

**Written Narrative of Proposed Changes: EOIR-28 Notice of Entry of Appearance as Attorney or Representative Before the Immigration Court**

(Highlighted provisions indicate where a change will occur; italics denote an addition to the text; and the strikethrough denotes where text should be removed)

Footers on each page

1. Change the revision date from "~~Oct. 2013~~" to "[appropriate month] 2014"

Page 1 First Box, Right Column: "ALIEN (A) NUMBER (S)"

1. Change "ALIEN (A) NUMBER (S)" to "**ALIEN ("A") NUMBER**" and make font bold.
2. Change the language in parenthetical as follows: "~~(List number(s) of all parties represented in this case.)~~" to "*(Provide A-number of the party represented in this case.)*" (for eRegistry, this should be a fillable field).
1. Delete: ~~For disciplinary case, enter docket number.~~

Page 1 Box: "NAME OF ATTORNEY OR REPRESENTATIVE, ADDRESS, FAX & PHONE NUMBERS, & E-MAIL ADDRESS"

1. Move the entire box to the bottom of the page, making this box the last box on page 1.
2. Break up the lines and add the following fields to appear as follows:

Name: \_\_\_\_\_  
(First) (Middle Initial) (Last)

Address: \_\_\_\_\_  
(Number and Street)

\_\_\_\_\_  
(City) (State) (Zip Code)

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_ Email: \_\_\_\_\_

(for eRegistry, please allow only as much space as needed for the ten-digit phone and fax numbers, to allow as much room as possible to list the email address).

The final box should be centered and appear as follows:

<b>NAME OF ATTORNEY OR REPRESENTATIVE, ADDRESS, FAX &amp; PHONE NUMBERS, &amp; EMAIL ADDRESS</b>			
Name:	_____	_____	_____
	(First)	(Middle Initial)	(Last)
Address:	_____		
	(Number and Street)		
	_____		
	(City)	(State)	(Zip Code)
Telephone:	_____	Facsimile: _____	Email: _____
			<input type="checkbox"/> Check here if new address

Page 1 Box: "Please check one of the following"

1. First line add "**Attorney or Representative (Please check one of the following)**" – make font bold
2. First check-box section, last parenthetical should be amended as follows: "(if subject to such an order, *do not check this box and* explain on reverse)."
3. First check-box section, delete the second line for Full Name of Court and Bar Number (if applicable), just have one line next to text as follows:  
**Full Name of Court \_\_\_\_\_ Bar Number (if applicable) \_\_\_\_\_**  
(for eRegistry, allow practitioners to enter additional courts on reverse in the "Additional Information" field).
4. Second check box: move "accredited" after representative, change "a" to "an", add "to appear before the Executive Office for Immigration Review" after "a representative accredited". The line should appear as follows: "I am ~~an a~~ **accredited representative accredited to appear before the Executive Office for Immigration Review** as defined in 8 C.F.R. § 1292.1(a)(4) with the following recognized organization:"
5. Fifth check-box field: "I am an accredited foreign government official as defined in 8 C.F.R. § 1292.1(a)(5); ~~from~~ \_\_\_\_\_ (country). (for eRegistry, this field should not be fillable).

The final box should be centered and appear as follows:

**Attorney or Representative (please check one of the following):**

- I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest court(s) of the following states(s), possession(s), territory(ies), commonwealth(s), or the District of Columbia (use additional space on reverse side if necessary) and I am not subject to any order disbaring, suspending, enjoining, restraining or otherwise restricting me in the practice of law in any jurisdiction (if subject to such an order, do not check this box and explain on reverse).
- Full Name of Court \_\_\_\_\_ Bar Number (if applicable) \_\_\_\_\_**
- I am a representative accredited to appear before the Executive Office for Immigration Review as defined in 8 C.F.R. § 1292.1(a)(4) with the following recognized organization:  
\_\_\_\_\_
- I am a law student or law graduate of an accredited U.S. law school as defined in 8 C.F.R. § 1292.1(a)(2).
- I am a reputable individual as defined in 8 C.F.R. § 1292.1(a)(3).
- I am an accredited foreign government official, as defined in 8 C.F.R. § 1291.1(a)(5), from \_\_\_\_\_ (country).
- I am a person who was authorized to practice on December 23, 1952, under 8 C.F.R. § 1292.1(b).

