



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

NTPS-11L(1)
(8-2014)

Dear School Principal/Administrator,

I am asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The study is conducted under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a) to provide critical data to policy makers and researchers on school organization, decision making, recruitment and retention of teachers and principals, and other important education topics. NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education.

The NTPS consists of four separate surveys: the Teacher Listing Form, Teacher Questionnaire, Principal Questionnaire, and School Questionnaire. The NTPS questionnaires are all Internet-based. The enclosed sheets provide instructions for completing each questionnaire online. The following steps describe the process for completing each survey:

- 1) Refer to each of the enclosed sheets for a description of the Teacher Listing Form (TLF), Principal Questionnaire, and School Questionnaire.
- 2) Determine who from your school will be responsible for completing each survey. The requirements for who should complete each are described on the accompanying survey-specific fact sheet.
- 3) Distribute the enclosed username and password to the staff member who will complete each respective survey. The username and password are included on the survey-specific fact sheet.
- 4) Complete each of the questionnaires within **two weeks**.
- 5) You can use the NTPS Respondent Status Center at any point to check the status of your school's questionnaires. To access the NTPS Respondent Status Center:
 - a. Go to <https://respond.census.gov/ntpssc>.
 - b. Enter your case-sensitive **username**:
 - c. Enter your case-sensitive **password**:
 - d. Click on "Login".

Answers to questions that you may have about the history and purpose of the NTPS and your school's time commitment for this survey are located on the reverse side of this letter. For more information about the NTPS, please visit our website at <http://nces.ed.gov/surveys/NTPS>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Teacher Listing Form

We are asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

An important component of the survey is the Teacher Listing Form (TLF). The TLF collects each teacher's name, subject matter taught, full- or part-time status, years of experience, and email address.

Any staff member who is knowledgeable about your school's teachers can provide this information electronically.

The TLF is used to select a sample of teachers for the Teacher Questionnaire. Instructions for preparing and providing your school's list of teachers are below.

1. Refer to the enclosed reference card for details on the type of information that we are requesting and for instructions on whom to include and exclude from the list.
2. Go to <https://respond.census.gov/ntpssc>.
 - a) Enter your case-sensitive **username**:
 - b) Enter your case-sensitive **password**:
 - c) Click on "Login".
3. Click on the "Provide a Teacher List" link located on the left side of the webpage.
4. Enter your teacher information by using the Excel template that is provided OR entering the information directly into the website:

To enter teacher information using the Excel template provided:

- a) Click on the "Download Template" tab at the top of the webpage.
- b) Populate the downloaded Excel template with your school's teacher list.
- c) Upload the Excel file containing your teacher list by clicking on the "Upload a File" tab at the top of the webpage.

To enter teacher information directly:

- a) Click on the "Enter Teacher Information" tab at the top of the webpage.
- b) Provide the requested information for each teacher at your school.

Please provide the list of teachers within **two weeks**.

If you have any questions about the survey or need assistance preparing or providing your list of teachers, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Thank you in advance for your assistance in this important survey.

Principal Questionnaire

The Principal Questionnaire is intended for the School Principal or Administrator.

To complete the Principal Questionnaire:

- 1) Go to <https://respond.census.gov/ntpspq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 17 minutes to complete.

Please complete the survey within **two weeks**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.

School Questionnaire

The School Questionnaire collects information about your school. Topics include student enrollment, staffing counts, and programs and services offered at your school.

The School Questionnaire can be completed by anyone at your school who is knowledgeable about these topics.

To complete the School Questionnaire:

- 1) Go to <https://respond.census.gov/ntpssq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 22 minutes to complete.

Please complete the survey within **two weeks**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

**NTPS-11L(2)
(8-2014)**

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear School Principal/Administrator,

I am asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The study is conducted under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a) to provide critical data to policy makers and researchers on school organization, decision making, recruitment and retention of teachers and principals, and other important education topics. NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education.

The NTPS consists of four separate surveys: the Teacher Listing Form, Teacher Questionnaire, Principal Questionnaire, and School Questionnaire. The following steps describe the process for completing each survey:

- 1) Refer to each of the enclosed questionnaires for instructions in completing the Teacher Listing Form (TLF), Principal Questionnaire, and School Questionnaire.
- 2) Complete a full list of teachers at your school on the Teacher Listing Form or give the Teacher Listing Form to the appropriate staff member to complete and return. Once we receive the Teacher Listing Form, a sample of teachers will be asked to complete the Teacher Questionnaire.
- 3) Complete the enclosed Principal Questionnaire.
- 4) Complete the enclosed School Questionnaire or give the School Questionnaire to the administrative staff member(s) that could best answer questions about student enrollment, staffing counts, and programs and services offered at your school.
- 5) Complete and return the questionnaires within **two weeks** using the pre-addressed, postage-paid return envelopes.
- 6) You can use the NTPS Respondent Status Center to verify that the Census Bureau received your school's completed questionnaires and request replacement questionnaires, if necessary. To access the NTPS Respondent Status Center:
 - a. Go to <https://respond.census.gov/ntpscc>.
 - b. Enter your case-sensitive **username**:
 - c. Enter your case-sensitive **password**:
 - d. Click on "Login".

Answers to questions that you may have about the history and purpose of the NTPS and your school's time commitment for this survey are located on the reverse side of this letter. For more information about the NTPS, please visit our website at <http://nces.ed.gov/surveys/NTPS>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

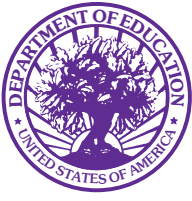
Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

NTPS-11L(3)
(8-2014)

Dear School Principal/Administrator,

I am asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The study is conducted under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a) to provide critical data to policy makers and researchers on school organization, decision making, recruitment and retention of teachers and principals, and other important education topics. NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education.

