OMB BURDEN STATEMENT:  According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0524. The time required to complete this information collection is estimated to average 1 minute per response including time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

**PROJECT VERIFICATION LETTER**

DATE:

Subject: Important Child Care Survey

Dear [NAME]:

We recently sent you an invitation to participate in an important survey, which is being conducted by the U.S. Department of Agriculture’s Food and Nutrition Service, Child Nutrition Division.

This letter is to verify that this survey is an official project of the U.S. Department of Agriculture’s Food and Nutrition Service. If you have any questions, please feel free to contact XX at XXX.

The purpose of the survey is to get input from child care centers and family day care homes across the U.S. about nutrition, physical activity and electronic media use in centers and homes. Your valuable feedback will help improve the Child and Adult Care Food Program (CACFP), and we appreciate your participation.

Sincerely,

INSERT NAME

USDA Representative