

OCCUPATIONAL REQUIREMENTS SURVEY (ORS) - Job Details

Job Title _____ Job Code _____ Occupational Employment _____
 Job Observation _____ SOC Code _____ Quote Number _____

Time Status		Union Status		Pay Type		Job Description	
Full Time	Part Time	Union	Non-Union	Time	Incentive	Yes	No

Supervisory Level			Work Schedule _____	
Non-Supervisor	Lead Worker	Supervisor	Work Setting _____	

Job Duties _____

1. What degree is required for this job ?

<input type="checkbox"/> No Degree Required* (GO TO Q1A) <input type="checkbox"/> High School Diploma or Equivalent <input type="checkbox"/> Associate's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> Professional <input type="checkbox"/> Doctorate/PhD <input type="checkbox"/> Don't Know <input type="checkbox"/> No Answer	<p style="text-align: center;">→</p> <p>1A. Is there a <u>literacy requirement</u> for this job?</p> <input type="checkbox"/> Yes <input type="checkbox"/> Don't Know <input type="checkbox"/> No <input type="checkbox"/> No Answer
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2. Is there any other training, license(s), or certification required for this job?

Yes (GO TO Q2A)
 No (GO TO Q3)
 Don't Know
 No Answer

2A. How long does this training usually take?

Description _____

Years \ Months \ Weeks \ Days \ Hours
 Don't Know
 No Answer
(Circle One)

3. Is there a specific amount of prior work experience required for this job?

Description _____

Years \ Months \ Weeks \ Days \ Hours
 Don't Know
 No Answer
(Circle One)

4. Once hired, how long must someone work in this job to be able to independently perform the essential job functions in an adequate manner?

Description _____

Years \ Months \ Weeks \ Days \ Hours
 Don't Know
 No Answer
(Circle One)

Driving

1. Does this job require employees to drive?

Yes (GO TO Q1A)

No

Don't Know

No Answer

1A. How much of their day is spent driving? _____

1B. What type of vehicle are employees required to drive?(Car, truck, industrial or construction vehicle)

Transmission Type

Manual Transmission

Automatic Transmission

Leveling

Knowledge

Points:

Controls and Complexity

Points:

Contacts

Points:

Physical Demands

Points:

State and Local Government Sample Establishments:

The BLS publishes statistical tabulations from this survey that may reveal the information reported by individual State and local governments. Upon your request, however, the BLS will hold the information provided on this survey form in the strictest of confidence.

This report is authorized by law, 29 U.S.C. 2. Your voluntary cooperation is needed to make the results of this survey comprehensive, accurate, and timely.

O.M.B. #1220-0164
Expires 4/30/15

We estimate that it will take an average of 60 minutes to complete this interview, including time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding this estimate or any other aspect of this survey, including suggestions for reducing this burden, please send them to the Bureau of Labor Statistics, Office of Compensation and Working Conditions (1220-0164), 2 Massachusetts Ave N.E., Washington, D.C. 20212. You are not required to respond to the collection of information unless it displays a currently valid OMB control number.