The NTPS consists of four separate surveys: the Teacher Listing Form, Teacher Questionnaire, Principal Questionnaire, and School Questionnaire. The NTPS questionnaires are all Internet-based. The enclosed sheets provide instructions for completing each questionnaire online. The following steps describe the process for completing each survey:

- 1) Refer to each of the enclosed sheets for a description of the Teacher Listing Form (TLF), Principal Questionnaire, and School Questionnaire.
- 2) Determine who from your school will be responsible for completing each survey. The requirements for who should complete each are described on the accompanying survey-specific fact sheet.
- 3) Distribute the enclosed username and password to the staff member who will complete each respective survey. The username and password are included on the survey-specific fact sheet.
- 4) Complete each of the questionnaires within **two weeks**.
- 5) You can use the NTPS Respondent Status Center at any point to check the status of your school's questionnaires. To access the NTPS Respondent Status Center:
 - a. Go to <https://respond.census.gov/ntpscc>.
 - b. Enter your case-sensitive **username**:
 - c. Enter your case-sensitive **password**:
 - d. Click on "Login".

Answers to questions that you may have about the history and purpose of the NTPS and your school's time commitment for this survey are located on the reverse side of this letter. For more information about the NTPS, please visit our website at <http://nces.ed.gov/surveys/NTPS>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Teacher Listing Form

We are asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

An important component of the survey is the Teacher Listing Form (TLF). The TLF collects each teacher's name, subject matter taught, full- or part-time status, and years of experience.

Any staff member who is knowledgeable about your school's teachers can provide this information electronically.

The TLF is used to select a sample of teachers for the Teacher Questionnaire. Instructions for preparing and providing your school's list of teachers are below.

1. Refer to the enclosed reference card for details on the type of information that we are requesting and for instructions on whom to include and exclude from the list.
2. Go to <https://respond.census.gov/ntpssc>.
 - a) Enter your case-sensitive **username**:
 - b) Enter your case-sensitive **password**:
 - c) Click on "Login".
3. Click on the "Provide a Teacher List" link located on the left side of the webpage.
4. Enter your teacher information by using the Excel template that is provided OR entering the information directly into the website:

To enter teacher information using the Excel template provided:

- a) Click on the "Download Template" tab at the top of the webpage.
- b) Populate the downloaded Excel template with your school's teacher list.
- c) Upload the Excel file containing your teacher list by clicking on the "Upload a File" tab at the top of the webpage.

To enter teacher information directly:

- a) Click on the "Enter Teacher Information" tab at the top of the webpage.
- b) Provide the requested information for each teacher at your school.

Please provide the list of teachers within **two weeks**.

If you have any questions about the survey or need assistance preparing or providing your list of teachers, please contact the U.S. Census Bureau at 1–888–595–1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your assistance in this important survey.

Principal Questionnaire

The Principal Questionnaire is intended for the School Principal or Administrator.

To complete the Principal Questionnaire:

- 1) Go to <https://respond.census.gov/ntpsspq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 17 minutes to complete.

Please complete the survey within **two weeks**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.

School Questionnaire

The School Questionnaire collects information about your school. Topics include student enrollment, staffing counts, and programs and services offered at your school.

The School Questionnaire can be completed by anyone at your school who is knowledgeable about these topics.

To complete the School Questionnaire:

- 1) Go to <https://respond.census.gov/ntpssq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 22 minutes to complete.

Please complete the survey within **two weeks**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.



**NTPS-12L(1)
(7-2014)**

U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear School Principal/Administrator,

I recently sent you an invitation to complete the 2014-15 National Teacher and Principal Survey (NTPS) questionnaires over the Internet. We appreciate your school's participation in the 2014-15 National Teacher and Principal Survey (NTPS).

According to our records, one or more of your school's questionnaires have not been completed. Because this is a sample survey, each response is vital to ensure reliable, nationally representative data on schools and educators. The purpose of this letter is to ask for your assistance in obtaining completed questionnaires from those respondents at your school who have not responded yet.

Enclosed are the instructions for completing the remaining questionnaire(s). If these questionnaire(s) were recently completed, thank you. If not, please distribute these instruction(s) to the appropriate staff. **Ask the staff to complete their questionnaire(s) as soon as possible.**

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow one business day after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpssc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Teacher Listing Form

We are asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

An important component of the survey is the Teacher Listing Form (TLF). The TLF collects each teacher's name, subject matter taught, full- or part-time status, years of experience, and email address.

Any staff member who is knowledgeable about your school's teachers can provide this information electronically.

The TLF is used to select a sample of teachers for the Teacher Questionnaire. Instructions for preparing and providing your school's list of teachers are below.

1. Refer to the enclosed reference card for details on the type of information that we are requesting and for instructions on whom to include and exclude from the list.
2. Go to <https://respond.census.gov/ntpssc>.
 - a) Enter your case-sensitive **username**:
 - b) Enter your case-sensitive **password**:
 - c) Click on "Login".
3. Click on the "Provide a Teacher List" link located on the left side of the webpage.
4. Enter your teacher information by using the Excel template that is provided OR entering the information directly into the website:

To enter teacher information using the Excel template provided:

- a) Click on the "Download Template" tab at the top of the webpage.
- b) Populate the downloaded Excel template with your school's teacher list.
- c) Upload the Excel file containing your teacher list by clicking on the "Upload a File" tab at the top of the webpage.

To enter teacher information directly:

- a) Click on the "Enter Teacher Information" tab at the top of the webpage.
- b) Provide the requested information for each teacher at your school.

Please provide the list of teachers within **two weeks**.

If you have any questions about the survey or need assistance preparing or providing your list of teachers, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adep.education.surveys@census.gov.

Thank you in advance for your assistance in this important survey.

Principal Questionnaire

The Principal Questionnaire is intended for the School Principal or Administrator.

To complete the Principal Questionnaire:

- 1) Go to <https://respond.census.gov/ntpspg>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 17 minutes to complete.

Please complete the survey within **two weeks**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.

School Questionnaire

The School Questionnaire collects information about your school. Topics include student enrollment, staffing counts, and programs and services offered at your school.

The School Questionnaire can be completed by anyone at your school who is knowledgeable about these topics.

To complete the School Questionnaire:

- 1) Go to <https://respond.census.gov/ntpssg>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 22 minutes to complete.

Please complete the survey within **two weeks**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

**NTPS-12L(2)
(9-2014)**

Dear School Principal/Administrator,

I recently sent you a package of questionnaires for the 2014-15 National Teacher and Principal Survey (NTPS). We appreciate your school's participation in the 2014-15 National Teacher and Principal Survey (NTPS).

According to our records, one or more of your school's questionnaires have not been completed. Because this is a sample survey, each response is vital to ensure reliable, nationally representative data on schools and educators. The purpose of this letter is to ask for your assistance in obtaining completed questionnaires from those respondents at your school who have not responded yet.

Enclosed are copies of the remaining questionnaire(s). If these questionnaire(s) were recently completed, thank you. If not, please distribute these questionnaire(s) to the appropriate staff.

Ask the staff to complete their questionnaire(s) as soon as possible.

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow adequate time after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpscc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: adep.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.



**NTPS-12L(3)
(8-2014)**

U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear School Principal/Administrator,

I recently sent you an invitation to complete the 2014-15 National Teacher and Principal Survey (NTPS) questionnaires over the Internet. We appreciate your school's participation in the 2014-15 National Teacher and Principal Survey (NTPS).

According to our records, one or more of your school's questionnaires have not been completed. Because this is a sample survey, each response is vital to ensure reliable, nationally representative data on schools and educators. The purpose of this letter is to ask for your assistance in obtaining completed questionnaires from those respondents at your school who have not responded yet.

Enclosed are the instructions for completing the remaining questionnaire(s). If these questionnaire(s) were recently completed, thank you. If not, please distribute these instruction(s) to the appropriate staff. **Ask the staff to complete their questionnaire(s) as soon as possible.**

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow one business day after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpssc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adep.education.surveys@census.gov.

Teacher Listing Form

We are asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

An important component of the survey is the Teacher Listing Form (TLF). The TLF collects each teacher's name, subject matter taught, full- or part-time status, and years of experience.

Any staff member who is knowledgeable about your school's teachers can provide this information electronically.

The TLF is used to select a sample of teachers for the Teacher Questionnaire. Instructions for preparing and providing your school's list of teachers are below.

1. Refer to the enclosed reference card for details on the type of information that we are requesting and for instructions on whom to include and exclude from the list.
2. Go to <https://respond.census.gov/ntpssc>.
 - a) Enter your case-sensitive **username**:
 - b) Enter your case-sensitive **password**:
 - c) Click on "Login".
3. Click on the "Provide a Teacher List" link located on the left side of the webpage.
4. Enter your teacher information by using the Excel template that is provided OR entering the information directly into the website:

To enter teacher information using the Excel template provided:

 - a) Click on the "Download Template" tab at the top of the webpage.
 - b) Populate the downloaded Excel template with your school's teacher list.
 - c) Upload the Excel file containing your teacher list by clicking on the "Upload a File" tab at the top of the webpage.

To enter teacher information directly:

 - a) Click on the "Enter Teacher Information" tab at the top of the webpage.
 - b) Provide the requested information for each teacher at your school.

Please provide the list of teachers within **two weeks**.

If you have any questions about the survey or need assistance preparing or providing your list of teachers, please contact the U.S. Census Bureau at 1–888–595–1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Thank you in advance for your assistance in this important survey.

Principal Questionnaire

The Principal Questionnaire is intended for the School Principal or Administrator.

To complete the Principal Questionnaire:

- 1) Go to <https://respond.census.gov/ntpsspq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 17 minutes to complete.

Please complete the survey within **two weeks**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.

School Questionnaire

The School Questionnaire collects information about your school. Topics include student enrollment, staffing counts, and programs and services offered at your school.

The School Questionnaire can be completed by anyone at your school who is knowledgeable about these topics.

To complete the School Questionnaire:

- 1) Go to <https://respond.census.gov/ntpssg>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 22 minutes to complete.

Please complete the survey within **two weeks**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-13L(1)
(8-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear School Principal/Administrator,

Thank you for your school's participation in the 2014-15 National Teacher and Principal Survey (NTPS).

According to our records, one or more of your school's questionnaires have not been completed. Because this is a sample survey, each response is vital to ensure reliable, nationally representative data on schools and educators. The purpose of this letter is to ask for your assistance in obtaining completed questionnaires from those respondents at your school who have not responded yet.

Enclosed are the instructions for completing the remaining questionnaire(s). If these questionnaire(s) were recently completed, thank you. If not, please distribute these instruction(s) to the appropriate staff. **Ask the staff to complete their questionnaire(s) within one week.**

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow one business day after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpssc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Teacher Listing Form

We are asking for your participation in the 2014-15 National Teacher and Principal Survey (NTPS). The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014-15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

An important component of the survey is the Teacher Listing Form (TLF). The TLF collects each teacher's name, subject matter taught, full- or part-time status, years of experience, and email address.

Any staff member who is knowledgeable about your school's teachers can provide this information electronically.

The TLF is used to select a sample of teachers for the Teacher Questionnaire. Instructions for preparing and providing your school's list of teachers are below.

1. Refer to the enclosed reference card for details on the type of information that we are requesting and for instructions on whom to include and exclude from the list.
2. Go to <https://respond.census.gov/ntpssc>.
 - a) Enter your case-sensitive **username**:
 - b) Enter your case-sensitive **password**:
 - c) Click on "Login".
3. Click on the "Provide a Teacher List" link located on the left side of the webpage.
4. Enter your teacher information by using the Excel template that is provided OR entering the information directly into the website:

To enter teacher information using the Excel template provided:

- a) Click on the "Download Template" tab at the top of the webpage.
- b) Populate the downloaded Excel template with your school's teacher list.
- c) Upload the Excel file containing your teacher list by clicking on the "Upload a File" tab at the top of the webpage.

To enter teacher information directly:

- a) Click on the "Enter Teacher Information" tab at the top of the webpage.
- b) Provide the requested information for each teacher at your school.

Please provide the list of teachers within **one week**.

If you have any questions about the survey or need assistance preparing or providing your list of teachers, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Thank you in advance for your assistance in this important survey.

Principal Questionnaire

The Principal Questionnaire is intended for the School Principal or Administrator.

To complete the Principal Questionnaire:

- 1) Go to <https://respond.census.gov/ntpspq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 17 minutes to complete.

Please complete the survey within **one week**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.

School Questionnaire

The School Questionnaire collects information about your school. Topics include student enrollment, staffing counts, and programs and services offered at your school.

The School Questionnaire can be completed by anyone at your school who is knowledgeable about these topics.

To complete the School Questionnaire:

- 1) Go to <https://respond.census.gov/ntpssq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 22 minutes to complete.

Please complete the survey within **one week**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-13L(2)
(7-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear School Principal/Administrator,

Thank you for your school's participation in the 2014-15 National Teacher and Principal Survey (NTPS).

According to our records, one or more of your school's questionnaires have not been completed. Because this is a sample survey, each response is vital to ensure reliable, nationally representative data on schools and educators. The purpose of this letter is to ask for your assistance in obtaining completed questionnaires from those respondents at your school who have not responded yet.

Enclosed are copies of the remaining questionnaire(s). If these questionnaire(s) were recently completed, thank you. If not, please distribute the form(s) to the appropriate staff. **Ask the staff to complete their questionnaire(s) within one week.**

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow adequate time after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpssc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

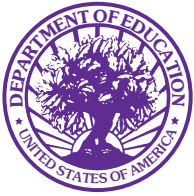
Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

**NTPS-13L(3)
(9-2014)**

Dear School Principal/Administrator,

Thank you for your school's participation in the 2014-15 National Teacher and Principal Survey (NTPS).

According to our records, one or more of your school's questionnaires have not been completed. Because this is a sample survey, each response is vital to ensure reliable, nationally representative data on schools and educators. The purpose of this letter is to ask for your assistance in obtaining completed questionnaires from those respondents at your school who have not responded yet.

Enclosed are the instructions for completing the remaining questionnaire(s). If these questionnaire(s) were recently completed, thank you. If not, please distribute these instruction(s) to the appropriate staff. **Ask the staff to complete their questionnaire(s) within one week.**

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow one business day after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpssc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Teacher Listing Form

We are asking for your participation in the 2014-15 National Teacher and Principal Survey (NTPS). The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014-15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

An important component of the survey is the Teacher Listing Form (TLF). The TLF collects each teacher's name, subject matter taught, full- or part-time status, and years of experience.

Any staff member who is knowledgeable about your school's teachers can provide this information electronically.

The TLF is used to select a sample of teachers for the Teacher Questionnaire. Instructions for preparing and providing your school's list of teachers are below.

1. Refer to the enclosed reference card for details on the type of information that we are requesting and for instructions on whom to include and exclude from the list.
2. Go to <https://respond.census.gov/ntpssc>.
 - a) Enter your case-sensitive **username**:
 - b) Enter your case-sensitive **password**:
 - c) Click on "Login".
3. Click on the "Provide a Teacher List" link located on the left side of the webpage.
4. Enter your teacher information by using the Excel template that is provided OR entering the information directly into the website:

To enter teacher information using the Excel template provided:

- a) Click on the "Download Template" tab at the top of the webpage.
- b) Populate the downloaded Excel template with your school's teacher list.
- c) Upload the Excel file containing your teacher list by clicking on the "Upload a File" tab at the top of the webpage.

To enter teacher information directly:

- a) Click on the "Enter Teacher Information" tab at the top of the webpage.
- b) Provide the requested information for each teacher at your school.

Please provide the list of teachers within **one week**.

If you have any questions about the survey or need assistance preparing or providing your list of teachers, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adep.education.surveys@census.gov.

Thank you in advance for your assistance in this important survey.

Principal Questionnaire

The Principal Questionnaire is intended for the School Principal or Administrator.

To complete the Principal Questionnaire:

- 1) Go to <https://respond.census.gov/ntpspg>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 17 minutes to complete.

Please complete the survey within **one week**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.

School Questionnaire

The School Questionnaire collects information about your school. Topics include student enrollment, staffing counts, and programs and services offered at your school.

The School Questionnaire can be completed by anyone at your school who is knowledgeable about these topics.

To complete the School Questionnaire:

- 1) Go to <https://respond.census.gov/ntpssq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 22 minutes to complete.

Please complete the survey within **one week**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

NTPS-14L(1)
(9-2014)

Dear School Principal/Administrator,

I am writing to urge you to complete the enclosed National Teacher and Principal Survey (NTPS) questionnaire(s). The NTPS helps policy makers and education researchers answer key questions about the changing characteristics and needs of schools in the United States. Your responses help us provide a complete picture of elementary and secondary education.

