



michael cohen group LLC  
research, evaluation, consulting

## Attachment I: Principal Letter of Agreement

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<<DATE>>

Title of Study: Educational Technology Environmental Scan  
Principal Investigator: Martha Hadley, Michael Cohen Group  
Sponsor or Funding Agency: United States Department of Agriculture Food and Nutrition Service (USDA FNS)

Dear Dr. Hadley,

I am familiar with your research project entitled *Educational Technology Environmental Scan*. I understand that the Michael Cohen Group is conducting research on behalf of the United States Department of Agriculture Food and Nutrition Service. I understand that the study will involve a group of educators from my school participating in [two or three] 45-minute focus groups, and that this requires a quiet space in the school for a total of three hours within the school day.

As the principal of <<school name>>, I confirm that the school grants permission for the proposed research to be conducted with teachers in our school.

I understand that this research will be carried out following sound ethical principles and that participant involvement in this research study is strictly voluntary and provides confidentiality of research data, as described in the protocol.

Sincerely,

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Principal Signature



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Printed Name of Principal