

**Local Food Promotion Program
Interim Performance Report**

OMB No. 0582-0287

As stated in the LPFF Terms and Conditions, you are required to submit interim performance reports every 6 months. The interim performance report is provided on the next tab ("Interim Report").

You must submit an interim performance report for each 6 month period the of the project's existence: October 1-March 31, and April 1 through September 30, depending on the length of the project. For example, a 2-year project would have the following interim reports: October 1-March 31 (interim report #1); April 1-September 30 (interim report #2); and October 1-March 31 (interim report #3). All projects, no matter the length, will must submit a final report (refer to separate LFPP Final Report Form). Should you be granted an extension, an additional interim report must be submitted.

Each interim performance report is due within 30 days of the end of the 6-month cycle. For example, if the 6-month cycle ends March 31, your report is due no later than April 30.

For questions, contact LFPP staff at 202-720-2731 or USDALFPPQuestions@ams.usda.gov.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0287. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable sex, marital status, or familial status, parental status religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program (not all prohibited bases apply to all programs). Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.