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## **SUPPORTING STATEMENT FOR PAPERWORK REDUCTION ACT SUBMISSIONS**

### **A. Justification**

#### **A1. Need for Information Collection**

Each year, AmeriCorps NCCC deploys teams of members to projects that address critical community needs throughout the country in five program areas—Natural and Other Disasters, Infrastructure Improvement, Environmental Stewardship and Conservation, Energy Conservation, and Urban and Rural Development. Organizations eligible for NCCC teams include secular and faith-based non-profits and local, state and federal governments.

This information collection consists of the questions project sponsors answer to evaluate the impact of AmeriCorps NCCC service.

#### **A2. Indicate how, by whom, and for what purpose the information is to be used.**

Project sponsors respond to the questions included in the survey in order to capture the short and long-term outcomes of the NCCC program on the organizations and the communities they serve.

#### **A3. Minimize Burden: Use of Improved Technology to Reduce Burden**

The AmeriCorps NCCC will be collecting project sponsor survey responses electronically.

#### **A4. Non-Duplication**

There are no other sources of information by which CNCS can meet the purposes described in A2 (above).

#### **A5. Minimizing for economic burden for small businesses or other small entities.**

This collection of information does not impact small businesses because they are not eligible to apply for grants. There is no economic burden to any other small entities beyond the cost of staff time to collect and report the data. This is minimized to the degree possible by only asking for the information absolutely necessary to measure progress towards the strategic plan benchmarks.

#### **A6. Consideration of Collection**

AmeriCorps NCCC will be unable to accept surveys from project sponsors without approval of this collection.

**A7. Special circumstances that would cause information collection to be collected in the specified ways.**

There are no special circumstances that would require the collection of information in any other ways specified.

**A8. Provide copy and identify the date and page number of publication in the Federal Register of the Agency's notice.**

A 60-day Notice requesting public comment was published in the **Federal Register** on February 19, 2014 on page 9460. This comment period ended April 19, 2014. No public comments were received from this Notice.

**A9. Payment to Respondents**

There are no payments or gifts to respondents

**A10. Confidentiality**

The information requested in the AmeriCorps National Civilian Community Corps Sponsor Survey is collected pursuant to 42 U.S.C 12592 and 12615 of the National and Community Service Act of 1990 as amended and 42 U.S.C. 4953 of the Domestic Volunteer Service Act of 1973 as amended and 42 U.S.C. 12639. The information requested is collected for the purposes of collecting sponsor data. Routine uses may include disclosure of the information to federal, state, or local agencies pursuant to lawfully authorized requests. In some programs, the information may also be provided to federal, state, and local law enforcement agencies to determine the existence of any prior criminal convictions. The information may also be provided to appropriate federal agencies and Department contractors that have a need to know the information for the purpose of assisting the Department's efforts to respond to a suspected or confirmed breach of the security or confidentiality or information maintained in this system of records, and the information disclosed is relevant and unnecessary for the assistance. The information will not otherwise be disclosed to entities outside of the Corporation for National and Community Service without prior written permission. The information requested is not mandatory.

**A11. Sensitive Questions**

The information collection does not include questions of a sensitive nature.

**A12. Hour burden of the collection**

We expect approximately 625 respondents per year to use these instructions to complete the survey. The frequency of response will not be greater than annually, and should not exceed 15 minutes of effort per respondent. There is no estimated annual hour burden outside of the customary and usual business practices.

**A13. Cost burden to the respondent**

None

**A14. Cost to Government**

There is no additional cost to the Government.

**A15. Reasons for program changes**

This information collection has been streamlined. Its last iteration comprised four surveys corresponding to various program focus areas. The information collection now comprises two surveys, administered to two different respondent groups (Volunteers and Non-volunteers).

**A16. Publication of results**

Some results of this survey may be published on the CNCS website.

**A17. Explain the reason for seeking approval to not display the expiration date for OMB approval of the information collection.**

Not applicable.

**A18. Exceptions to the certification statement**

There are no exceptions to the certification statement in the submitted ROCIS form.