Enclosed are paper copies of the questionnaires in addition to instructions for completing the remaining questionnaires over the internet. If these questionnaire(s) were recently completed, thank you. If not, please distribute the questionnaire(s) and the internet instruction(s) to the appropriate staff. **Ask the staff to complete their questionnaire(s) as soon as possible.**

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow one business day after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpssc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Teacher Listing Form

We are asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

An important component of the survey is the Teacher Listing Form (TLF). The TLF collects each teacher's name, subject matter taught, full- or part-time status, years of experience, and email address.

Any staff member who is knowledgeable about your school's teachers can provide this information electronically.

The TLF is used to select a sample of teachers for the Teacher Questionnaire. Instructions for preparing and providing your school's list of teachers are below.

1. Refer to the enclosed reference card for details on the type of information that we are requesting and for instructions on whom to include and exclude from the list.
2. Go to <https://respond.census.gov/ntpscc>.
 - a) Enter your case-sensitive **username**:
 - b) Enter your case-sensitive **password**:
 - c) Click on "Login".
3. Click on the "Provide a Teacher List" link located on the left side of the webpage.
4. Enter your teacher information by using the Excel template that is provided OR entering the information directly into the website:

To enter teacher information using the Excel template provided:

- a) Click on the "Download Template" tab at the top of the webpage.
- b) Populate the downloaded Excel template with your school's teacher list.
- c) Upload the Excel file containing your teacher list by clicking on the "Upload a File" tab at the top of the webpage.

To enter teacher information directly:

- a) Click on the "Enter Teacher Information" tab at the top of the webpage.
- b) Provide the requested information for each teacher at your school.

Please provide the list of teachers **as soon as possible**.

If you have any questions about the survey or need assistance preparing or providing your list of teachers, please contact the U.S. Census Bureau at 1–888–595–1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adep.education.surveys@census.gov.

Thank you in advance for your assistance in this important survey.

Principal Questionnaire

The Principal Questionnaire is intended for the School Principal or Administrator.

To complete the Principal Questionnaire:

- 1) Go to <https://respond.census.gov/ntpsspq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 17 minutes to complete.

Please complete the survey **as soon as possible**.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.

School Questionnaire

The School Questionnaire collects information about your school. Topics include student enrollment, staffing counts, and programs and services offered at your school.

The School Questionnaire can be completed by anyone at your school who is knowledgeable about these topics.

To complete the School Questionnaire:

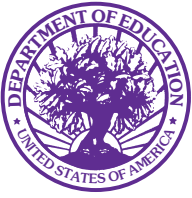
- 1) Go to <https://respond.census.gov/ntpssq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 22 minutes to complete.

Please complete the survey ***as soon as possible***.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-14L(2)
(9-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear School Principal/Administrator,

I am writing to urge you to complete the enclosed National Teacher and Principal Survey (NTPS) questionnaire(s). The NTPS helps policy makers and education researchers answer key questions about the changing characteristics and needs of schools in the United States. Your responses help us provide a complete picture of elementary and secondary education.

Enclosed are paper copies of the questionnaires. If these questionnaire(s) were recently completed, thank you. If not, please distribute the questionnaire(s) to appropriate staff. **Ask the staff to complete their questionnaire(s) as soon as possible.**

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow adequate time after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpssc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: adep.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

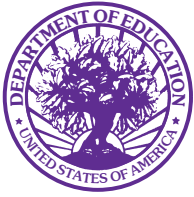
Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adep.education.surveys@census.gov.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

**NTPS-14L(3)
(9-2014)**

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear School Principal/Administrator,

I am writing to urge you to complete the enclosed National Teacher and Principal Survey (NTPS) questionnaire(s). The NTPS helps policy makers and education researchers answer key questions about the changing characteristics and needs of schools in the United States. Your responses help us provide a complete picture of elementary and secondary education.

Enclosed are paper copies of the questionnaires in addition to instructions for completing the remaining questionnaires over the internet. If these questionnaire(s) were recently completed, thank you. If not, please distribute the questionnaire(s) and the internet instruction(s) to the appropriate staff. **Ask the staff to complete their questionnaire(s) as soon as possible.**

You can check the status of your school's questionnaires using the NTPS Respondent Status Center. Please allow one business day after the questionnaire is completed for the Status Center to be updated. To check the status of questionnaires in the NTPS Respondent Status Center:

- Go to <https://respond.census.gov/ntpssc>.
- Enter your case-sensitive **username**:
- Enter your case-sensitive **password**:
- Click on "Login".
- Click on the "Status of Questionnaires" link.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your school's participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Teacher Listing Form

We are asking for your participation in the 2014–15 National Teacher and Principal Survey (NTPS). The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them. The U.S. Census Bureau is conducting the 2014–15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

An important component of the survey is the Teacher Listing Form (TLF). The TLF collects each teacher's name, subject matter taught, full- or part-time status, and years of experience.

Any staff member who is knowledgeable about your school's teachers can provide this information electronically.

The TLF is used to select a sample of teachers for the Teacher Questionnaire. Instructions for preparing and providing your school's list of teachers are below.

1. Refer to the enclosed reference card for details on the type of information that we are requesting and for instructions on whom to include and exclude from the list.
2. Go to <https://respond.census.gov/ntpssc>.
 - a) Enter your case-sensitive **username**:
 - b) Enter your case-sensitive **password**:
 - c) Click on "Login".
3. Click on the "Provide a Teacher List" link located on the left side of the webpage.
4. Enter your teacher information by using the Excel template that is provided OR entering the information directly into the website.

To enter teacher information using the Excel template provided:

- a) Click on the "Download Template" tab at the top of the webpage.
- b) Populate the downloaded Excel template with your school's teacher list.
- c) Upload the Excel file containing your teacher list by clicking on the "Upload a File" tab at the top of the webpage.

