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**Attachment F**

**GRANT CLOSEOUT AGREEMENT**  
For  
State Community Development Block Grant-Recovery Program

**Between**

**U.S. Department of Housing & Urban Development**

AND

This agreement sets forth the terms for final disposition and conditions associated with the closeout of HUD State CDBG-R Grant \_\_\_\_\_ dated \_\_\_\_\_, and any applicable amendments. The \_\_\_\_\_ certifies that to the best of its knowledge:

- All activities as authorized by this grant and any applicable amendments have been completed as described in the grantee's final performance report dated \_\_\_\_\_.
- During the administration of this award, no fraud, waste or mismanagement has occurred in carrying out the approved activities.
- All grant-financed costs associated with these activities have been incurred.
- Proper provisions have been made for the payment of all unpaid costs and unsettled third-party claims.
- The Department of Housing and Urban Development is under no obligation to make any payment to the \_\_\_\_\_ in excess of the amount identified in the grant agreement.

Further, the \_\_\_\_\_ hereby acknowledges the remaining obligation(s) under the terms of the grant agreement and agrees as follows:

- All records and documents pertaining to this grant will be maintained for a period of 3 years after execution of this close-out agreement or the period required by other applicable laws and regulations related to *affirmatively furthering fair housing, Lead-Based Paint Poisoning Prevention Act, Architectural Barriers Act and Americans with Disabilities Act.*

Insert as Applicable



U.S. Department of Housing and Urban Development  
Community Planning and Development

OMB Approval No. 2506-0193 (exp 1/31/2015)

- Any real property within a State recipient’s control which was acquired or improved in whole or part using CDBG funds in excess of \$100,000 is governed by the principles described in 24 CFR 570.489 (j).
- If any rehabilitated property falls within a flood plain, flood insurance coverage must be maintained for the mandatory period for affected property owners.
- Identify any closeout costs or contingent liabilities subject to payment after the closeout agreement is signed.
- Submit to HUD a Federal Financial Report using Standard Form 425 or other state form, as a result of the completion of the final audit and resolution of any findings.
- A total of \$ \_\_\_\_\_ in grant funds has been previously cancelled and returned to the Department on \_\_\_\_\_ **OR** A total of \$ \_\_\_\_\_ in grant funds will be recaptured by HUD upon execution of this closeout agreement. (Optional)

HUD maintains the right to conduct future monitoring of this grant, either on site or by review of information or copies of documents requested from the \_\_\_\_\_. The \_\_\_\_\_ acknowledges that a finding of non-compliance resulting from such a review and failure to take appropriate corrective action satisfactory to HUD may be taken into account by HUD as evidence of unsatisfactory performance in consideration of future grant awards. Further, the \_\_\_\_\_ may be required to repay HUD any disallowed costs based on the results of a future audit or HUD monitoring finding.

**For the**

\_\_\_\_\_  
Name /Title of Authorized Official/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**For the Department of Housing and Urban Development:**

\_\_\_\_\_  
Type name of CPD Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature