

**Request for Approval under the
“Generic Clearance for the Collection of Routine Customer Feedback”
(OMB Control Number: 1880-0542)**

June 23, 2015

TITLE OF INFORMATION COLLECTION:

National Indian Education Study (NIES) 2011 Reports Focus Group Studies Recruitment Revision

PURPOSE:

The purpose of this focus group study is to evaluate the National Center for Education Statistics’ (NCES) report, National Indian Education Study (NIES) 2011, and to eventually recommend enhancements for future NIES reports. In 2004, the NIES was created to fulfill the United States’ responsibility for the education of American Indian and Alaska Native (AI/AN) children to meet the academic achievement standards set forth in the Elementary and Secondary Education Act of 2001 (ESEA 2001). The study is sponsored by the Department of Education’s Office of Indian Education. The focus of the NIES is the academic achievement of AI/AN students and their educational experiences. The NIES report gives an in-depth view of the academic performance of fourth and eighth grade AI/AN students on the National Assessment of Educational Progress (NAEP) 2011 reading and mathematics assessments. The report further explores the educational experience of AI/AN students who participated in the NAEP assessments. NIES was previously administered biennially from 2005 to 2009, and since 2011 is currently administered every four years. This submission is to revise the original plan to send a recruitment letter through the NCAI (National Congress of American Indians) Meetings and Events team and instead recruit focus group participants on-site at the NCAI Conference in June 2015 by distributing flyers from the NIES booth and leaving them on information tables and at sessions pertinent to NIES.

DESCRIPTION OF RESPONDENTS:

Participation will be sought from 24 (12 per focus group) National Congress of American Indian (NCAI) members and conference attendees, who work with AI/AN children in an educational setting, as researchers, tribal policy makers, and/or parents of AI/AN children. The overall burden encompasses the NCAI personnel sending the recruitment letter, the 800 NCAI members receiving the recruitment letter, the 40 NCAI members recruited who are expected to respond, and the 24 focus group participants.

TYPE OF COLLECTION: (Check one)

- | | |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group |
| <input checked="" type="checkbox"/> Focus Group | <input type="checkbox"/> Other: <u>Respondent Feedback</u> |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Kashka Kubzdela (kashka.kubzdela@ed.gov)

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS

Respondent Type	Number of Respondents	Number of Responses	Burden Hours per Respondent	Total Hours
NCAI Personnel Involved in Recruitment	0*	0*	0*	0*
NCAI Members Contacted during Recruitment	0*	0*	0*	0*
NCAI Members Responding to Recruitment Letter	0*	0*	0*	0*
Focus Group Participants	1*	1*	1*	1*
Total Respondents	1*	1*	1*	1*

* This is a revision to a previous approval that does not require any additional burden beyond what was approved on April 24, 2015.

FEDERAL COST: The estimated annual cost to the Federal government is \$17,301.

If you are conducting a focus group, survey, or will employ statistical methods, provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Focus group participants will be recruited from approximately 800 NCAI members who are likely to have interest in the reports and who will be attending NCAI (National Congress of American Indians) Conference in June 2015.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
 - Web-based or other forms of Social Media
 - Telephone
 - In-person
 - Mail
 - Other, Explain E-mail
2. Will interviewers or facilitators be used? Yes No