

Notification Letter

Dear Local Election Official:

I invite your jurisdiction to participate in a Department of Defense (DoD) survey regarding your experiences as a local election official in the recent Federal Election. The Federal Voting Assistance Program (FVAP) works to ensure that all Service members, their eligible family members and overseas citizens are aware of their right to vote and have the tools to do so - from anywhere in the world. This 15 minute *Post-Election Voting Survey of Local Election Officials* is a qualitative survey conducted after every Federal Election and will provide FVAP with critical information to help improve the services and information we provide you and other local election officials. Your participation is voluntary and your valuable feedback will help inform FVAP's program and policy decisions.

DoD randomly selected your jurisdiction to participate in this important survey. Please note that this survey is different from the Election Assistance Commission's Quantitative Voting Survey which includes questions about the number of ballot transmissions, submissions, rejections, etc. We are interested in your feedback on FVAP services only. Please select the person in your office most familiar with military and overseas voting procedures to complete this survey.

The survey will be available starting on November 5, 2014. Click on this link now to update your contact information and receive an alert when the survey is available: <http://www.dr surveys.com/dmdc> and enter your Ticket Number: XXXX.

If you have any questions about how to complete this survey or need assistance, please call our Survey Processing Center at 1-800-881-5307 or send an email to leo-survey@mail.mil. If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by contacting the Survey Processing Center. Please include your Ticket Number in your communications.

Thank you for your participation in this important effort to improve DoD interactions with election officials.

Sincerely,

Matt Boehmer
Director

Reminder Letter 1

Dear Local Election Official:

The Federal Voting Assistance Program (FVAP) recently requested your jurisdiction's participation in a Department of Defense (DoD) survey, the *Post-Election Voting Survey of Local Election Officials*. This survey is conducted after every Federal Election to ensure that FVAP is offering services that meet your needs as a local election official. It is important to note that this survey is different from the Election Assistance Commission's Quantitative Voting Survey. The questions on our survey are qualitative and ask about your experience with FVAP services only. Although the survey is voluntary, the feedback you provide is important in helping improve FVAP's services and inform FVAP's program and policy decisions. **We need to hear from everyone selected for this very important project.**

To complete the survey online, please go to the following website:
<http://www.dr surveys.com/dmdc> and enter your **Ticket Number: XXXXX**

If you have any questions about how to complete this survey or need assistance, please call our Survey Processing Center at 1-800-881-5307 or send an e-mail to **leo-survey@mail.mil**. If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by contacting the Survey Processing Center. Please include your Ticket Number in your communications. If you wish to withdraw your answers after starting this survey, notify the Survey Processing Center prior to {DATE}.

Thank you for your participation in this important effort.

Sincerely,

Matt Boehmer
Director

Reminder Letter 2

Dear Local Election Official:

A month ago, the Federal Voting Assistance Program (FVAP) requested your jurisdiction's participation in a Department of Defense (DoD) survey, the *Post-Election Voting Survey of Local Election Officials*. If you have already completed the survey, we appreciate your prompt participation and please disregard this notice. Although the survey is voluntary, the feedback you provide is critical to improving FVAP's products and services that we offer to you and other local election officials. **We need to hear from everyone selected for this very important project.**

To complete the survey online, please go to the following website:
<http://www.drctsurveys.com/dmdc> and enter your **Ticket Number: XXXXXX**

If you have questions about how to complete this survey or need help, please call our Survey Processing Center at 1-800-881-5307 or send an e-mail to **leo-survey@mail.mil**. If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by contacting the Survey Processing Center. Please include your Ticket Number in your communications. If you wish to withdraw your answers after starting this survey, notify the Survey Processing Center prior to {DATE}.

Thank you for your participation in this important effort.

Sincerely,

Matt Boehmer
Director