

**Consent-Based Social Security Number Verification Service (CBSV)
OMB No. 0960-0760**

Request for Approval of Non-Substantive Changes

Explanation of Change:

The Social Security Administration's (SSA) consent based Social Security number verification (CBSV) service provides fee-based Social Security number (SSN) verification to private businesses and government agencies that obtain a valid, signed consent form from the SSN holder. Participating businesses and agencies can use the verification results only for the reason the SSN holder specifies on the consent form. CBSV provides instantaneous, automated verification results, and handles large volume requests.

SSA charges a fee to recover the costs we incur in providing this service. To use CBSV, companies must pay a one-time, non-refundable enrollment fee of \$5,000, and pay a transaction fee per SSN verification request. The SSN verification transaction fee currently approved by OMB is \$1.10. However, we are requesting to increase the SSN verification transaction fee to \$3.10, based on a mid-year projected cost analysis.

Periodically, SSA recalculates incurred costs to operate the CBSV service and adjusts the transaction fee charged when needed. We notify customers in writing about any change in the transaction fee, and publish a Federal Register Notice announcing the rate adjustment to the public.

Volume of Use Fell Below Expectations

SSA evaluates our operating costs and forecasted volume to determine the transaction rate for the use of the CBSV service. We recently performed a projected cost analysis. This analysis shows a decrease in CBSV transactions (i.e., the number of SSN verifications) which will affect future fiscal years (FY). In addition to the projected decrease in the number of SSN verifications, we are projecting an increase in the cost of compliance reviews, operational, and information technology expenses.

We propose increasing the transaction rate from \$1.10 to \$3.10 to cover CBSV cost increases and to offset the decrease in transaction volume. This rate adjustment will allow us to avoid violating the Anti-deficiency Act 31 U.S. Code § 1341, continue compliance reviews, provide agency oversight, and make necessary system enhancements to sustain the CBSV service we provide.

Our analysis forecasts a decrease in the number of respondents for the collection instrument, Form SSA-89, from 2,500,000 to 1,670,000. See below for breakdown of the information collection's total annual costs and burden. This transaction volume decrease will reduce the

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public reporting burden by 83,500 hours annually. The transaction volume decrease, in conjunction with the increase of operational and information systems costs, will increase the total cost to respondents by \$2,619,00 (increased costs borne collectively by the 90 projected businesses enrolled in using the CBSV service).

Burden :	Responses	Hours	Cost
Current :	2,598,294	202,524	3,597,000
New :	1,768,294	161,024	6,216,300
Difference			
Change due to			
Agency Adjustment:	-830,000	-83,500	2,619,300