

Field Test of Job Corps Applicant Screening and Readiness Questions

OMB Control Number: 1225-0088

Expires: 08/31/2017

## **JOB CORPS APPLICANT SCREENING AND READINESS QUESTIONS FIELD TEST INFORMATION FOR JOB CORPS APPLICANTS**

### ***Introduction***

The U.S. Department of Labor, National Office of Job Corps, conducts policy-related research on a variety of processes and protocols related to Job Corps.

This field test is being conducted by the Office of Job Corps. Your application will be part of an evaluation of the implementation experiences of Job Corps applicants and admissions counselors. The major aim of the field test is to identify lessons learned from your experiences in completing portions of the Job Corps application process. It is the aim of the Office of Job Corps to learn from your experiences, not audit or judge your responses. Any views you express will be kept private and nothing that the Office of Job Corps publishes in its summary of the field test will identify you along with the statements you make to us about the process. Additionally, Job Corps does not plan to publish any results from this field test.

**Privacy Statement:** Before beginning the application process, we want to thank you for agreeing to participate in the field test. We understand that your participation in this field test is voluntary and you may choose to not participate. Should you choose to not participate, your application for Job Corps will be taken and processed in the manner in which this Job Corps admissions office normally processes applications.

Please note that findings and information about the results of this field test are compiled and presented so that no one person can be identified.

Do you have any questions before we begin? [Respond to questions and read Public Burden Statement listed below.]

### ***Public Burden Statement***

Paperwork Reduction Act Public Burden Statement: Persons are not required to respond to this collection of information. Collections of information approved by OMB must display a currently valid OMB control number and expiration date. Public reporting burden for this collection of all information contained within this instrument, which is required to obtain or retain benefits (29 USC 2881), is estimated to average one hour per applicant and one hour per admissions counselor, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information, for a total of two hours for each application. This instrument is being tested among a total of 90 applications, rendering an estimated public reporting burden of 180 hours in total. This information collection is for program management. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Policy Development and Research, Room N5641, Attention: Michelle Ennis, 200 Constitution Avenue, NW, Washington, D.C. 20210. ***Do NOT send the completed questions/answers to this address.***