Page 1 Attestation Box: "I hereby enter ..."

1. Add "**Attorney or Representative (please check one of the following):**" in bold font, on a separate line at the top of the box (justified left).
2. Add two check boxes below the new "**Attorney or Representative (please check one of the following):**" line as follows:
  - I hereby enter my appearance as attorney or representative for, and at the request of, the party named above.**
  - EOIR has ordered the provision of a Qualified Representative for the party named above and I appear in that capacity.**(for eRegistry, these boxes need to be checkable).

3. Amend the existing paragraph by deleting the first sentence as follows:  
~~I hereby enter my appearance as attorney or representative for, and at the request of, the party named above.~~ I have read and understand the statements provided on the reverse side of this form that set forth the regulations and conditions governing appearances and representations before the Immigration Court. I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

The final box should be centered and appear as follows:

<b>Attorney or Representative (please check one of the following):</b>		
<input type="checkbox"/>	I hereby enter my appearance as attorney or representative for, and at the request of, the party named above.	
<input type="checkbox"/>	EOIR has ordered the provision of a Qualified Representative for the party named above and I appear in that capacity.	
I have read and understand the statements provided on the reverse side of this form that set forth the regulations and conditions governing appearances and representations before the Immigration Court. I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.		
<b>SIGNATURE OF ATTORNEY OR REPRESENTATIVE</b>	<b>EOIR ID NUMBER</b>	<b>DATE</b>
X _____		

Page 2 "Indicate type of appearance" section:

1. Enclose in a box.
2. Move the title to the left (justify left), and include a colon at the end as follows:  
**"Indicate type of appearance:"**
3. Move the check-boxes for the primary and non-primary attorney/representative to the left (justify left).
4. After "On behalf of attorney" (delete attorney), and add "*(Attorney's Name) for the following hearing: \_\_\_\_\_ (Date)*"
5. Change the pro bono information so that it is **not** bold.

The final box should be centered and appear as follows:

<b>Indicate Type of Appearance:</b>	
<input type="checkbox"/> Primary Attorney/Representative	<input type="checkbox"/> Non-Primary Attorney/Representative
<input type="checkbox"/> On behalf of _____ (Attorney's Name) for the following hearing: _____ (Date)	
I am providing pro bono representation. Check one: <input type="checkbox"/> yes <input type="checkbox"/> no	

Page 2 **Proof of Service** box:

1. Changes to the first sentence: "I (Name) \_\_\_\_\_ mailed or delivered a copy of *the foregoing this* Form EOIR-27 on (Date) \_\_\_\_\_"

2. Delete the checkbox for DHS
3. Change the signature line: “X \_\_\_\_\_”  
Signature of ~~Attorney or Representative~~ *person serving*

The final box should be centered and appear as follows:

<b><u>Proof of Service</u></b>
I (Name) _____ mailed or delivered a copy of this Form EOIR-28 on (Date) _____
to the DHS (U.S. Immigration and Customs Enforcement – ICE) at _____
X _____ Signature of Person Serving

Page 2, Instructions:

1. Add the following after the last sentence in the section titled “APPEARANCES”:  
*“Attorneys and Accredited Representatives (with full accreditation) must first update their address in eRegistry before filing a Form EOIR-28 that reflects a new address.”*
2. Delete the entire section titled “AVAILABILITY OF RECORDS”  
~~AVAILABILITY OF RECORDS – During the time a case is pending, a party to a proceeding or his/her attorney or representative will be permitted to examine the Record of Proceeding in the Immigration Court having administrative control over the Record of Proceeding, in accordance with the standard procedures of the Court.~~
3. **CASES BEFORE EOIR:** Change the formatting of the 800 number to appear as (800) 898-7180. Edits as follows: 1-(800)-898-7180 or (240) 314-1500
4. Insert the following section after “CASES BEFORE EOIR” but before “ADDITIONAL INFORMATION” as follows:

**“CASES BEFORE EOIR - Automated information about cases before EOIR is available by calling 1-800-898-7180 or (240) 314-1500.**

***FURTHER INFORMATION: For further information, please see the Immigration Court Practice Manual, which is available on the EOIR website at [www.justice.gov/eoir](http://www.justice.gov/eoir).***

(Please note that the words “Practice Manual” should be italicized)

**ADDITIONAL INFORMATION:”**