.com).

Thank you again for your time and cooperation.