



UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF ELEMENTARY AND SECONDARY EDUCATION  
ACADEMIC IMPROVEMENT AND TEACHER QUALITY PROGRAMS

December 5, 2014

Superintendent

«NAME00»

«MSTREE00»

«MCITY00», «MSTATE00» «MZIP00»-«MZIP400»

Dear Superintendent:

Your district has been selected to participate in the U.S. Department of Education's study on the use of funds under the ESEA Title II, Part A "*Improving Teacher Quality State Grants – Subgrants to LEAs*" program for 2014-15. The data collected in this study will provide the Department with information needed for the annual budget deliberations in Congress and will also be used to report on the Department's Title II, Part A Program performance indicators, as required by the Government Performance and Results Act.

Your participation is essential in ensuring that we are able to produce valid and reliable findings. **Please complete and return your data collection instrument by February 13, 2015**, either through an online submission or by using the enclosed postage-paid envelope.

If your district did **not** receive funding under the Title II, Part A program for 2014-15, please indicate this by checking the appropriate box on the first page of the data collection instrument.

If you have any questions as you complete the survey, please call Shen Lee at Westat's toll free number -- (800) 937-8281, extension 3576. You can also e-mail him at shenlee@westat.com. He will provide you with any assistance you may need.

We appreciate your taking the time to complete and submit this data collection instrument, and we thank you in advance for your cooperation.

Sincerely,

Daphne Kaplan  
Team Leader, Title II, Part A Program

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