

Dear Vendor/Government Contracting Office/Government Program Office (Customer),

Re: Award Number PIID: xxxx

Predominate Product Service Code (PSC): xxxxx

Activity Address Code (ACC) for the Office Issuing the Contract

Your feedback is important to us! Please take a few minutes complete the Acquisition 360 survey. Department of Labor is conducting this survey based on OMB's March 18, 2015 memorandum entitled, Acquisition 360 – Improving the Acquisition Process through Timely Feedback from External and Internal Stakeholders. Your program office is encouraged, but not required to respond. This survey is designed to provide valuable information to agencies to assist in ways to continually review and improve their performance in early vendor engagement efforts and internal acquisition practices.

The survey should take no more than ten (10) minutes to complete. The results will not be published or made publicly available, and no identifying information of any respondent is being collected.

You can access this survey at the following link: <https://survey.max.gov/364356>

Please complete by xxxxx, xx, 2016. If you have any questions regarding the survey, contact Ngozi Ofili at [ofili.ngozi.e@dol.gov](mailto:ofili.ngozi.e@dol.gov) .

We appreciate your input!