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**TITLE OF INFORMATION COLLECTION DOCUMENT**  
 Reporting and Recordkeeping Requirements (U.S. Grain Standards Act and Agricultural Marketing Act of 1946)

**OMB NO.**  
 0580-0013

**DATE PREPARED**  
 September 3, 2014

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT		ANNUAL BURDEN								
SECTION OF REGS.  (A)	DESCRIPTION  (B)	FORMS NO (S) (If "none" so state)  (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS  (D)	NO OF RESPONSES PER RESPONDENT  (E)	TOTAL ANNUAL RESPONSES (Col. D x E)  (F)	HOURS PER RESPONSE  (G)	TOTAL HOURS (Col. F x G)  (H)	NO. OF RECORD-KEEPERS  (I)	ANNUAL HOURS PER RECORD-KEEPER  (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J)  (K)
USGSA 800.115, 145,147,154,1 95,196,198	Application and Agreement for Contract Service	FGIS-4	18	4.00	72.00	0.330	23.76	0	0.000	0.00
800.186, 187, 195, 196, 199	Conflict-of-Interest Questionnaire (Non-Licensed Official Agency Personnel)	FGIS-100	20	4.00	80.00	0.083	6.64	0	0.000	0.00
800.145,151, 153,155,158, 195,196,217	Laboratory Scale Test	FGIS-904	55	50.44	2,774.20	0.167	463.29	0	0.000	0.00
800.005,015, 046,047,075, 076,085,086, 087,095,115, 116,125,126, 135,136,163, 164;868.021, 030,040,042, 044,050,051, 060,061,074, 075	Application for Inspection and Weighing Services	FGIS-907	2,671	28.00	74,788.00	0.083	6,207.40	0	0.000	0.00
<b>SUBTOTAL</b>					77,714.20		6,701.10	0.00		0.00
<b>TOTAL OF ALL PAGES</b>					1,241,613.08		124,918.40	839.02		36,695.53
<b>TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c</b>					<b>1,242,452.10</b>		<b>161,613.93</b>			

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800.016,017,075,076,081,082,083,085,086,118,129,139,145,153,155,161,162,163,164,165,166,195,196	Official Export Grain Inspection Certificate	FGIS-909			0.00			0.00	7	39.097	273.68
800.086,129,139,145,153,155,156,185,195,196	Inspection Log	FGIS-921	20	34.55	691.00	6.660	4,602.06	12	0.083	1.00	
USGSA 800.145,155,195	Inspection Report - Insects in Grain	FGIS-921-2	55	27.00	1,485.00	0.083	123.26	55	0.012	0.66	
800.145,155,159,195,196	Inspection and Weighing Report	FGIS-922	56	12.00	672.00	0.667	448.22	56	0.012	0.67	
800.145,151,153,155,158,195,196,217	Moisture Meter Test	FGIS-923	56	20.71	1,159.76	0.330	382.72	0	0.000	0.00	
<b>SUBTOTAL</b>					4,007.76		5,556.26	130		276.01	

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800.145,151,153,155,158,195,196,217	Barley Pearler and Sieve Test	FGIS-924	56	17.43	976.08	0.250	244.02	0	0.000	0.00
AMA 868.030	Rice Checklist Form	FGIS-925	2	2.00	4.00	2.000	8.00	0.016	2.000	0.03
USGSA 800.145,151,153,155,158,195,196,217	Testweight Checktest	FGIS-927	56	28.32	1,585.92	0.083	131.63	0	0.000	0.00
800.145,151,153,155,158,195,196,217	Dockage Checklist	FGIS-928	56	15.14	847.84	0.333	282.33	0	0.000	0.00
AMA 868.030	AMA Output Report	FGIS-930	12	12.00	144.00	0.250	36.00	0	0.000	0.00
USGSA 800.075,145,153,155,157,158,195,196,217	Approved Label for Inspected Machinery	FGIS-931	3,591	2.00	7,182.00	0.00	7.18	0	0.000	0.00
USGSA 800.145,151,153,155,158,195,196,217	Sampler Condition Report	FGIS-936	56	47.63	2,667.28	0.750	2,000.46	0	0.000	0.00
<b>SUBTOTAL</b>					13,407.12		2,709.62	0		0.03

