



## IC Recommendation for LRP Funding

**NIH 2674-5**

LRP Tracking Code:

### Applicant's Identifying Information

Applicant Name:

Social Security Number:

Type of LRP:

Contract length (to commence  
on program eligibility date):

### Position Information

Title  Select Title  Other:

Pay Plan/Occupational Series:  Select Pay Plan

Grade (if appropriate):

NIH Salary at Program  
Eligibility Date: \$

Note: Please provide the applicant's basic NIH salary as of the applicant's program eligibility date\*. For applicants employed under the Commissioned Corps, salary comprises base pay plus quarters, subsistence, and variable housing allowances. Special and bonus pay, such as board-certified, contract, and variable incentive pay, are not included. Similarly, for applicants under the General Schedule pay plan, Physicians Comparability Allowances (PCA) are not included in the salary calculation. However, pursuant to 5 CFR § 595.105(e), an individual receiving a PCA who is accepted into the LRP must have his/her PCA reduced by the amount of the loan repayment upon entry to the LRP.

*\* The program eligibility date is the receipt date of an application in the Division of Loan Repayment or the EOD date for new hires, whichever occurs later.*

Personnel Documentation  Select One

Note: The applicant's NIH Salary needs to be supported by faxing this documentation to the NIH Division of Loan Repayment at 1-866-849-4046. Please use the Fax Coversheet that is provided when you click "Submit" on this form to submit the required documentation.

Type of Assignment:  Permanent   
 Temporary