To enter teacher information directly:

- a) Click on the "Enter Teacher Information" tab at the top of the webpage.
- b) Provide the requested information for each teacher at your school.

Please provide the list of teachers **as soon as possible**.

If you have any questions about the survey or need assistance preparing or providing your list of teachers, please contact the U.S. Census Bureau at 1–888–595–1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at adp.education.surveys@census.gov.

Thank you in advance for your assistance in this important survey.

Principal Questionnaire

The Principal Questionnaire is intended for the School Principal or Administrator.

To complete the Principal Questionnaire:

- 1) Go to <https://respond.census.gov/ntpspg>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 17 minutes to complete.

Please complete the survey ***as soon as possible***.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.

School Questionnaire

The School Questionnaire collects information about your school. Topics include student enrollment, staffing counts, and programs and services offered at your school.

The School Questionnaire can be completed by anyone at your school who is knowledgeable about these topics.

To complete the School Questionnaire:

- 1) Go to <https://respond.census.gov/ntpssq>.
- 2) Enter your case-sensitive **username**:
- 3) Enter your case-sensitive **password**:
- 4) Click on "Login".

The survey will take approximately 22 minutes to complete.

Please complete the survey ***as soon as possible***.

If you have any questions about the survey or need assistance, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Thank you in advance for your participation in this important survey.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

NTPS-16L(A)
(9-2014)

Dear

You have been selected to represent hundreds of other teachers in the United States by completing the 2014–15 National Teacher and Principal Survey (NTPS). The U.S. Census Bureau conducts this important study on behalf of the National Center for Education Statistics (NCES), the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

- The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them.
- Your participation is important in order to obtain an accurate view of the professional background, teaching field, workload, and working conditions of teachers in the United States.
- The NTPS is used by policy makers and researchers to understand teachers' paths to entry in the profession, their experiences as educators, and reasons for leaving the field.

Your cooperation in this important effort is greatly appreciated.

Your responses will be collected on a secure website. For your convenience, the Internet link to the survey, as well as your username and password, have been sent to you via e-mail at the following address:

The interview will take approximately 34 minutes to complete. Please complete the questionnaire within **two weeks**.

To login to the Teacher Questionnaire:

1. Go to <https://respond.census.gov/ntpstq>.
2. Enter your case-sensitive **username**:
3. Enter your case-sensitive **password**:
4. Click on "Login".

If you have any questions about the survey, please contact the U.S. Census Bureau at 1–888–595–1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants and that your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses *are necessary* to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntp>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

NTPS-16L(B)
(9-2014)

Dear

You have been selected to represent hundreds of other teachers in the United States by completing the 2014–15 National Teacher and Principal Survey (NTPS). The U.S. Census Bureau conducts this important study on behalf of the National Center for Education Statistics (NCES), the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

- The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them.
- Your participation is important in order to obtain an accurate view of the professional background, teaching field, workload, and working conditions of teachers in the United States.
- The NTPS is used by policy makers and researchers to understand teachers' paths to entry in the profession, their experiences as educators, and reasons for leaving the field.

Your cooperation in this important effort is greatly appreciated.

Your responses will be collected on a secure website. The interview will take approximately 34 minutes to complete. Please complete the questionnaire within **two weeks**.

To login to the Teacher Questionnaire:

1. Go to <https://respond.census.gov/ntpstq>.
2. Enter your case-sensitive **username**:
3. Enter your case-sensitive **password**:
4. Click on "Login".

If you have any questions about the survey, please contact the U.S. Census Bureau at 1–888–595–1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants and that your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses *are necessary* to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntp>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-16L(C)
(9-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

You have been selected to represent hundreds of other teachers in the United States by completing the 2014–15 National Teacher and Principal Survey (NTPS). The U.S. Census Bureau conducts this important study on behalf of the National Center for Education Statistics (NCES), the statistical agency of the U.S. Department of Education, under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a).

- The NTPS is a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them.
- Your participation is important in order to obtain an accurate view of the professional background, teaching field, workload, and working conditions of teachers in the United States.
- The NTPS is used by policy makers and researchers to understand teachers' paths to entry in the profession, their experiences as educators, and reasons for leaving the field.

Your cooperation in this important effort is greatly appreciated.

Please complete the questionnaire and return it to the U.S. Census Bureau using the enclosed postage-paid envelope. The interview will take approximately 34 minutes to complete. Please complete the questionnaire within **two weeks**.

If you have any questions about the survey, please contact the U.S. Census Bureau at 1–888–595–1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants and that your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses are necessary to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntps>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Frequently Asked Questions

What is the National Teacher and Principal Survey (NTPS)?

The NTPS is an integrated set of surveys of schools, principals, and teachers that the U.S. Census Bureau conducts for the National Center for Education Statistics (NCES) of the U.S. Department of Education. The NTPS was preceded by the Schools and Staffing Survey (SASS) and has been designed with input from state and local education agencies, school administrators, teachers, education policymakers, and researchers through the numerous organizations representing these various data providers and data users. For more information about the NTPS or to review results from earlier SASS administrations, please visit our website at <http://nces.ed.gov/surveys/ntps>.

What is the purpose of the NTPS?

The purpose of the NTPS is to provide researchers and policymakers with relevant and timely data on the characteristics and conditions of America's public schools and the professionals who work in them. The data collected permit detailed analyses of the characteristics of schools, principals, teachers, and students. The data also link the NTPS components, which enables researchers to examine the relationships among these elements of the education system. For example, researchers can study teacher attrition using information not only provided by teachers, but also from their principals.

How are the NTPS data used?

