

**APPENDIX RRR:
NUTRITION EDUCATOR SURVEY REMINDER
EMAIL/LETTER**



Dear *[Insert respondent Name]*,

During my recent visit to your WIC site, I gave you information about a survey for the **WIC Nutrition Education Study (NEST)**. I am following up to remind you that the Nutrition Educator Survey is an important part of the study and to thank you for taking time to complete it. If you have not already completed the survey, you can complete it online at *[survey Web address]* or you can fill out the paper copy I left with you and mail it to us. If you need a copy of the paper survey or prepaid return envelope or if you have any questions about completing the survey, please contact:

[Name]

at *[Insert Phone Number]* or *[Insert Email Address]*.

We request that all surveys be completed by [MM/DD/YY]. When you complete the survey, the number for you to enter as the Survey Response Number is *[Insert Number]*.

Thank you for taking the time to complete the Nutrition Educator Survey.

[Insert Name and Title]

Altarum Institute

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB number. The valid OMB control number for this information collection is 0584-XXXX. The time required to complete this information collection is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.