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USGSA 800.145,155,159, 195,196,	Report of Grain Inspected and Weighed for Export	FGIS-938	20	26.00	520.00	0.250	130.00	20	0.104	2.08
800.075	Request for Waiver of Inspection	FGIS-941	13	1.00	13.00	0.083	1.08	13	0.001	0.01
800.075, 196	Application for Designation	FGIS-942	20	1.00	20.00	2.000	40.00	20	0.001	0.02
800.017,018, 145,149,154, 159,172,174, 175,176,177, 186,187,195, 196,199; 868.081,082, 083,084	Application for License under the U.S. Grain Standards Act (USGSA) and/or The Agriculture Marketing Act (and) of 1946	FGIS-944	240	1.00	240.00	0.133	31.92	0	0.000	0.00
800.031, 032	Application for Registration	FGIS-945	100	1.00	100.00	0.033	3.30	0	0.000	0.00
<b>SUBTOTAL</b>					893.00		206.30	53		2.11

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800.145,147,154,195,196,198	Warehouseman's Sample-Lot Inspection Service Contract	FGIS-950	11	1.00	11.00	0.083	0.91	4	0.183	0.73
AMA 868.033	Sanitation Inspection Report (Processed Products)	FGIS-952	12	11.00	132.00	1.500	198.00	4	0.008	0.03
868.033	Sanitation Inspection Report (Beans, Peas, and Lentils)	FGIS-952-1	6	13.33	79.98	1.000	79.98	3	0.013	0.04
868.033	Sanitation Inspection Report (Overpacker) This action was not used during the last 3 years and is not anticipated for use during the next 3 years. Requirement is maintained in regs if any incident should occur.	FGIS-952-2	0	0.00	0.00	0.000	0.00	0	0.000	0.00
AMA 868.030,031,033,035,043,044,052,070,071,072,073,074,075	Rice Inspection Services Certificate	FGIS-956	0	0.00	0.00	0.000	0.00	2	31.270	62.54
<b>SUBTOTAL</b>					222.98		278.89	13		63.34

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USGSA 800.016,017, 075,076,095, 096,097,098, 099,118,129, 145,153,155, 161,163,164, 165,166,195, 196	Official Grain Weight Certificate	FGIS-960	0	0.00	0.00	0.000	0.00	7	3.736	26.15
800.046,145,153,155,157,158,195,196	Scale Record Log	FGIS-963	0	0.00	0.00	0.000	0.00	17	8.580	145.86
800.016,075,076,095,096,097,098,099,118,129,145,153,155,161,164,165,166,195,196	Supervision of Weight Certificate	FGIS-964	0	0.00	0.00	0.000	0.00	38	42.084	1,599.19
800.075,145,153,155,157,195,196,217	Scale Test Report (Hopper)	FGIS-965	6	31.00	186.00	2.000	372.00	7	0.100	0.70
<b>SUBTOTAL</b>					186.00		372.00	69		1,771.90

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800.075,145,153,155,157,195,196,217	Scale Test Report (Railroad Track)	FGIS-965-1	1	14.00	14.00	1.000	14.00	1	0.230	0.23
800.075,145,153,155,157,195,196,217	Scale Test Report (Vehicle)	FGIS-965-2	7	6.86	48.02	2.000	96.04	7	0.100	0.70
800.095,096,097,098,099,145,153,155,157,195,196	Weight Loading Log	FGIS-968	6	163.00	978.00	4.850	4,743.30	6	0.113	0.68
800.145,151,158,195,196,217	Authorization to Use Mechanical Sampler	FGIS-980	50	1.00	50.00	0.083	4.15			0.00
	Contract Service Agreement	FGIS-983	19	1.00	19.00	0.167	3.17	0	0.000	0.00
<b>AMA</b> 868.033	Services Performed Report	FGIS-992	4	2062.00	8,248.00	0.333	2,746.58	4	3.285	13.14
<b>SUBTOTAL</b>					9,357.02		7,607.25	17		14.75