The data from the NTPS are used by Congress, the U.S. Department of Education, state education agencies, public school districts, and education research organizations to:

- 1) Evaluate the effects of school workplace conditions, salaries, and training opportunities on the educational work force;
- 2) Assess school staffing practices and personnel policies; and
- 3) Aid in the Department of Education's program planning in the areas of teacher shortage incentives, teaching policies, and teacher education.

Why is my school's participation important?

Only a small percentage of schools are selected to participate. Therefore, your school represents many other schools and is important for the success of this survey. By sharing information about your school in the questionnaires, your school will help to create representative data on schools and educators across the country. However, all participation is voluntary.

How long does it take to complete a NTPS questionnaire?

While the surveys will vary in length, each questionnaire will take approximately 17 to 34 minutes to complete.

Will my school's and individual staff members' data remain confidential?

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of study participants. All information you provide may only be used for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences Reform Act of 2002 (ESRA 2002) 20 U.S.C., §9573]. Your participation is voluntary, but your responses are necessary to make the results of this study accurate and timely.

Who authorizes this survey?

The U.S. Census Bureau will conduct this survey for NCES as authorized by the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a). The Office of Management and Budget (OMB) approved this survey. The OMB control number is 1850-0803 and the approval expiration date is 9/30/2016.

Who can answer general questions regarding this survey?

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-17L(A)
(8-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

A couple of weeks ago, I invited you to share your experiences in the teaching profession by completing the Teacher Questionnaire for the National Teacher and Principal Survey (NTPS). If you have already completed the survey, thank you for your assistance. If you have not yet completed it, I am writing to encourage you to do so as soon as possible. Your responses help us ensure that policy makers, universities, and education researchers have a current and accurate picture of teacher career paths, satisfaction, working conditions and other important education issues.

Your responses will be collected on a secure website. For your convenience, the Internet link to the survey, as well as your username and password, have been sent to you via e-mail at the following address:

The interview will take approximately 34 minutes to complete.

To login to the Teacher Questionnaire:

1. Go to <https://respond.census.gov/ntpstq>.
2. Enter your case-sensitive **username**:
3. Enter your case-sensitive **password**:
4. Click on "Login".

If you have any questions about the survey, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses *are necessary* to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntp>.

Your participation in this important survey is greatly appreciated.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-17L(B)
(7-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

A couple of weeks ago, I invited you to share your experiences in the teaching profession by completing the Teacher Questionnaire for the National Teacher and Principal Survey (NTPS). If you have already completed the survey, thank you for your assistance. If you have not yet completed it, I am writing to encourage you to do so as soon as possible. Your responses help us ensure that policy makers, universities, and education researchers have a current and accurate picture of teacher career paths, satisfaction, working conditions and other important education issues.

Your responses will be collected on a secure website. The interview will take approximately 34 minutes to complete.

To login to the Teacher Questionnaire:

1. Go to <https://respond.census.gov/ntpstq>.
2. Enter your case-sensitive **username**:
3. Enter your case-sensitive **password**:
4. Click on "Login".

If you have any questions about the survey, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses *are necessary* to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntp>.

Your participation in this important survey is greatly appreciated.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-17L(C)
(8-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

A couple of weeks ago, I invited you to share your experiences in the teaching profession by completing the Teacher Questionnaire for the National Teacher and Principal Survey (NTPS). If you have already completed the survey, thank you for your assistance. If you have not yet completed it, I am writing to encourage you to do so as soon as possible. Your responses help us ensure that policy makers, universities, and education researchers have a current and accurate picture of teacher career paths, satisfaction, working conditions and other important education issues.

Please complete the questionnaire and return it to the U.S. Census Bureau using the enclosed postage-paid envelope. The interview will take approximately 34 minutes to complete.

If you have any questions about the survey, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. You can also contact the U.S. Census Bureau via e-mail at: adep.education.surveys@census.gov.

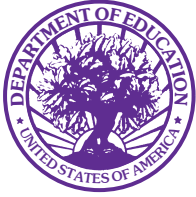
Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses *are necessary* to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntps>.

Your participation in this important survey is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Chapman".

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

**NTPS-18L(A)
(8-2014)**

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

Earlier this school year, I sent you information for completing the Teacher Questionnaire for the National Teacher and Principal Survey (NTPS), a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them.

According to our records, you have not yet completed the survey. You represent hundreds of other teachers, and your participation is important to obtain an accurate view of the professional background, teaching field, workload, and working conditions of teachers in this country. Your cooperation in this important effort is greatly appreciated.

If you have already completed the survey, thank you! You do not need to complete the questionnaire. If you have not yet completed the survey, please go to the Internet to complete the Teacher Questionnaire by following the login instructions.

For your convenience, the Internet link to the survey, as well as your username and password, have been sent to you via e-mail at the following address:
The interview will take approximately 34 minutes to complete.

To login to the Teacher Questionnaire:

1. Go to <https://respond.census.gov/ntpstq>.
2. Enter your case-sensitive **username**:
3. Enter your case-sensitive **password**:
4. Click on "Login".

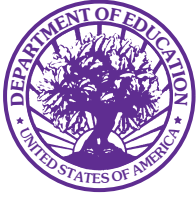
Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can contact the U.S. Census Bureau via e-mail at:
addp.education.surveys@census.gov.

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses are necessary to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntp>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-18L(B)
(8-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

Earlier this school year, I sent you information for completing the Teacher Questionnaire for the National Teacher and Principal Survey (NTPS), a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them.

According to our records, you have not yet completed the survey. You represent hundreds of other teachers, and your participation is important to obtain an accurate view of the professional background, teaching field, workload, and working conditions of teachers in this country. Your cooperation in this important effort is greatly appreciated.

If you have recently completed the survey, thank you! You do not need to complete the questionnaire. If you have not yet completed the survey, please go to the internet to complete the Teacher Questionnaire by following the login instructions below.

