

# Institutional Awareness and Commitment to Ensuring Safe, Stable, and Nurturing Relationships and Environments for Children

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## **Change Request**

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## Proposed Changes: Justification and Overview

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### Justification

State health departments (our grantees for this initiative) have suggested minor revisions to improve clarity, flow, and readability in the instructions and questions on the survey.

### Project Description

NCIPC has funded 5 state health departments in FY14 to coordinate and manage existing and new partnerships to promote safe, stable, nurturing relationships and environments for children by raising awareness and commitment, using data to inform decisions, and changing norms, policies, and programs to create a more favorable context for children and families. This data collection will establish the baseline level of state health departments' and partners' awareness and commitment to ensuring safe, stable, and nurturing relationships and environments for children and using data to inform decisions. This information will be collected from the project staff at the health department and from their partners chosen for this initiative once OMB approves this request. Current approved burden is 83 responses and 39 hours per year for two years. This Non-Substantive change request does not include changes to the currently approved burden and/or costs.

### Proposed Changes

- Instructions have been divided into sections (introduction, compliance, confidentiality, and instructions) and a section on risks and benefits to the respondent was added (pp. 2-3 of tracked changes version);
- Titles have been added to separate different sections of the questionnaire;
- Respondents will be able to click the response instead of writing it in;
- 3 questions about the agency responding to the questionnaire have been added on p. 4 of tracked changes version (number of employees, what the agency does, and who their clients are);
- 10 questions about the respondent have been added on pp. 4-5 (level in management, number of years with the agency and amount of influence over 8 types of decisions in the agency);
- 3 questions on knowledge of the magnitude, costs, and consequences of child maltreatment were eliminated on pp.4-5;
- Questions on agency's values and beliefs on p.7 and top of p. 8 divided to ask about agency leadership separately from agency staff;
- Questions around knowledge and awareness on p. 11-13 were changed to ask about agency leadership instead of staff; format also changed;
- Questions on agency discussions around evidence or impacts on children (pp. 13-14) clarify divided to ask about agency leadership separately from agency staff (#13);
- Questions on family-friendly work on pp. 9-11 were moved and placed after services provided to the community (now on pp.19-20); these questions were put into a table format; and questions on number of telework days and changing schedules from week to week were eliminated from this list;
- Moved questions on services for families and children in the state to pp. 16-19 and added nine potential activities or services their agency might be providing, referring clients to or funding (health insurance for parents, preK without parent support services, tutoring, child care during weekends or evenings, temporary shelter, rehabilitation of juveniles, rehabilitation of adult offenders, policy development or evaluation, and research or think tank) and deleted three services (zoning, individualized family service plans, and services for maltreated children or children with or at risk of developmental delays combined into one);

- Added 9 potential data sources they may have used to inform decisions (pp. 20-22 in tracked changes), deleted one (% children evaluated for social emotional development), and substituted “percent of services that are evidence-based” for percent of CBCAP dollars allocated to evidence-based services; SurveyMonkey has been programmed to automatically skip questions about whether they examined differences by race/ethnicity or examined differences by income if answering “NO” to data used in the past year; this eliminates up to 98 questions for most respondents.
- Instructions to section on collaborations with other organizations have been clarified (p.23); added Environmental organization and Foundations; changed PCAA to state chapter of prevent child abuse America; replaced child care agency with Children’s Alliance; SurveyMonkey has been programmed to automatically skip questions about how they collaborated if answering “NO” to whether they collaborated; this eliminates up to 232 questions for most respondents.