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868.030,031, 033,035,044, 052,070,071, 072,073,074, 075	Commodity Inspection Certificate	FGIS-993	0	0.00	0.00	0.000	0.00	6	17.000	102.00
868.030,031, 033,043,044, 052,070,071, 073,074, 075, 868.35	Commodity Inspection Certificate - Submitted Sample	FGIS-994	0	0.00	0.00	0.000	0.00	5	83.206	416.03
<b>USGSA</b> 800.145,151, 158,195,196, 217	Questionnaire for Proposed Diverter Type Mechanical Sampler Installation	FGIS 998	50	1.00	50.00	1.000	50.00	50	0.001	0.05
800.46,145, 153,157,195, 196	Application for Approval to Operate as a Weighing Facility	FGIS-1001	117	1.00	117.00	0.733	85.76	17	0.110	1.87
800.46,145, 153,157,195, 196	Repair/Modification Notice	FGIS-9601	15	2.00	30.00	0.033	0.99	7	0.033	0.23
<b>USGSA</b> 800.195	Application for Delegation -- This action was not used during the last 3 years and is not anticipated for use during next 3 years. Requirement is maintained in regs if any incident should occur that requires action.	None	0	0.00	0.00	0.000	0.00	0	0.000	0.00
<b>SUBTOTAL</b>					197.00		136.75	85		520.18



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800.18	Application for Emergency Waiver -- This action was not used during the last 3 years and is not anticipated for use during next 3 years. Requirement is maintained in regs if any incident should occur that requires action.	None	1	1.00	1.00	1.000	1.00	0	0.000	0.00
800.197, 802.001	Application for Scale Testing	None	13	13.00	169.00	1.000	169.00	0	0.000	0.00
800.145,147, 155,196	Approval to Operate Outside Assigned Area	None	3	1.00	3.00	0.500	1.50	0	0.000	0.00
800.145,146, 154,185,195, 196, 868.010	Directives Maintenance	None	0	0.00	0.00	0.000	0.00	0	0.000	0.00
800.070,145, 150,154,159, 170,195,196,	Fee Records	None	25	1.00	25.00	1.000	25.00	25	0.001	0.03
<b>USGSA</b> 800.081,145, 152,156,195, 196, 868.033, 868.035	File Samples	None	0	0.00	0.00	0.000	0.00	56	481.000	26,936.00
<b>SUBTOTAL</b>					198.00		196.50	81		26,936.03

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800.005,145,195,196,218,868.008	Filing Complaints	None	13	2.00	26.00	2.000	52.00	0	0.000	0.00
800.145,146,154,185,195,196,868.010	Grain Disposition Record	None	0	0.00	0.00	0.000	0.00	56	5.400	302.40
800.018,025,026	Grain Merchandising Records - Export Exemption/Waiver - Officially Inspected/Weighed	None	0	0.00	0.00	0.000	0.00	8	5.000	40.00
800.061	Letter Requesting Exemption from Prohibited Grain Handling Practices - This action was not used during the last 3 years and is not anticipated for use during next 3 years. The requirement is maintained in the regs if any incident should occur.	None	0	0.00	0.00	0.000	0.00	0	0.000	0.00
800.145,148,149,154,170,171,173,175,176,177,195,196,199,8000.17	License Sensory Examination	CP-2	100	2.00	200.00	0.167	33.40	56	0.001	0.06
USGSA 800.018	Notification of 15,000 MT Exemption	None	13	1.00	13.00	0.167	2.17	10	0.001	0.01
<b>SUBTOTAL</b>					239.00		87.57	130		342.47

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 Reporting and Recordkeeping Requirements (U.S. Grain Standards Act and Agricultural Marketing Act of 1946)

**OMB NO.**  
 0580-0013

**DATE PREPARED**  
 September 3, 2014

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT		FORMS NO (S) (If "none" so state)	ANNUAL BURDEN							
SECTION OF REGS. (A)	DESCRIPTION (B)		REPORTS					RECORDS		
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
800.145,147, 155,196	Notification of Change in Specified Service Point	None	30	1.00	30.00	0.500	15.00	0	0.000	0.00
800.048,049, 050,145,153, 155,159,195, 196, 868.022, 023, 024, 025	Notification of Dismissal/Withdrawal/Refusal	None	24	1.00	24.00	0.017	0.41	24	0.001	0.02
800.118,129, 139,145,153, 155,160,161, 162,164,165, 166,195,196, 75,76,82	Official Grain Inspection Certificate	FGIS-905	0	0.00	0.00	0.000	0.00	56	13.320	745.92
800.046,051, 073,170, 868.021,026, 041,092	Payment of Bills	None	850	12.00	10,200.00	0.500	5,100.00	0	0.000	0.00
<b>SUBTOTAL</b>					10,254.00		5,115.41	80		745.94

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			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
800.075,076,082,118,129,139,145,153,155,160,161,162,164,165,166,195,196	Official Certificate - Submitted Sample Inspection	FGIS-914	0	0.00	0.00	0.000	0.00	56	19.040	1,066.24
800.075,076,082,083,084,085,118,129,139,145,153,155,160,161,162,164,165,166,195,196	Official Certificate Warehouseman's Sample Lot Inspection	FGIS-913	0	0.00	0.00	0.000	0.00	7	1.563	10.94
800.075,095,118,129,139,145,153,155,160,161,164,165,166,195,196	Official Stowage Examination Certificate	FGIS-915	0	0.00	0.00	0.000	0.00	56	55.189	3,090.58
800.045,868.020	Proof of Authorization -- This action was not used during the last 3 years and is not anticipated for use during the next 3 years. The requirement is maintained in the regs if any incident should occur.	None	0	0.00	0.00	0.000	0.00	0	0.000	0.00
<b>SUBTOTAL</b>					0.00		0.00	119		4,167.77

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800.60	Notification of Deceptive Practice -- This action was not used during the last 3 years and is not anticipated for use during the next 3 years. The requirement is maintained in the regs if any incident should occur.		0	0.00	0.00	0.000	0.00	0	0.000	0.00
800.039, 800.179	Registration Suspension or Revocation Hearing	None	0	0.00	0.00	0.000	0.00	0	0.000	0.00
<b>USGSA</b> 800.005,145, 155,185,195, 196,199, 868.008	Reporting Violations	None	36	1.00	36.00	0.167	6.01	0	0.000	0.00
800.196	Request for Amendment to Assigned Area	None	4	1.00	4.00	0.500	2.00	0	0.000	0.00
800.196	Request for Assistance to Provide Official Services -- This action was not used during the last 3 years and is not anticipated for use during the next 3 years. The requirement is maintained in the regs if any incident should occur.	None	0	0.00	0.00	0.000	0.00	0	0.000	0.00
<b>SUBTOTAL</b>					40.00		8.01	0		0.00

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800.145,147, 195,196	Request for Delegation Cancellation -- This action was not used during the last 3 years and is not anticipated for use during the next 3 years. The requirement is maintained in the regs if any incident should occur.	None	0	0.00	0.00	0.000	0.00	0	0.000	0.00
800.145, 147, 196	Request for Designation Cancellation -- This action was not used during the last 3 years and is not anticipated for use during the next 3 years. The requirement is maintained in the regs if any incident should occur.	None	2	1.00	2.00	1.000	2.00	0	0.000	0.00
800.217	Request for Prototype Testing	None	13	1.00	13.00	2.000	26.00	0	0.000	0.00
<b>AMA</b> 868.33	Work Records (AMA)	None	6	1019.00	6,114.00	0.500	3,057.00	6	6.767	40.60
<b>USGSA</b> 800.145,153, 156,185,195, 196	Work Records (USGSA)	None	56	19978.00	1,118,768.00	0.083	92,857.74	56	32.400	1,814.40
					0.00		0.00			0.00
<b>SUBTOTAL</b>					1,124,897.00		95,942.74	62		1,855.00