

TANF Data Report - Section Four  
Number of Families by Stratum for  
States that Report Data Based on a Stratified Sample

**INSTRUCTIONS AND DEFINITIONS**

General Instruction: The State agency or Tribal grantee is to collect disaggregated data (TANF Data Report - Sections One and Two) monthly and report the data quarterly. At State (Tribal) option, a State (Tribe) may report the disaggregated data in the TANF Data Report for its entire caseload or for a sample of families. If a State (Tribe) submits the quarterly data based on a stratified sample, the State (Tribe) must also submit the total number of families by stratum for each month of the quarter. The total number of families by stratum is needed for estimating purposes (i.e., to weight disaggregated data in estimating totals, averages, percentages, etc).

This report is not required from a State (Tribe) that reports the disaggregated data (in TDR – Sections One and Two) for its entire caseload or reports the disaggregated data based on a non-stratified sample.

1. State FIPS Code: Enter your two-digit State code. Tribal grantees should leave this field blank.
2. Tribal Code: For Tribal grantees only, enter the three-digit Tribal code that represents your Tribe (See Appendix E of the TANF Sampling and Statistical Methods Manual for a complete listing of Tribal Codes). State agencies should leave this field blank.
3. Calendar Quarter: The four calendar quarters are as follows:  
First quarter .....January - March  
Second quarter.... April - June  
Third quarter.....July - September  
Fourth quarter.....October - December

Enter the four-digit year and one-digit quarter code (in the format YYYYQ) that identifies the calendar year and quarter for which the data are being reported (e.g., first quarter of 2007 is entered as "20071").

Information for Each Strata

The information for data elements #4 through #6 are required for each stratum that the State (Tribe) uses in its stratified TANF sample(s) for TDR – Sections One and Two.

4. TDR Section Indicator: Enter the 1-digit code that indicates whether the caseload data by stratum is for active case sample (TDR – Section one) or for the closed case sample (TDR – Section two).  
1 = Active Case Sample

2 = Closed Case Sample

5. Stratum:

Guidance: In designing a stratified sample, a State (Tribe) divides its universe of families into groups such that every family is in one and only one of the two or more groups. These groups are referred to as strata. Sampling occurs within each stratum. Valid stratum codes may range from "00" to "99." A State (Tribe) with a stratified sample must complete data element six, Total Number of Families, for each stratum for each reporting month.

Instruction: Enter the two-digit stratum code.

6. Total Number of Families: Enter the number of families receiving assistance for stratum coded in data element 5 under the State (Tribal) TANF Program for each month of the quarter.

A. First Month: B. Second Month: C. Third Month: