

Procedure

Upon completion of the webinar we will send an email to every registered participant. See below text:

Dear Participant:

Thank you for joining us for RSA's webinar entitled "xxxx" on <date>.

We would like to invite you to participate in a brief feedback survey about your webinar experience. Your opinion is very important to us and we will use your responses to continuously improve our services. Your individual answers will be kept confidential. If you have any questions about this survey, you may contact us at NCRTM@neweditions.net

Please take five minutes and respond to the survey at <insert URL>.

Thank you.

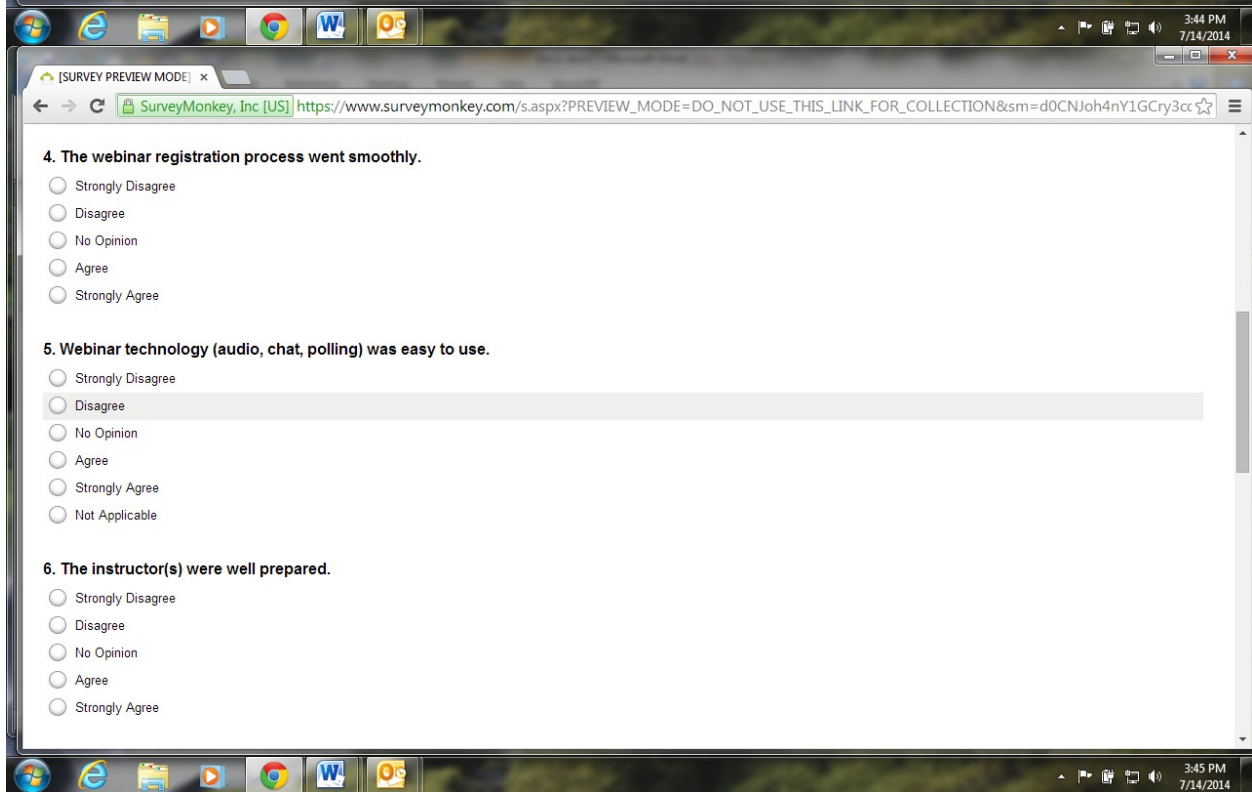
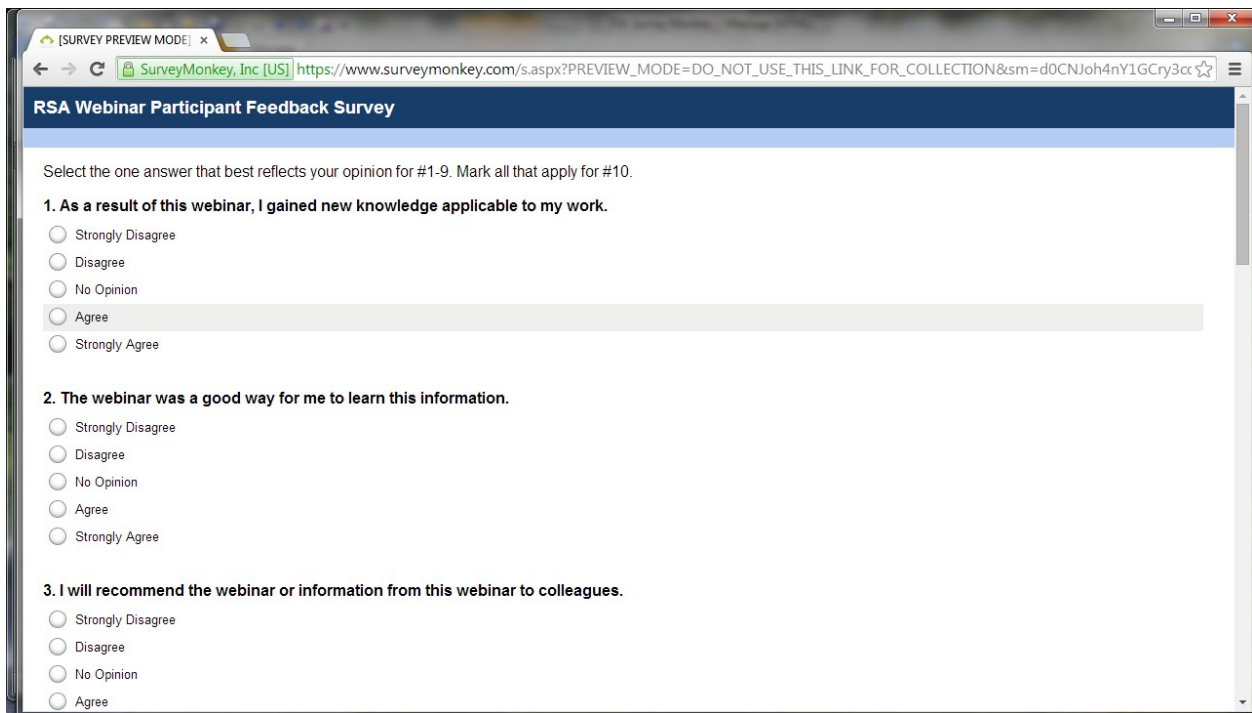
After one week, we will send a second reminder to all participants to encourage as much participation as possible. We will close the data collection within 10 business days after the webinar.

Survey

The screenshot shows a web browser window with the following content:

- Browser: Firefox
- Address Bar: SurveyMonkey, Inc (US) | Go to a Web Site
- Page Title: RSA Webinar Participant Feedback Survey
- Section: About This Survey
- Text: Thank you for participating in RSA's recent webinar. The purpose of this survey is to assess participation satisfaction with the webinar information and delivery. Please give us your feedback so that we can continue to improve the effectiveness and usefulness of our webinar offerings. Participation is voluntary and your individual responses will be kept confidential. The survey should take about five minutes to complete. We appreciate your time!
- Fields: Webinar Title <specific to the webinar>, Webinar Date <date of specified webinar>, Webinar Presenters <specific to the webinar>, Webinar Objectives <specific to the webinar>
- Public Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 5 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDOcketMgr@ed.gov and reference the OMB Control Number 1880-0542. Note: Please do not return the completed Qualitative Feedback Survey to this address.
- Text: Click "Next" to begin the survey.
- Button: Next
- Footer: Powered by SurveyMonkey. Check out our sample surveys and create your own now!

The bottom of the screenshot shows a Windows taskbar with icons for Internet Explorer, Firefox, and Word, and a system tray showing the time as 3:31 PM on 8/7/2014.



[SURVEY PREVIEW MODE] x

SurveyMonkey, Inc [US] | https://www.surveymonkey.com/s.aspx?PREVIEW_MODE=DO_NOT_USE_THIS_LINK_FOR_COLLECTION&sm=d0CNJoh4nY1GCry3cc

7. Accessibility accommodations were appropriate.

Strongly Disagree

Disagree

No Opinion

Agree

Strongly Agree

Not Applicable

8. I would like RSA to provide additional technical assistance and/or training on this topic.

Yes

No

9. How would you rate the content? (Mark all that apply)

I was satisfied with the content provided.

Reduce the content covered in the presentation.

Increase the content covered in the presentation.

Update the content covered in the presentation.

Make the content more difficult.

Make the content less difficult.

10. Please share any additional comments or suggestions for improvement (i.e., pace of the webinar, time allotted, advance information, suggestions for outreach, etc.):

[SURVEY PREVIEW MODE] x

SurveyMonkey, Inc [US] | https://www.surveymonkey.com/s.aspx?PREVIEW_MODE=DO_NOT_USE_THIS_LINK_FOR_COLLECTION&sm=d0CNJoh4nY1GCry3cc

RSA Webinar Participant Feedback Survey

Survey Complete

You have completed the survey, thank you for your invaluable input.

For technical assistance regarding this survey please contact NCRTM@neweditions.net.

Click "Done" to submit your survey.

Powered by **SurveyMonkey**
Check out our [sample surveys](#) and create your own now!