

## Attachment H. Burden Memo

### CDC DOCUMENTATION FOR THE GENERIC CLEARANCE OF COMMUNITY ASSESSMENT FOR PUBLIC HEALTH EMERGENCY RESPONSE (CASPER) DATA COLLECTIONS (0920-XXXX)

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GenIC No.: \_\_\_\_\_

CASPER Title: \_\_\_\_\_

Requesting entity (e.g.,  
jurisdiction) \_\_\_\_\_

Purpose of Investigation: (Use as  
much space as necessary) \_\_\_\_\_

Duration of Data Collection

    Date Began: \_\_\_\_\_

    Date Ended: \_\_\_\_\_

Lead Investigator

    Name: \_\_\_\_\_

    CIO/Division/Branch: \_\_\_\_\_

    E-mail Address: \_\_\_\_\_

    Telephone No.: \_\_\_\_\_

    Mail Stop: \_\_\_\_\_

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**Complete the following for each instrument used during the investigation.**

#### **CASPER Questionnaire**

Title: \_\_\_\_\_

*Data Collection Methods (i.e., was the standard CASPER methodology of probability-based, two stage 30x7 cluster sampling methodology used or was an alternative approved methodology used? Please describe.):*

*Data Collection Mode (i.e., was questionnaire data collected via paper form or electronic form? Please describe.):*

Response Rate (if applicable)

Total No. Responded (A): \_\_\_\_\_

Total No. Sampled or Eligible to Respond (B): \_\_\_\_\_

Response Rate (A/B): \_\_\_\_\_

#### **CASPER Referral Form**

Title:

Response Rate (if applicable)

Total No. Responded (A): \_\_\_\_\_

Total No. Sampled or Eligible to Respond (B): \_\_\_\_\_

Response Rate (A/B): \_\_\_\_\_

**Complete the following burden table. Each data collection instrument should be included as a separate row.**

Burden Table

Data Collection Instrument Name	Type of Respondent	No. Respondents (A)	No. Responses per Respondent (B)	Burden per Response in Minutes (C)	Total Burden (in minutes; A x B x C)
CASPER Questionnaire					
CASPER Referral Form					

Return completed form and a blank copy of each final data collection instrument within 5 business days of data collection completion to the ICRL (e-mail: [ncehomb@cdc.gov](mailto:ncehomb@cdc.gov); MS F-61). If data was collected electronically, please also submit screen shots.