



FROM THE ASSOCIATE DIRECTOR,  
ECONOMIC PROGRAMS  
U.S. CENSUS BUREAU

You have been selected to participate in the **2013 Information and Communication Technology Survey (ICTS)**. The ICTS collects both capitalized and non-capitalized spending for information and communication technology (ICT) equipment and computer software. These data are very important for calculating the investment component of the Gross Domestic Product and estimates of capital stock. The ICTS data also help U.S. businesses identify market opportunities, develop new products, and conduct strategic planning.

In an effort to conduct the ICTS in a cost-effective manner, we have developed an online reporting system for completing the survey that we are confident you will find easy to use. To complete the survey online or get assistance from the Business Help Site, go to [econhelp.census.gov/aces](http://econhelp.census.gov/aces). Use the following User ID and Password:

**User ID:**

**Password:**

This report is **MANDATORY** and must be completed **by May 2, 2014**.

Title 13, United States Code, Sections 131 and 182, authorizes the Census Bureau to conduct these surveys. Sections 224 and 225, **require your response**. Section 9 guarantees that **your response is confidential** and will only be used for statistical purposes. Applicable provisions of the law are provided on the Business Help Site. You may use reasonable estimates if book figures are not readily available.

**THANK YOU** in advance for ensuring that the results of the 2013 Information and Communication Technology Survey (ICTS) are comprehensive, timely, and reliable.

Sincerely,

William G. Bostic, Jr.

Visit [econhelp.census.gov/aces](http://econhelp.census.gov/aces)

- To Report Online
- To Get Help With Reporting

Toll-free help: 1-800-528-3049, Monday through Friday, 8 a.m. to 6 p.m., Eastern time.