The interview will take approximately 34 minutes to complete.

To login to the Teacher Questionnaire:

1. Go to <https://respond.census.gov/ntpstq>.
2. Enter your case-sensitive **username**:
3. Enter your case-sensitive **password**:
4. Click on "Login".

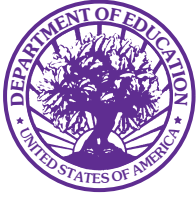
Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses *are necessary* to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntp>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education



**NTPS-18L(C)
(8-2014)**

U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

Earlier this school year, I sent you the Teacher Questionnaire of the National Teacher and Principal Survey (NTPS), a large-scale, nationwide sample survey of elementary and secondary schools and the teachers and principals who staff them.

According to our records, you have not yet completed the survey. You represent hundreds of other teachers, and your participation is important to obtain an accurate view of the professional background, teaching field, workload, and working conditions of teachers in this country. Your cooperation in this important effort is greatly appreciated.

If you have recently completed the survey, thank you! You do not need to complete the enclosed questionnaire. If you have not yet completed the survey, please complete it and return it to us in the enclosed postage-paid envelope. The interview will take approximately 34 minutes to complete.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses *are necessary* to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntps>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

**NTPS-19L(A)/(B)
(7-2014)**

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

I am asking for your participation in the 2014-15 National Teacher and Principal Survey (NTPS) conducted under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a) to provide critical data to policy makers and researchers on school organization, decision making, recruitment and retention of teachers, and other important education topics. The U.S. Census Bureau is conducting the 2014-15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education.

We know that your time is valuable, but we would like to encourage you to take the time to complete the Teacher Questionnaire so that policy makers and education researchers will have an accurate view of the professional background, teaching field, workload, and working conditions of teachers in the United States.

If you have already completed the questionnaire, thank you for your assistance, and please disregard this letter. If you have not yet completed the questionnaire, **this is your last opportunity to participate in the 2014-15 NTPS**. If you have not had the opportunity to complete the questionnaire yet, please complete the enclosed questionnaire **as soon as possible** or *access the internet version on our website*.

To login to the Teacher Questionnaire:

1. Go to <https://respond.census.gov/ntpstq>.
2. Enter your case-sensitive **username:**
3. Enter your case-sensitive **password:**
4. Click on "Login".

If you have any questions about the survey, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

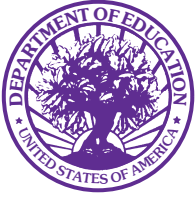
Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses are necessary to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntp>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure



U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NTPS-19L(C)
(9-2014)

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

I am asking for your participation in the 2014-15 National Teacher and Principal Survey (NTPS) conducted under the authority of the Education Sciences Reform Act of 2002, 20 U.S. Code §9541(b) and §9543(a) to provide critical data to policy makers and researchers on school organization, decision making, recruitment and retention of teachers, and other important education topics. The U.S. Census Bureau is conducting the 2014-15 NTPS on behalf of the National Center for Education Statistics, the statistical agency of the U.S. Department of Education.

We know that your time is valuable, but we would like to encourage you to take the time to complete the Teacher Questionnaire so that policy makers and education researchers will have an accurate view of the professional background, teaching field, workload, and working conditions of teachers in the United States.

If you have already completed the questionnaire, thank you for your assistance, and please disregard this letter. If you have not yet completed the questionnaire, **this is your last opportunity to participate in the 2014-15 NTPS**. If you have not had the opportunity to complete the questionnaire yet, please complete the enclosed questionnaire **as soon as possible**.

If you have any questions about the survey, please contact the U.S. Census Bureau at 1-888-595-1338. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). At any other time, please leave a message and someone will return your call as soon as possible. You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

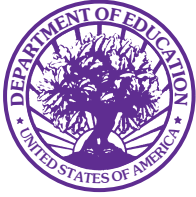
Please be assured that both the U.S. Department of Education and the U.S. Census Bureau follow strict procedures to protect the privacy of survey participants. Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., §9573). Your participation is voluntary, but your responses are necessary to make the results of this survey accurate and timely. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntps>.

Thank you in advance for your participation in this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure



**NTPS-20L
(8-2014)**

U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

Thank you for your assistance in the 2014-15 National Teacher and Principal Survey (NTPS). Enclosed are the replacement questionnaire(s) that were requested. Please complete the enclosed questionnaire(s) or distribute these questionnaire(s) and the postage-paid return envelope(s) to the appropriate staff.

Please return completed questionnaire(s) **as soon as possible**.

Answers to commonly asked questions about the NTPS are on page 2 of your questionnaire. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntps>.

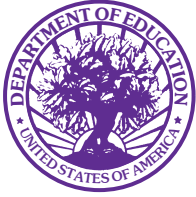
Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your help with this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure(s)



NTPS-20L(T)
(8-2014)

U.S. DEPARTMENT OF EDUCATION
INSTITUTE OF EDUCATION SCIENCES

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear

Thank you for your assistance in the 2014-15 National Teacher and Principal Survey (NTPS). Enclosed is the replacement Teacher Questionnaire that you requested. Please complete the enclosed questionnaire and return it in the postage-paid return envelope.

Please return your completed questionnaire ***as soon as possible***.

Answers to commonly asked questions about the NTPS are on page 2 of your questionnaire. You can find additional information about the NTPS at <http://nces.ed.gov/surveys/ntps>.

Please contact the U.S. Census Bureau at 1-888-595-1338 if you have any questions about the survey. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). You can also contact the U.S. Census Bureau via e-mail at: addp.education.surveys@census.gov.

Thank you again for your help with this important survey.

Sincerely,

Chris Chapman
Associate Commissioner for Education Statistics
National Center for Education Statistics
U.S. Department of Education

Enclosure